



TORRANCE COUNTY
COMMISSION MEETING

April 9, 2025

9:00 A.M.

**For Public View
Do Not Remove**



TORRANCE COUNTY
COMMISSION MEETING

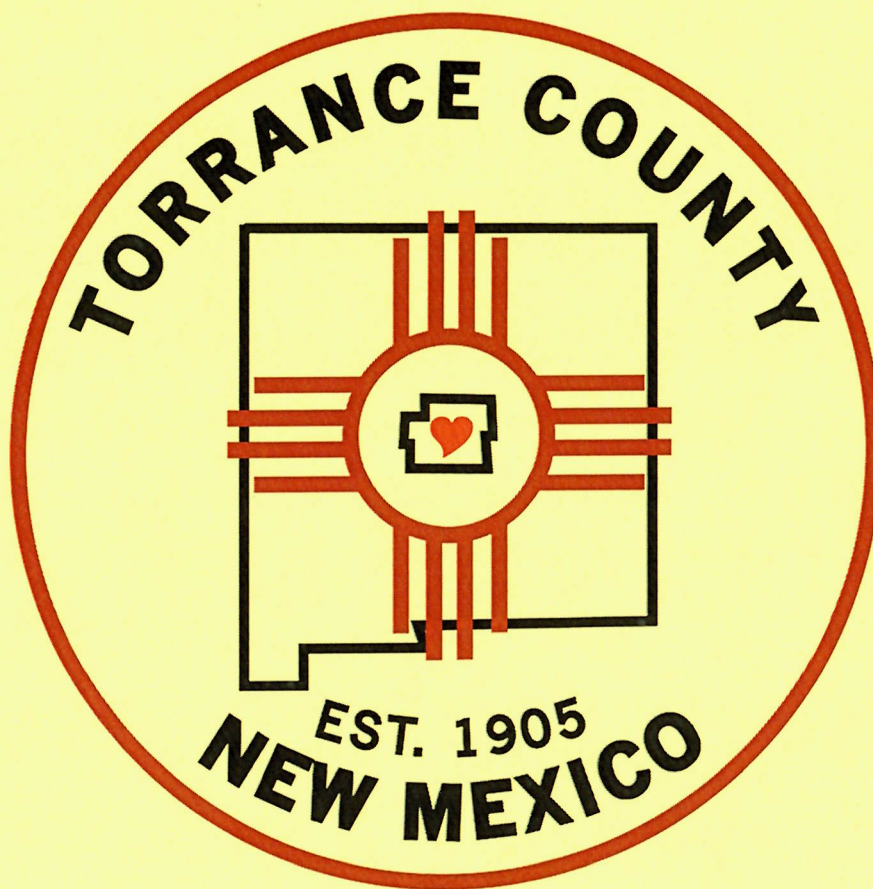
Agenda Item

No. 1



TORRANCE COUNTY
COMMISSION MEETING

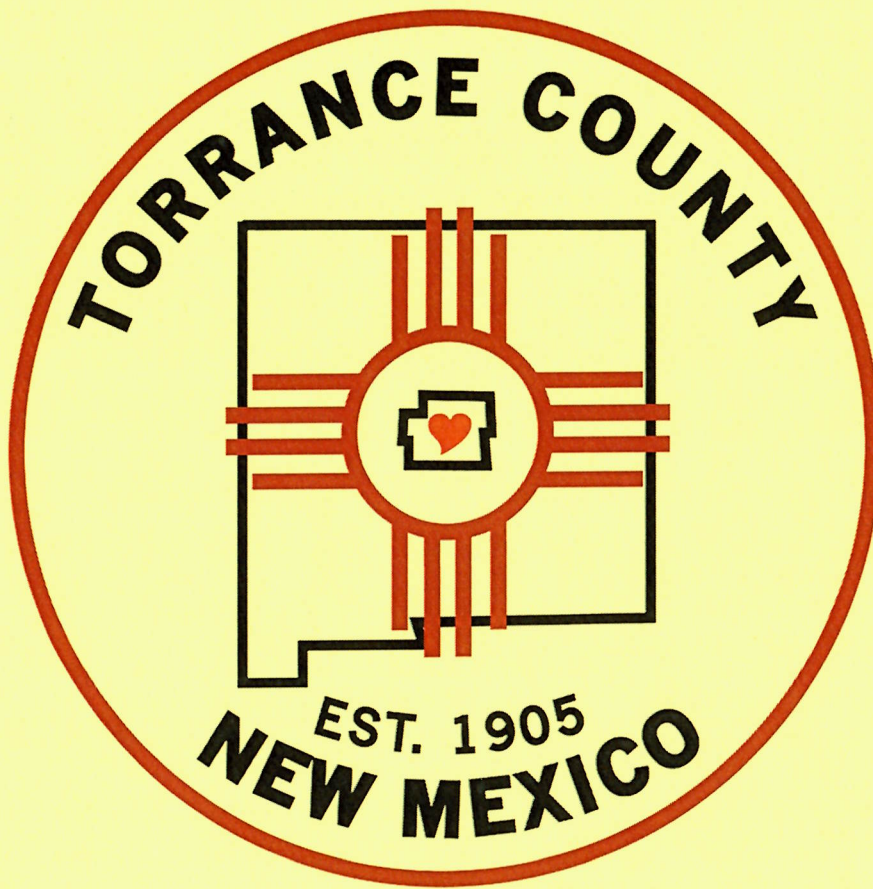
Agenda Item
No. 2



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 3



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

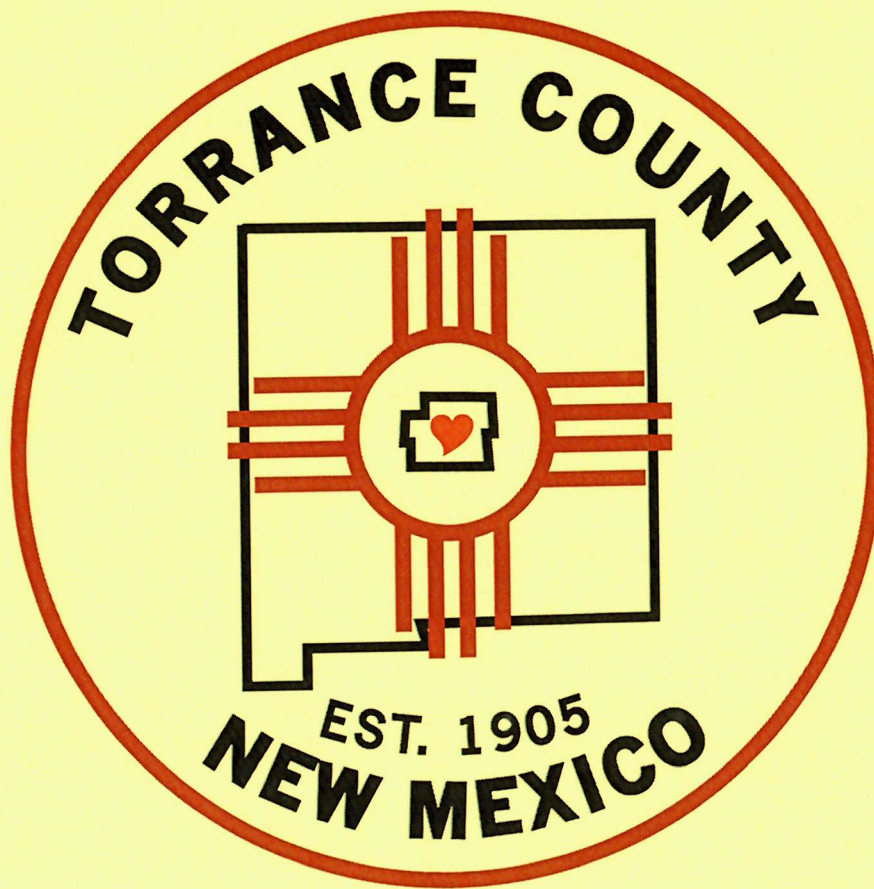
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TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 5



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

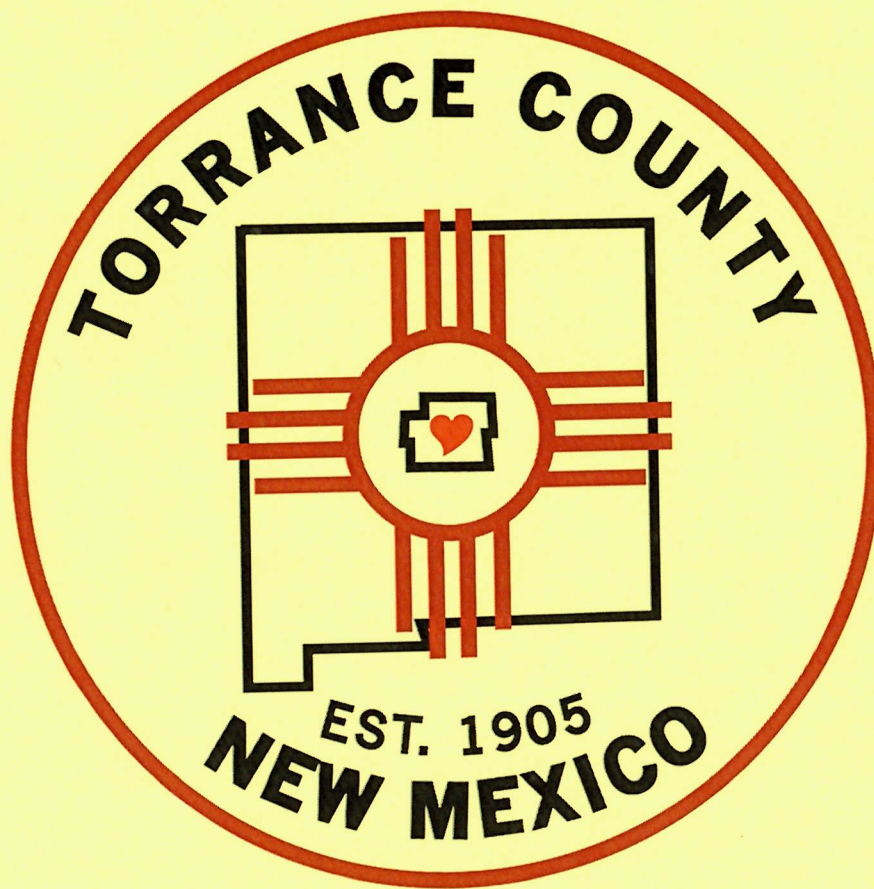
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TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

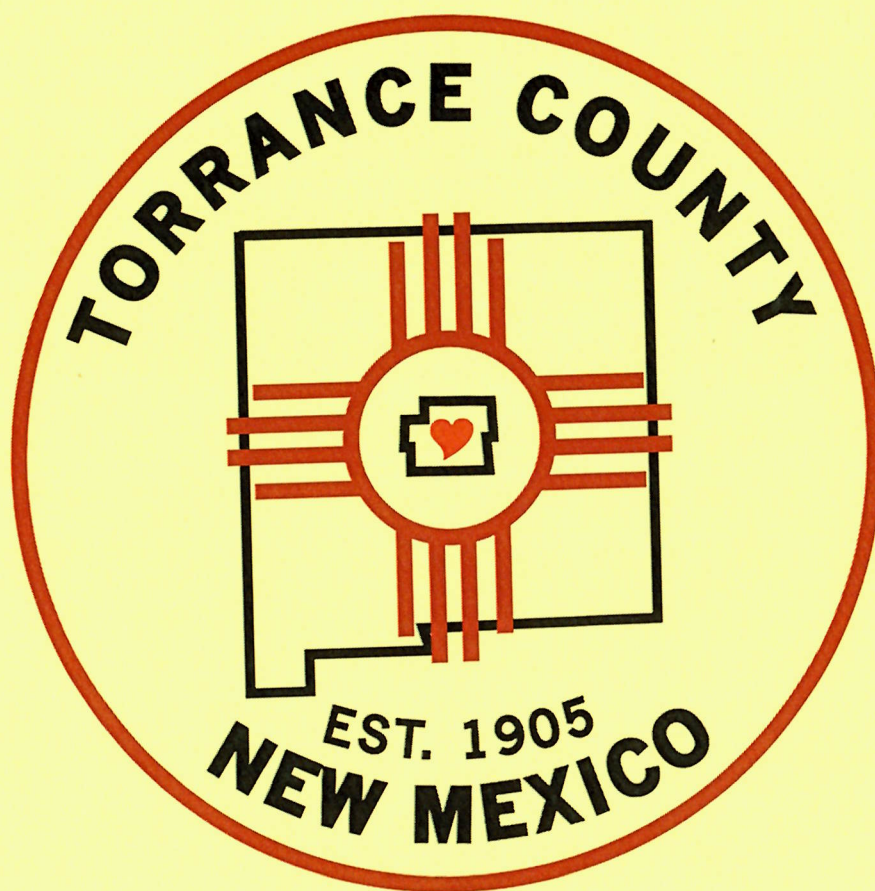
No. 7



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 8 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 B



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 8 C

Torrance County Cares

FREE Drive-Thru Vaccine Clinic for Dogs!

- Free yearly vaccination for canine distemper, adenovirus, parainfluenza and parvovirus (DAPPv) provided by:
Petco Vaccinated and Loved!
- Microchipping available for only \$10!
 - Tickets for a Prize Drawing!
 - Pet Photo Booth!
- County Information Booths
- Pet Food Pantry Available
 - Food Vendors!

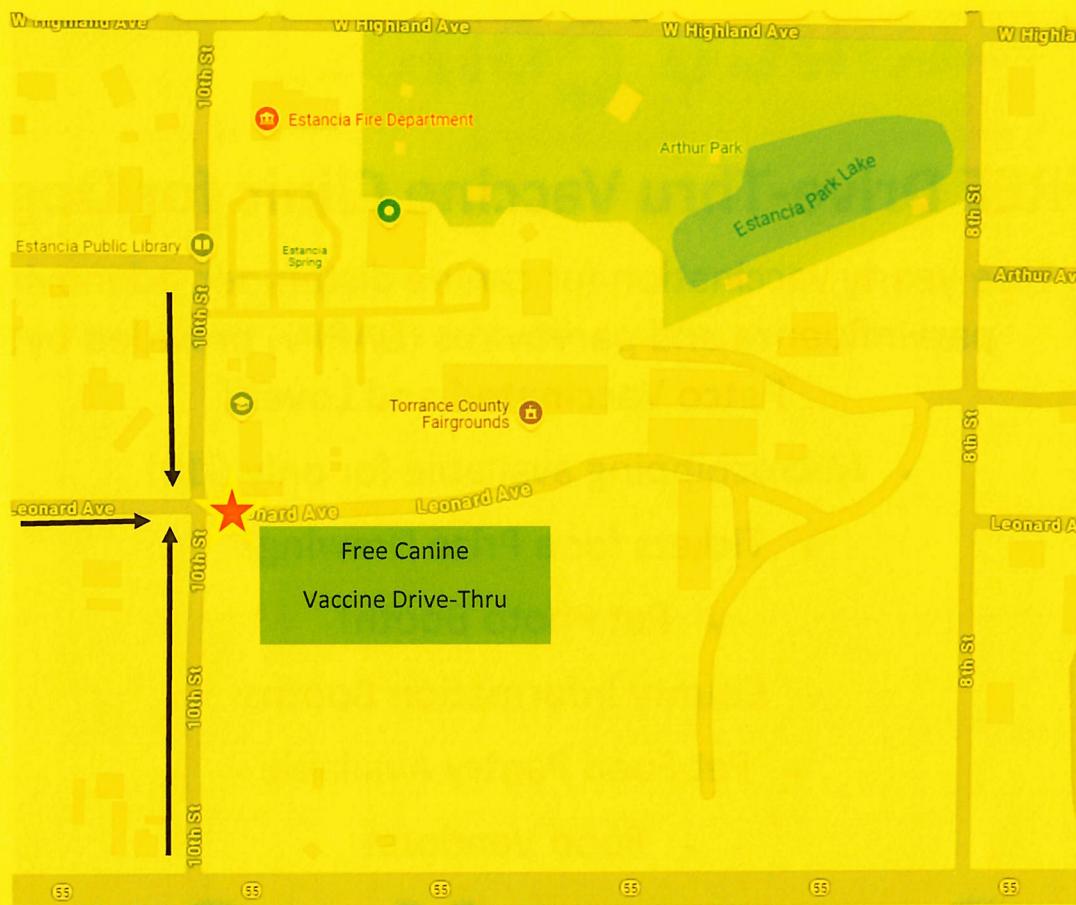
SATURDAY MAY 3RD

10AM TO 2PM

**TORRANCE COUNTY
FAIRGROUNDS**

(Enter on 10th Street, follow signs)





Fair Grounds

715 10th Street

Estancia, NM 87016

(Enter on 10th and Leonard)



<https://www.facebook.com/TorranceCountyAnimalShelter/>



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 8 D



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 9 A

DRAFT COPY
Torrance County Board of Commissioners
Special Commission Meeting
March 19, 2025
9:00 AM

Commissioners Present:

RYAN SCHWEBACH-COUNTY CHAIRMAN- Absent
KEVIN MCCALL –COUNTY VICE-CHAIR
LINDA JARAMILLO – COUNTY COMMISSIONER

Others Present:

J. JORDAN BARELA – COUNTY MANAGER
MISTY WITT – DEPUTY COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
GENELL MORRIS – ADMINISTRATIVE ASSISTANT III
DONALD GOEN – PLANNING & ZONING DIRECTOR

1. Call Meeting to order.

Kevin McCall-County Vice-Chairman: Calls the March 19, 2025, Regular Commission Meeting to order at 9:02 AM.

2. Pledge led by: Kevin McCall– County Vice-Chairman

Invocation lead by: Linda Jaramillo – County Commissioner

3. EXECUTIVE SESSION:

- A. **COMMISSION:** Discussion on Limited Personnel Matters
(Interviews for the Torrance County Fire Chief) Pursuant to NMSA 1978
10-15-1(H)(2).

Action Taken:

Kevin McCall-County Vice-Chairman: Motion to move into Executive Session.
Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

9:05 AM

Action Taken:

Kevin McCall-County Vice-Chairman: Motion to move into regular session.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

1:18 PM

4. DISCUSSION AND ACTION ON EXECUTIVE SESSION:

A. COMMISSION: Discussion and possible action regarding Executive session items 3. A. Fire Chief position.

Kevin McCall-County Vice-Chairman: In Executive Session, we have given the County Manager the ability to negotiate and do background checks on the candidates. The decision will be made at a later date.

5. Announcement of the next Board of County Commissioners Meeting:
March 26, 2025, at 9:00 AM.

6. Signing of Official Documents.

7. Adjourn.

Action Taken:

Kevin McCall-County Vice-Chairman: Motion to adjourn.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

The meeting adjourned at 1:20 PM.

Kevin McCall-County Vice-Chairman

Genell Morris – Admin Assistant

Date

Sylvia Chavez – County Clerk

The video and audio of this meeting are available upon request.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 9 B

DRAFT COPY
Torrance County Board of Commissioners
Regular Commission Meeting
March 26, 2025
9:00 AM

Commissioners Present:

RYAN SCHWEBACH-COUNTY CHAIRMAN
KEVIN MCCALL –COUNTY VICE-CHAIR
LINDA JARAMILLO – COUNTY COMMISSIONER

Others Present:

J. JORDAN BARELA – COUNTY MANAGER
MISTY WITT – DEPUTY COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
SYLVIA CHAVEZ – COUNTY CLERK
MACKENZIE CARLSON – ADMINISTRATIVE ASSISTANT I
DON GOEN – COUNTY P & Z DIRECTOR

1. Call to order.

Ryan Schwebach-County Chairman: Calls the March 26, 2025, Regular Commission Meeting to order at 9:00 AM.

2. **PLEDGE OF ALLEGIANCE AND INVOCATION**

Pledge led by: Ryan Schwebach– County Chairman

Invocation lead by: Kevin McCall – County Commissioner

3. **Changes to the Agenda: None**

4. **PROCLAMATION: None**

5. **CERTIFICATES AND AWARDS: None**

6. **BOARD AND COMMITTEE APPOINTMENTS: None**

7. **PUBLIC COMMENT and COMMUNICATIONS:**
(Comments limited to two minutes.)

Chad Hamilton- Resident: I want to say thank you to the County. They have diligently bladed out Shondale Lane. Hopefully we can get something to put on it, it's wash board out and the wind keeps blowing it out and just getting real bad. You know, Torrance County to say on the weather, it's when Hurricane Gail forces is what they're saying. So, we're trying to get that done. Also, we have done a lot of work on Mi Ranchito's. The end of Mi Ranchito's, about a mile. So, we're just trying to figure out the process of getting that road adopted by the county would be good. That's all I have to say. But thanks to Torrance County for dealing with me for 17 years.

Lauryn Pfrommer-Pease: Morning, Commissioners and Community members. My name is Lauren Pfrommer-Pease and I serve as the detention advocate with the New Mexico Immigrant Law Center. I'm here today to read a testimony of someone who was detained at TCDF. "My name is Roy New(unaudible) and I've been here for five months at TCDF, Core Civic. They have treated me like a prisoner, not like a migrant. Because I have tattoos, they tell me that I am a gang member. I want to say that I should be treated justly. The food here is awful. The guards treat you as if you were less than them. ICE doesn't give me any answers at all. They don't say a word. I know nothing about what is going on. I need help because I've been here for five months. I just want my freedom, like we all do, the medical treatment is not acceptable. All they do is hand out ibuprofen without any actual care." This is the end of the testimony. I hope it helps to highlight the human rights abuse that are occurring. Just moments from where we are today, you all are in the extraordinary position where you have the opportunity to intervene in the system of harm. I urge you all to vote against the extension of the contract with ICE. Thank you.

Sophia Genovese: Morning, my name is Sophia Genovese. I am a managing Attorney at the New Mexico Immigrant Law Center. Since the reopening of Torrance County Detention Facility in 2017 the Community has documented persistent human rights abuses, due process violations and unlivable conditions at the facility. We have consistently escalated these pervasive issues to the County ICE and Core Civic. Instead of rectifying these problems, Attorneys, Activists and people detained at TCDF have been retaliated against. These problems not only persist, they have worsened now. Most recently, TCDF is detaining Afghan allies who were critical in the fight against the Taliban in Afghanistan. These men who saved us and Afghan lives were left behind in the evacuation effort. Knowing well, that they'd be killed if they stayed in Afghanistan. These brave men fled to the United States, thinking they'd be welcomed. Instead, these men have been detained, and what's maddening is that their detention is not required under the law. Their detention is discretionary ICE refuses to release them, and they're being subjected to horrific conditions in the process. As the daughter of a veteran and as someone who lived on a military base during the US campaign in Afghanistan. I am disgusted with how these men and others are being treated at TCDF. Torrance County is complicit in the executives mass detention and deportation campaign. We are witnessing large scale operations that are ripping families and communities apart and jamming people through a deportation process with absolutely no due process. We call on Torrance County to say enough is enough. We call on this Commission to elect not to renew its immigration detention contract with ICE. Thank you.

Luke Fields-Grants Administrator: Good morning, my name is Luke fields. I'm the Grants Administrator for Torrance County. Mr. Chair, Mr. Commissioner, Madam Commissioner. I failed to get in for the departmental update. I'm here under a time limit to just give you a quick update on the Petco love grant that we put in for since we last met with the Commission. I did put in that application last week, but the reason why I'm up here in front of you is that in order to put in that application. I do expect that to be approved tomorrow. Have to come up with an event to use the vaccines. You have to put the cart in front of the horse before you get the horse. What I did is I went ahead and got permission to organize an event at the fairgrounds. It's gonna be a drive through vaccination clinic on May 3, Saturday, 10am to 2pm and what we're doing is expanding it into a Community event that we're calling tentatively, Torrance County cares. We're gonna have

Representatives from the County. I'm gonna do a pet photo booth. We might have a vendor, and Mr. Barela has agreed to be in a dunk tank, but I don't have a dunk tank. So, it's kind of an empty offer at this point. It's a little rude, if you ask me, but if I can find a dunk tank, maybe one of the dips for sheep or something, well make it work. But we're going to have a lot of fun with it. We're going to do a lot of good for the Community. This is for a completely free Distemper, Parvo combination shots for canines. We didn't think the drive through would be a good idea for the cats, so we're going to do another event in the future, but that's it for now. Thank you for your time and constituents, I thank you for your time as well.

Tiffany Wang: Good morning, Chairman, Commissioners and Community members. My name is Tiffany Wang with Innovation Law Lab. Today, the Commissioners are once again having the choice to vote for human rights and Community values or for exploitation of people both teen individuals, workers and County resources for the benefits of a private prison company. For the past couple of months, we've seen people from Massachusetts, Maine, Jersey and Florida ripped away from their Families and Communities and imprisoned at the Torrance County Detention facility. We also know that just this month, forty-eight Mexicans across the state were taken by ICE. We still don't know where they are, but it's very possible that some of them ended up TCDF. Suffering all the inhumane conditions that my colleagues and I have shared with you for more than a year, sewage flooding, a lack of food and water, inadequate medical care and much more. Let me be clear, a vote in favor of extending this contract is a vote to encourage the targeting detention and torture of more New Mexicans. Moving forward after the vote on whether to extend the County's contract between ICE and Core Civic, the next agenda item focuses on Economic Development for Torrance County. As I mentioned a month ago, I wish I could come to the County Commission meetings with the sole purpose of discussing Economic Opportunities, I really do want to see everyone in this Community thrive. I want to discuss how to create jobs that don't have unsafe and unsanitary conditions, that don't mandate excessive overtime, unlike what we heard from people who worked at the Torrance County detention facility in the whistle blower complaint. I want to help find solutions so that people don't have to wait hours for emergency medical services. I want to talk about life-giving projects for the County to invest in instead of life-taking ones. The County Commission has the opportunity today to vote both against Torrance County's complicit Communities and for taking steps to invest in other economic

opportunities. I urge you to vote no on the contract extension and Torrance County's contract with ICE and Core Civic. Thank you.

Saygen Ruvalcaba: Good morning. Chairman, Commissions and Community members. My name is Saygen Ruvalcaba. I'm with The New Mexico Dream Team. This is a comment from a person that's formally detained at Torrance County facility. "Greetings to you. My name is Julio Cesar. I am from the Dominican Republic. I direct this to anyone who may be interested. I am detained at Torrance prison, having to come to this Country to seek asylum. They have held me in this prison for more than three months without any response about anything. ICE officers arrive at the center. They talk to whoever they please. For the rest of us, when we address them, they speak badly to us. The response is that they have nothing to talk about. At the center, the Core Civic Officers treat us like animals. They put us to work in the kitchen. One takes this work to distract one's mind, because they lock us up every two hours like animals in the room. But when you go to the kitchen, the chefs want to exploit you with work. They tell us that we can't sit even for a minute, as if we were slaves. Their threat is that they will return us to a room and that they will make a report against us that would prolong our process. I'm tired, I'm a father of a family, and there are hundreds of people here like me. It is a inhumane abuse, psychological mystery. I have never set foot inside a prison, and I came to this Country to ask for asylum. They've put me in a prison. I want this to reach the right person. We are tired. This is an abuse of human beings. What they do to us immigrants. They separated me from my younger brother, they released him and left me in prison without any answers. I would like for this to prove the Deportation Officers abuse the use of their powers. Thank you very much and blessings to you.

Ariel Prado: Good morning, Commissioner. My name is Ariel Prado. I'm with Innovation Law Lab been here before. We've heard a lot of testimony and a lot of people within Core Civic. There's also been reports filed by people who work at the facility about the working conditions in the facility. I think we've heard some of the statements about standing with Core Civic. I'll say, I don't envy your position, hopeful that you'll make the vote today. That folks are asking you to make. I think to some extent, folks understand some of the factors that run into your decision making. I think my ask today, or my hope today, would just be that the weight of

the decision really does sit with the Community of the people in that jail. It sits with their families that they've been separated from, the Communities that they separate. Let that be in the room with you as you're making your decision. I think some of us don't have to go very far back in our family histories to know or to think of times when people in our families had to flee, to seek asylum and to find safety in other places. It's not that hard to find ourselves in the shoes of the people in that extensive side. I think that is my hope for today. Thank you for the opportunity to speak.

***Comment by Zoom**

Ian Philabaum: Good morning, Chairman, Commissioners and community members. My name is Ian Philabaum, I'm with Innovation Law Lab. I will be playing a recording from somebody recently detained at the Torrance County detention facility.

***Spanish Audio played**

On behalf of this person and every person subjected to these conditions at the Torrance County Detention facility, we ask that you do not extend the contract. Thank you.

Victor Romero Hernandez: Good morning, Chairman, Commissioners and Community members. My name is Victor Romero Hernandez, and I'm with Innovation Law Lab. This is a translation of the recording you just heard from a person detained in TCDF. "We are fighting here for our rights as human beings, right in this immigrant community, we are fighting for our rights. We are in Torrance, pleading for ourselves for the right to medicine. They don't give us medicine. The food is very bad. They don't give us water. We recently went on strike to get them to provide us with all these services, instead of attending to us, they attacked us. Torrance gets a lot of money, that money isn't seen. The security here is bad. The assistance is very bad. So many people hear and see that because we are so called illegals. They have us here, right? But it doesn't have to be this way, because they must help us and try not to say, okay, you will be deported. They scare us into leaving this Country. It doesn't have to be this way. Really, we are in terrible condition's. One could be dying inside of ourselves, and they don't do anything to help us or for us to be well. So really, we're doing badly, and their

security is bad. How can they provide us with security? There is no security for us inside here. There are many things that are happening that are ugly. We need people out there to hear us.” That's the end of the translation. Thank you.

Faith Yoman: Good morning. My name is Faith Yoman. I have visited Torrance County Detention Center ICE detainees dozens of times in the past couple of years. I urge you not to extend the agreement with ICE to detain immigrants there. I will read the following statement of someone who was detained at Torrance County Detention Facility last year. who wrote this while detained. “My name is Jose. I came to the United States to seek asylum but was sent to Torrance instead of to my family in the US. I have been experiencing medical problems, and I've been diagnosed with thyroid cancer. In order to operate on me, the immigration agents wanted me to sign a power of attorney to perform the surgery within the next 90 days. Since there are doctors in my family, I wanted a second opinion. I needed my medical records. Which I requested without any success. I don't know why they won't give me my medical documents to give to my family. I just want to be able to have access to doctors, and I'm willing to pay for it. I don't trust the medical attention here at Torrance, there are many deficiencies I fear for my life.” That's the end of this statement. Thank you.

Barbara Schroeder: Good morning, Commissioners. My name is Barbara Schroeder. I'm a volunteer with the New Mexico Immigrant Law Center. I'd like to read the testimony of a man named Teo who was detained at TCDF until late last year. “The food here is practically cardboard or synthetic. For example, when you put the sausages in the oven, they smell of plastic or carcass, not meat. When there's leftover food in the kitchen, the official prefers to throw away the food instead of giving us more food. They do not feed us sufficiently. They prefer that we buy food in the commissary to profit from us. I buy soup to eat enough calories. I have no support from anyone. They pay me \$3 a day to work here, the detention center owes me one week's pay, and they haven't paid me. Several colleagues haven't been paid for weeks. When they don't pay me on time, I can't call my wife. I was separated from my wife and child at the border. I presented my marriage certificate, but they didn't let me see my wife and son. This is an injustice to be treated this way.” So, Commissioners, I urge you to vote to not extend the contract with ICE. Thank you.

Regina Dickens: Thank you, Mr. Chairman and Commissioners, for the opportunity to express my advocacy for migrant detainees. My name is Regina Dickens, and I volunteer with the New Mexico Immigrant Law Center. I sincerely trust that you, your family and friends would never tolerate the dehumanizing behavior that these migrants experience if you were in their Countries of origin, seeking safety and had been detained. Migrants with HIV and cancer are denied treatment and medication that are constitutionally required. Many of the young migrants, who are gender diverse, are subject to abuse, violence and humiliation for their sexual identity. Generalized hostility is directed to all the migrants or at all the migrants because of their Country of origin, social, political and religious affiliations, race, skin color, hair texture and language. The detention staffs degrading and humiliating behaviors are a reflection of the socio-political acceptance of hate towards migrants. Commissioners, stop making easy money off of detaining migrants. I respectfully challenge you to stand up to social and political pressure by signing these contracts with ICE. Thank you.

Jared Weatherholtz: My name is Jared Weatherholtz. I'm the Chief Program Officer at Catholic Charities We serve people of all beliefs and backgrounds throughout New Mexico. Catholic Charities urges the County not to extend the ICE detention contract at the Torrance County Detention Facility. Our agency believes in honoring human dignity for all people. We ask the Commission to consider the lack of human dignity at the detention facility, please consider rejecting the extension of this contract. Thank you.

Emily Alvarez: Hi, Good Morning. My name is Emily Alvarez. I'm the director of Immigration at The Immigration Center at Catholic Charities. The following is a statement from Kevin Alejandro Mina, who was detained in Torrance until late last year. He was separated from his wife at the border, and he suffered due process violations. He was ultimately deported at the end of last year. His statement, which was gathered from Torrance County Detention Facility last year, says "I'm from Ecuador. I'm fleeing my Country because my family and I have been receiving threats to kill us. I've been detained for more than six months at Torrance for trying to seek asylum. My wife and I were separated at the border. She was released, but the government kept me, I don't understand why. I miss my wife. I want to talk to her to make sure she was okay. I've lost all contact with my family. I do not have

any contact with my family in Ecuador or with my wife anymore. The government got rid of free phone minutes for immigrants, now I cannot call her. All I can do is hope for the best. Being here you learn to cope mentally. I was told that if I turned myself into the border, I would be let go and allowed to seek asylum. This was not true. Now I am here, detained, and I don't know why the treatment is horrible. I'm very sad, but I'm prepared for what the judge and God have for me, because hope is all I can cling to." On behalf of Kevin and everyone in Torrance County Detention Facility, we ask that you do not extend the contract. Thank you.

Tracey Master- Resident: Good morning, Commissioners. Tracey Master, Commission District Two. Sorry, different subject as a member of the Torrance County Emergency Resource Partners and a member of the LEPC. I just personally wanted to thank you for supporting both entities within the County. I'd like to take the opportunity to encourage anyone who is listening to please consider joining our meetings and participating with us. As you know, we're in 3355 square miles. We could have wildfires, we could have train derailments, we could have so many different things. We've had many of these already. The more people that we can get involved in our Community to assist, the better. Thank you much. When it comes to making any decisions regarding ICE, I ask that you make the decision that you think is best for our Community.

Bella Bjornstad: Good morning, Commissioners, Chairperson, my name is Bella Bjornstad. I'm an Immigrant Justice Corps Fellow at the New Mexico Immigrant Law Center. In the last couple of years, I've spent several hours each month providing basic legal orientation to immigrants held in ICE custody at Torrance County Detention Facility. I've met with immigrants detained there throughout the year, during all seasons when the ICE side of the facility is full and when relatively few people are in ICE custody there. Regardless of external factors, conditions at the facility have remained unsafe. Over the course of many visits, in person and phone calls with clients there. People detained at Torrance have encountered scary conditions. Medical Care at Torrance appears almost nonexistent, and as far as I can tell, people have told me they've received, or they've requested medical attention for acute and chronic illnesses. Someone earlier mentioned HIV and cancer, and I've heard similar reports. These people have told me they've received only sporadic care, if any. Without regular treatment, those conditions are deadly.

People with serious neurological symptoms are given ibuprofen. People with seizure disorders, in many instances, have received no care at all. Those detained at Torrance express fear that if something urgent happens, if there's some kind of an accident, that they could die or suffer irreparable harm because of the lack of medical attention. Then recently, as the facility has filled up with people in detention, with detained immigrants, those held at the facility have had less and less access to staff, as I've heard from people detained there. In some cases, they see staff only during mealtimes. Pods that should be monitored throughout the day are only checked on by a guard occasionally. That means that there may not be supervision when urgent issues arise during count. Men have told me they're forgotten in their cells for an hour and a half or two hours after count has finished, because of the staffing shortage.

Joel Hernandez: Good morning, Commissioners and Chairperson. I'm a volunteer with Vita. My name is Joel Hernandez, I just wanted to speak up against the Torrance County Detention Facility. I grew up with two immigrant parents here in New Mexico. One of my greatest fears was witnessing them being detained. The conditions that I saw are deplorable, and these people are treated like criminals. In their faces. I've seen my parents. I've seen my family members, and so I urge you to deny the extension of the contract. Thank you.

Patrick Reinhart: Hi all. My name is Patrick Reinhart, I want to speak on behalf of the immigrants that are being held at Core Civic TCDF. I believe that we should be thinking about their hopes and their prayers. How every night that many of these folks that I've been hearing through these different testimonies. I think that this rest's on Peoples shoulders of this Commission. I think that you know you all have the power to rectify yourselves of this injustice that's been happening in Torrance County for some years now. I think that there's a chance for us to write some wrongs. We're in a dire time and a necessary time for us to act. Please, deny any ICE contracts. Thank you.

Artemis Tercero: Good morning, Chairman, Commissioners and Community members. I'm Artemis, I'm with the New Mexico Dream Team. I have a comment from a person who was formally detained at the Torrance County Detention

Facility. My name is Leadis Isea. I'm here imprisoned because it's not detained. It's imprisoned here in Torrance County. where, unfortunately, working in the kitchen to be able to support myself here and talk to my family, I was burned. I had second- and third-degree burns, for which there was no adequate medical care here for that and many other illnesses. Here, they don't even have the staff to do first aid for a burn of the level that I had. I had to wait three and a half hours, almost four hours, for an ambulance to arrive so they could take me outside. We want help from people out there. We are people. We are human beings who deserve opportunities. We did not come here to be detained for so long without argument. We are here in the hand at the mercy of God, please, truly, we need help from people outside the closure of this place. This is not a detention center. This is a prison. This is a maximum-security prison. Where, unfortunately, they have us here so that they can make money. The longer we spend here, the more money they make. Enough. Really, we are human beings. We need the opportunity. We need attention from many people out there who can help us. We're human beings, please. We're not prisoners, we're not animals, we're human beings. I urge you to not extend the contract with ICE.

8. DEPARTMENT UPDATES AND COMMUNICATIONS:

A. ROADS: In-House Training Duties

Leonard Lujan- County Road Superintendent: Morning Commission, County Manager, Leonard Road department. I'm trying to work on some stuff, for the department, where everybody can keep building up. We've always done this every year. We've tried to change a lot of stuff and I have a position that I haven't filled since it's been vacant. He was a road foreman, he's not with us. It's been open, and I'm really feeling that I don't need two road foremen's, because I have another one out there that does a lot. I would like to split this position into a truck Foreman and into a Safety Training person in my department. It creates a couple more positions for our guys to work up to, get up into the Road Superintendent. It's in my budget. It's just going to be that I'll have one person that'll do all our training for us, make sure our safety is right, when we get new hires. I'm all about change, and I'm like new change. But the trainings we got to do now is been sent to us on our phones. We have to do everything by email. I just can't have them parked on side of the road and sit on the phone and try and do a training. We created a space to do this,

and I would like to have one person that would make sure that all of us get the training that needs to be done and knowing that everybody's in one spot doing the training together, it's better, in my eyes. Then just letting them do it whenever they want to do it. I just feel this needs to be something that we should do in my department. I mean, that's kind of where I'm at. This is for our safety training. It's for safety and for everything under our signage, everything that has to do with safety in our department, because we have a bunch of younger generation of personnel. They're learning steps, but anything that needs to be entertaining part, it would be nice to have one person that I could send off that we need to learn to learn it come back and then train all of us on it. Our safety officer for the County will send us out, but make sure that we all sit down, and we all do the training together. If there's any questions to be done or they want another answer, we have somebody that can answer that, not just listen to it and say, "Oh yeah, I took the test."

Ryan Schwebach- County Chairman: So currently, right now, everybody just does it via zoom whenever. But in all these trainees, there's in house.

Leonard Lujan- County Road Superintendent: Yeah, I'd like to have it in house for my guys also, it used to be that we all came to a training. We went somewhere. So now you get an email, and it gets sent to everybody, and your test.

Ryan Schwebach- County Chairman: You're telling me training is subpar at the moment?

Leonard Lujan- County Road Superintendent: I feel that it is.

Ryan Schwebach- County Chairman: I don't have a problem with that.

Kevin McCall- County Vice-Chair: What was the split? Again, a training officer, and what else?

Leonard Lujan- County Road Superintendent: A truck foreman. So I need a truck Foreman because, when we're hauling gravel, I need one guy that I can tell this is what we're doing on this project, and he will return all the paperwork back to me, all the roads that were hauled. Now I have all of them doing it, I kind of need one guy that can do that.

Kevin McCall- County Vice-Chair: These two duties are one person?

Leonard Lujan- County Road Superintendent: It'll be two different people. One is my truck foreman, and then one will be a safety officer that works in other parts, but he can do our trainings and our safety and everything. Make sure everybody has their vest, our hats, all the stuff has to be done out there. Make sure signage is up.

Ryan Schwebach- County Chairman: Are these additional employees?

Leonard Lujan- County Road Superintendent: They're employees that currently work in the department.

Ryan Schwebach- County Chairman: Current and employees that you're putting a second out on?

Leonard Lujan- County Road Superintendent: It's going to be an increase to their pay because they're going to take more duties on. But I'm trying to get this kind of figured out before we do this rolling in the budget cycle. I would like to get this done too. It's already in my budget. That way it's already all set, ready to go.

Linda Jaramillo- County Commissioner: I think in person training is good. I think it's good hands on. Yes, I agree.

Ryan Schwebach- County Chairman: Do you have kind of a budgeted amount on what it takes for this individual to go off to these trainings throughout the year.

Leonard Lujan- County Road Superintendent: Well, it's a free training.

Ryan Schwebach- County Chairman: So just, you gotta travel overnight?

Leonard Lujan- County Road Superintendent: Yeah, I haven't really sat and figured all that. I'm trying to get this all done. It's just been in my head, trying to make the department that much better. It gives everybody a way to work up. I mean, now there's just two spots at the top. That's all it is.

Ryan Schwebach- County Chairman: So now you just have two more slots?

Leonard Lujan- County Road Superintendent: I have another spot I'm just going to split that one in half, and it'll be two more. It'll be four spots. You can get to a Road Foreman, a Truck Foreman. You can go to safety, and then you can go up to your road foreman, and then a superintendent.

Ryan Schwebach- County Chairman: You're talking a pretty large restructure of the current positions, kind of sort of.

Leonard Lujan- County Road Superintendent: No, because the ones that I have in mind already, just need the title. The training part, I just really been trying to push it a little bit more. Like I said, I'm all about change. I know it's technology, but you don't want to learn so much sitting in front of the screen.

Ryan Schwebach- County Chairman: I'm not arguing with anything you're saying. What I'd like to see is it go through the budget cycle, implement it at that point. I mean, that's just kind of what we've done in the past, and it makes more sense, and we can work out more details the more you think of it. But within that budget, you know, kind of an idea how many trainings there will be. So, we have a handle on travel. I think we may want to look a little different, evaluate your employee policy and what's expected of them, that sort of thing, make sure it coincides with it. Those are my thoughts. Are you guys opposed to any of this?

Kevin McCall- County Vice-Chair: I mean, I'd like to see it during the budget cycle as well. Would you be opposed to just hiring a brand-new person and splitting those duties between one. My fear is you're taking your same company, if you will, and spreading more duties upon them, giving them more money, I agree, if they're taking on new duties, but what about adding a whole new position with that money that is vacant?

Leonard Lujan- County Road Superintendent: We're barely filling positions now as it is, and I want to use funding that's already in our budget and not create a whole other position. That's what I'm trying to do. I'm just trying to give steppingstones for future in the department that they have ways to go up. You hire one that's going to just take over, that defeats the purpose, the person takes time to create a better place for them to have a chance to move up. I have guys that can do the position because, like I said, I have some spots already, but I just really like to put one, like in my trucking part I need to put because my other road foreman that's what he was, he was in the truck, and he did all the paperwork on those projects and brought them to me. But since he left, we've never filled that position.

Linda Jaramillo- County Commissioner: Because you can't find anybody?

Leonard Lujan- County Road Superintendent: We've been shorthanded as it is, and then we really hadn't any one of the ones over there really came up and said,

you know, I'd like to see if I could take that position. But I just, I feel that Now's the chance to use that money to split it between two, because I gotta have somebody that's going to train when I get new hires. I don't have to pull somebody off a truck to go train that he can just go, train a blade operator, train a backhoe operator.

Ryan Schwebach- County Chairman: So, you, trainer will be on a piece of equipment, while your truck management will be on the truck.

Kevin McCall- County Vice-Chair: Your trainer will never be on a piece of equipment?

Leonard Lujan- County Road Superintendent: The trainer will be on every piece of equipment, because he's going to train on everything.

Kevin McCall- County Vice-Chair: Then he'll be in the field when he's on duty.

Ryan Schwebach- County Chairman: He's also an operator? I think we need to run it through the budget, work out the details within the budget cycle. It'll work for you.

Leonard Lujan- County Road Superintendent: I just feel that it needs to be a good thing. I just gotta work on it. Just the training part really, I don't like my guys sitting on a phone.

Ryan Schwebach- County Chairman: I don't blame you. Does that mean that we won't see them sitting on the side of the road? That makes sense. I didn't realize that's how you guys were getting your training. I was not aware of that so that makes sense to me for sure. Let's just work it up in the budget cycle, see what it looks like, and we'll go from there.

Leonard Lujan- County Road Superintendent: Kind of an update. I met with Bohannon Houston yesterday. We're putting a project or TPF to try to work on Lexico. We're going to try and see if we can ask for some funds for it and try to get the road redone, literally completely widened, repave it. It's going to take a process. I mean, really expensive, but we're just going to keep asking for money and see if we can get it.

Ryan Schwebach- County Chairman: You're talking the length of Lexico.

Leonard Lujan- County Road Superintendent: Totally to Lexico, 7.5 miles.

Ryan Schwebach- County Chairman: What are you talking about doing on widening?

Leonard Lujan- County Road Superintendent: What we talked about yesterday was for us to regrind everything there, bring in another six inches of base course, and then put another four inch over the top. Widen it to 30 feet, stripe it at 20 and have four-foot shoulders on the sides or two foot Ssolutions.

Kevin McCall- County Vice-Chair: Remind me where you got the funding the first time it was paid.

Leonard Lujan- County Road Superintendent: It was through the state, It was a big project that came out. They added money to a bunch of counties to spend. I can't remember exactly the name of it right now, because we've switched so many other projects. We only paved six miles at that time, because the first mile and a half was already paved, way before my time. We're asking for the full amount. I'm going to go visit with Moriarty. The first mile of that road is the city of Moriarty's, because they annexed it past Lexico to the west when they brought in the solar. And when they were trying to bring in Walmart. It was already annexed that piece.

Kevin McCall- County Vice-Chair: That's the reason that fire station sits there.

Leonard Lujan- County Road Superintendent: Yes. So I'm going to go with Moriarty and see if they'll apply with us.

Kevin McCall- County Vice-Chair: What are you applying for?

Leonard Lujan- County Road Superintendent: TPF funds. That way you guys know that is in the prosses.

Ryan Schwebach- County Chairman: Alrighty. Thank you.

B. ASSESSOR: Notice of Value Update

Linda Gallegos-Chief Deputy Assessor: Morning, Mr. Chairman, Commissioner McCall, Commissioner Jaramillo, ladies and gentlemen, my name is Linda

Gallegos, and I'm the Chief Deputy Assessor. I'm before you today to speak on the notices of value Assessor Lucero, at the last meeting, gave an in-depth report on the House bill for Veterans exemptions because of the timeliness of the signing of that house bill, which wasn't until Thursday of last week. We did, weeks ago, file for a potential extension to send out our notices of value, we found that we are going to have to use that extension. So, instead of our statutory obligation to send out notices of value assessments covering residential, non-residential, livestock, BPP on April 1st, they will now go out on May 1st. So, it pushes the whole cycle back 30 days. The last day to file for exemptions or dispute your value or file for any tax benefits through the Assessor's Office will be June 2nd, because June first is a Sunday. We're also waiting a little bit. There was a House Bill number 494, that was filed in conjunction to clean up language on that disabled veteran portion of House Bill 47 that is still currently sitting on the Governor's desk for signage. It got to her desk yesterday. So, unless you need me to give a little history for information on House Bill 47 on the veterans exemptions, that's what I have to report for now. Any questions

Kevin McCall- County Vice-Chair: Are these two separate bills, the exemption and the allowance.

Linda Gallegos-Chief Deputy Assessor: House Bill 47 has two, two bills in one, the one for regular Veterans, which increases the exemption amount from \$4,000 to \$10,000. Then also the Disabled Veteran portion that now allows for any percentage Disabled Veteran to claim exemption on their property, not just the 100% disabled. The cleanup language in 494 gives our office statutory time for that exemption to be made in the past, those exemptions could be claimed anytime during the year. House Bill 494 will permit it to be claimed only during the usual month of April, thirty days after the mailing of the notices of value. Which helps our office create a uniform deadline, and then we can also track revenue losses, and it helps us with our budgets and so on. So that is an important piece of legislation, as well as it affects our offices,

Kevin McCall- County Vice-Chair: What's your idea of getting this word out to the public?

Linda Gallegos-Chief Deputy Assessor: On April 3rd, we have an outreach at Tri County from 12pm to 4pm, kind of a meet and greet and so on. I'm also going to contact East Mountain radio, which is 102.1 they do their Community broadcasting. I also have a contact with the Independent. Then also do a radio broadcast out of Albuquerque on that same 102.1. We've also put it on our

Facebook page, social media. Other than that, if anyone has any other ways for us to get that information out there, besides our regular outreach that we do in Encino, Willard and Mountainair. Word of mouth is the public media that we have to use.

Linda Jaramillo- County Commissioner: Did you put it on your notice of value? Something on your notice of value? To tell people about this or is it not allowed?

Linda Gallegos-Chief Deputy Assessor: Notice of value will already have the \$10,000 exemption. If we change our notices of value at this time, it's going to cost us extra. It's going to cost 1,000s of dollars extra that we're not budgeted for.

Linda Jaramillo- County Commissioner: But is it possible to do that in the future?

Linda Gallegos-Chief Deputy Assessor: That maybe what we can do is for next year's notices, put the information on there regarding the disabled veteran information. The \$4,000 to \$10,000 takes effect this year in 2025. The disabled won't take effect until 2026 simply because of the complexity of changing our software systems to allow for that percentage variability that's going to be on our accounts, from account to account.

Linda Jaramillo- County Commissioner: You can't do it this year, you can in the future?

Linda Gallegos-Chief Deputy Assessor: Yes, and in the interim, we can do more PR for 2026 between now and next year. If you have any questions, please feel free to call our office, because we will get questions that we received our notices of value. One more thing I just like to urge, please look at your notices of value. The information that is on those accounts reflect what your tax bill will be in October or November.

9. APPROVAL OF MINUTES

A. COMMISSION: Request approval of minutes of March 12, 2025, regular meeting of the Board of County Commissioners.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve minutes.

Linda Jaramillo- County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Abstained:
MOTION CARRIED

B. COMMISSION: Requesting Ratification of the February 26,2025
Regular Meeting Minutes of the Board of County Commissioners to
Include Commissioner Kevin McCall's Approval.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve Ratification of minutes.

Kevin McCall -County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Abstained: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

10. CONSENT AGENDA

A. FINANCE & PURCHASING: Request approval of payables.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve payables.

Kevin McCall -County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

11. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE:
None

12. ADOPTION OF RESOLUTION:

A. FIRE: Request Approval of Resolution No. 2025-14, A Resolution
Declaring a Fire Danger Emergency Within the Unincorporated Portions of
Torrance County and Imposing Burning Restrictions.

J. Jordan Barela: Thank you, Mr. Chair, Commission. This resolution was put together in accordance with ordinance 87-2, which is the ordinance the County has specific to regulating and proper handling of fire and open burning. With the drought conditions and moving into the windy season, obviously, across the state of New Mexico. There's been some issues as far as some relatively small fires that have gotten out of control. Specifically in Torrance County, last week, we had five fires on days when we had gusts of 50 to 70 miles an hour. Fortunately, enough of those were controlled. But pursuant to resolution 87-2, section five, be the County Commission, based on recommendations from the County Manager, can declare a period of ongoing critical fire weather that pose a significant and continued risk of uncontrolled fire, and declare an emergency to prohibit, all open fires within Torrance County. This resolution would prohibit that. It would make violation of that a misdemeanor offense. But permitted burns, barbecuing, those things, there's certain provisions in the ordinance itself that would still be allowable.

Kevin McCall- County Vice-Chair: Permitted burns, like Forest Service, those kinds of things?

Ryan Schwebach-County Chairman: How do Fireworks fit into this?

J. Jordan Barela- County Manager: Well, Mr. Chair, for fireworks we would likely do a separate resolution specific to fireworks. Now, this resolution does not have an end date on it specifically because we don't necessarily know when the windy season is going to stop, so it would be in place until it gets repealed. The language specific in the ordinance does not refer specifically to fireworks. But that is something, if we do not get moisture, moving into July, we may look at that independently.

Ryan Schwebach-County Chairman: We need to have a 30 day prior to, I mean, when we ran into that. Just keep it on your radar.

Sylvia Chavez- County Clerk: Commission, Chair, the resolution number should be 2025-14.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve Resolution No. 2025-14

Linda Jaramillo -County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

B. ROADS: Request Approval of Resolution No. 2025-15, A Resolution Requesting Financial Assistance Provided by the New Mexico Department of Transportation to Purchase Highway Equipment in Accordance with the New Mexico Legislature Housing Bill SHTD Emergency Rule 93.5, Amendment 1, and the Annual Hardship Program 18 NMAC27.4.

Leonard Lujan- County Road Superintendent: This is a hardship that we apply for every year for the 25,000 to try and get old machinery from state highway. We just submit this, and then they'll let us know if we qualify or not.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve Resolution No. 2025-15.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

13. APPROVAL/ACTION ITEMS

A. MANAGER: Request Approval of a Modification to the Intergovernmental Agreement Between Torrance County and the United States Department Immigration and Customs Enforcement, Extending the Agreement for a Seven-Month Period, beginning on April 1, 2025, and ending on October 31, 2025.

Lind Jaramillo- County Commissioner: So, I've been listening to these accounts of mistreatment at the prison, and I know Commissioner Schropp has been visiting the prison before he left. Is it okay if I visit the prison, and can I visit with these detainees? Or is that against policy?

Ryan Schwebach-County Chairman: As a matter of fact, a Commissioner is one of the few individuals that can visit that prison at any given time unannounced.

Linda Jaramillo- County Commissioner: I'm going to vote for this today. I'm going to do it, but I'd like to have more interaction with these detainees, because we have a contract with ICE, right? We're the Commission. I'm the Commissioner, so I'd like to visit more often, as much as I possibly can. To visit with the detainees, because you hear all of these, and you don't know what's true and what's not true and what's exaggeration. I'd like to make a point of visiting the detainees a little more over the period of this contract. That I can see for myself what's going on in there with these detainees. I know this is a federal issue. It's the Federal Government that's processing these detainees. We just happen to be housing them because we have a place for them. But I don't think any human should be treated inhumanely, but I don't know that. I don't know that personally, so I'd like to visit more if it's okay with the Commissioners.

Ryan Schwebach-County Chairman: It is. It is not just okay. It is encouraged. That is one of the tasks of the Commission. I visited the place multiple times. I would actually do unannounced visits. You are one of three people that can, as long as this contract is in place. I think that the public needs to be aware of is that I have been there many times too, and that has been driving my votes on. You need to see it with your own eyes. When you talk to our manager, you may end up there at two o'clock in the morning, if you want to. I would encourage it.

Linda Jaramillo- County Commissioner: I don't want to go with a group. I want to go on my own. I just want to go myself in there and talk to these people. Okay, that's all I have to say.

Action Taken:

Kevin McCall-County Vice Chair: Motion to approve.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

B. MANAGER: Request Approval of a Plan to Address Economic Development Activities within Torrance County by: (1) Authorizing Approval of to Submit an Application to Economic Development Administration for the Economic Adjustment Assistance Grant to Execute a

Comprehensive Economic Development Plan for Torrance County and for the Salary and Benefits for an Economic Development Specialist to Oversee the Execution and Implementation of the Plan; (2) to Reclassify the Vacant Grants Assistant Position for the Purpose of Supporting the Salary and Benefits of an Economic Development Specialist; and (3) to Reallocate \$25,000.00 in the FY25 Budget Earmarked for the Estancia Valley Economic Development Association to the Albuquerque Regional Economic Alliance and to Support the Salary and Benefits of an Economic Development Specialist.

J. Jordan Barela- County Manager: Thank you, Mr. Chair. I know that was a very long reading, and I'll try to put some context to that there. There would still be some approvals along the way in terms of approving the job description, approving grant agreements, those types of things. But I did want to lay out for the board a general plan for evaluating economic development. We've had some discussions about what role the County plays in that process now that EVEDA has dissolved and is moving into this year. Some of the discussions that both the Deputy Manager and I have had with economic development folks. We met with the EDA, and they have made us aware of a grant opportunity, which is an EA grant that would allow the County to submit for three years of grant funding for a number of different things. Our idea was to submit a funding request for a Comprehensive Economic Development plan. There was one done for the southern portion of the County. Not one that was comprehensive and would meet the current leader requirements, and that's over five years old.

That plan, in and of itself, would sort of set the framework for redoing a ordinance. Also, establishing economic development programs within the County, but all that has to happen with a staff person on board to really execute those functions. This particular grant would cover that staff person as well, at least for the three-year period. That was one of the items. However, how does that position get funded? Even the grant agreement itself requires a 20% match, and we recently had a vacancy within the Manager's office with the Grants Assistant position. That position would free up roughly \$49,000 a year in funding that can be repurposed for our portion of this match, but subsequent to that, it could be used to help support the salary of an Economic Development Specialist moving forward, even once this EA grant term ends, if we receive that award. The other area where there's already money in the FY 25 budget for economic development is the \$25,000 that's been appropriated for EVEDA obviously, they've dissolved. That money is there but will not be used for that purpose.

Our idea, based on the previous presentation by the area, was to allocate roughly \$5,600 of that to get that membership to the area, approve that agreement, and get access to those resources. Then, reappropriate the remaining \$19,000 to further cover the salary and benefits. In the packet material, I did provide a couple of items just for the Board's reference. One of them was a salary comp study that we did for Ed specialists or managers in the area. But it does give you sort of a breakdown on the reclassification and the financing, the first page would have your current positions so the Grants Assistant reallocating that would appropriate roughly \$49,500 and of course, the \$25,000 with the EVEDA, if we take out the \$5,643 for the annual area contract. That would leave us roughly \$68,784 to appropriate for the match that takes us over the 20% threshold. We are having some discussions about how we can maybe maximize this first grant term.

But I think with that appropriation, that would be enough to support this position even after the grant sort of expires. The second page for the EAA ground budget this is by no means final, but we did kind of want to give, an idea of what we were looking at as far as plans. Year one would be, obviously, the Comprehensive Economic Development Plan and the salaries and benefits of the specialist. Year two would include some consulting services as well as salary and benefits for the specialist. Year three is really where you get into your programs. You know, what is that plan going to spin into, and how does the County sort of effectuate those it's difficult to know exactly what those programs are until the plan actually gets completed. But we are having discussions with the EA to see if we can just put in, a blanket line into the grant, knowing that economic development programs or projects will be developed as a result of this and whether or not that grant can be appropriate. Kind of a long-winded response, but I did want to provide some context to this request.

Kevin McCall-County Vice-Chair: Tell me again, what was year two?

J. Jordan Barela- County Manager: Year two was evaluating and getting some consulting work to re-evaluate our data ordinance.

Linda Jaramillo-County Commissioner: This person would be working with the grants department as well?

J. Jordan Barela- County Manager: They would be working under the Manager's Office. But one of the reasons that we felt comfortable in terms of saying we could reappropriate the Grants Assistant position in the intent of the job description. Which was also provided to oversee the capital outlay process for the

County, because that's a Grants function right now. Though it's not necessarily written into the Grants Administrator's job description as it's being executed. But those types of projects, whether we're talking about the fairgrounds multi-purpose building or we're talking about infrastructure projects. Those do have an overlap with Economic Development, having the appropriate infrastructure in place for site readiness, and things along those lines. But also, now with the fairgrounds as an example, having that multi-purpose building. What additional Community events, resources, training, things along those lines workforce development could be appropriated in a facility like that. So, the intent would be to have them encompass that.

Linda Jaramillo- County Commissioner: We do need Economic Development in the County.

Ryan Schwebach-County Chairman: Well, this is kind of a big shift, which I totally agree with. What you're asking today, explain to me, what you're asking for us to approve is application of this grant to move forward with this plan, which is still somewhat fluid.

J. Jordan Barela- County Manager: It's still somewhat fluid, Mr. Chair. So, what we're asking for is sort of an approval in the plan in general, kind of what I laid out here. If the board has some direction that you are on board with that plan. The grant agreement or the grant application, we're still going to have to bring that forward. The actual job description for the specialist we will bring that forward separately. These will be separate approvals, but they're all interconnected in terms of how they're envisioned to work out. The hope was to get an approval on the general concept of this moving forward, knowing full and well that there will be additional contracts and approvals along the way to get us to the finish line of completing this.

Linda Jaramillo- County Commissioner: Is this what you were in Santa Fe? You were the Economic Development person in Santa Fe?

J. Jordan Barela- County Manager: Not directly. I worked housing primarily, but with Economic Development, it was part of Community Development. But a very similar process in terms of how.

Kevin McCall- County Vice-Chair: There's a lot there to unpack and I appreciate your work. I think you've thought through it very well, and it makes sense. Even

after year three, and after the grant is expired, I think you've got a great pathway forward for this County to move forward. What is the grant total?

J. Jordan Barela- County Manager: Just under \$500,492

Kevin McCall- County Vice-Chair: Is that the max we can ask for?

J. Jordan Barela- County Manager: No, depending on the size of the County. So, in talking to the EDA, it's all relevant to population. So, I have not heard of a hard cap on the grant amount that we could ask for. But it does have to be a reasonable and appropriate ask within something that we can access.

Ryan Schwebach-County Chairman: Match work is that just a percentage?

J. Jordan Barela- County Manager: 20% would be the requirement. Now, generally the requirements 50%. Torrance County, due to our income demographics and being a rural area, we qualify for the 20% match on this. Now we could put a 20% match on this. My only thought process was in terms of allocating this, which breaks out to about a 42% match right now. If the grant doesn't come through, we still have enough money to support a position. Or after the grant expires, that money has already been allocated and can support that position moving forward. The EDA has looked at our initial scope of work. They like it. They think it ready to be submitted, but they do want something to say, how is this going to be supported after the grant terms end? Because they are hesitant to fund something. If there's no game plan to continue funding after the term expires.

Kevin McCall- County Vice-Chair: I'm in favor. Like I said, I think you've done a great job moving us forward. I guess I'd like to be a little more ambitious and over ambitious, and try to get maybe year one and two together, or move year one and two to year one and by year two, try to push your year three. I would like to see Economic Development be pushed forward a little harder than waiting for that year three. That's just a comment. I know there's a lot of discussion and approvals that will come along the way, but my hesitation, and probably problem of this plan is it's a little slow.

J. Jordan Barela- County Manager: Mr. Chair, Commissioner I certainly get that perspective, too, and we can make that push. I would just say it was put year one and year two, because those two processes usually happen in sequential order, right? Your plan really dictates your ordinance, and so that process has to come in place first. I've seen it take anywhere from six months to, I think Santa Fe County

just updated theirs. It took them, like, 18 months, and there was some staff turnover and things along that line. I do get the need to make the push, and we will certainly do that. This was a layout for the EDA. I think where it breaks out as far as timelines is really relative to our ability to execute this.

Ryan Schwebach-County Chairman: So, we are held to those three years?

J. Jordan Barela- County Manager: Yeah, the grant term would be three years, and so anything that we're claiming as an expense in the grant application would have to be done within that three-year period.

Ryan Schwebach-County Chairman: We can do it in two years? That's okay, also?

Kevin McCall- County Vice-Chair: But the funding still continues on into year three?

J. Jordan Barela- County Manager: Yeah, the terms 36 months.

Kevin McCall- County Vice-Chair: I just feel like I'd want to get aggressive.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

C. MANAGER/ROADS: Request Approval of a Memorandum of Understanding Between Torrance County and City of Moriarty Related to Provision of County Labor and Equipment to Chip/Seal Streets Within Moriarty City Limits.

J. Jordan Barela- County Manager: Thank you, Mr. Chair, and this is a roads issue specifically, but I did work on the MOU with the City of Moriarty specifically regarding this. We had a very similar MOU in place that recently expired, that was there for a five-year term. But essentially, what this MOU will allow is County labor and County equipment to be used on City of Moriarty chip seal projects. We would agree to provide, the labor as well as the equipment the

City would be responsible for the procuring of materials, paying the PO for those materials, reimbursing the County for labor costs at one and a half time the normal rate of pay. The City also agrees to pay the County for use of equipment and reimburses for the cost of fuel, and also to handle any logistics, such as shutting down roads or things like that along these lines. Leonard's also here, this general process has been in place under an existing MOU, and my understanding is it has been working. When staff is available, they are getting paid overtime to do this. The City of Moriarty, because it expired, feel there's a need to continue this MOU moving forward.

Linda Jaramillo- County Commissioner: I have a question, do they do this on their own time, that they're not working for the County. Like on weekends, it doesn't take away from fixing the roads within the County.

J. Jordan Barela- County Manager: Mr. Chair, Commissioner Jaramillo, I don't believe so, but I'll let Leonard speak to the specifics of how some of these have been executed.

Leonard Lujan- County Road Superintendent: Yes, it's just a MOU for us to be able to work for the City of Moriarty. We do these projects on Friday, Saturday, and Sunday, if we have to, it's never during County time. It's to help them get their funding that they receive. Help them seal that. If they're not doing a payment project, something they want to do a chip show project or a gravel project, they will ask us to go. We'll do the figures on it and see what it's going to cost. They pay for all materials, everything we haul it in. They reimburse everything we do back to us. They pay the guys time and a half for them to be out there working on their time off.

Linda Jaramillo- County Commissioner: I'm sure you have plenty of guys that are willing to do this for overtime?

Leonard Lujan- County Road Superintendent: Definitely get a little tight sometimes, but we still get it done. We're willing to help where we can. We do it for the City of Moriarty, we do it for Willard. We do it for Estancia. This one just expired, so they wanted to renew it.

Kevin McCall- County Vice-Chair: I've had a discussion with the Mayor of Moriarty, and like you said, they've got funding ready to go that they're about to lose. So, we can help them out and you've got the people, by all means.

J. Jordan Barela- County Manager: Mr. Chair, I'll just also mention this has gone to Moriarty City Council, and they have approved in its current form.

Action Taken:

Kevin McCall- County Vice-Chair: Motion to approve.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

D. FIRE: Request Approval of an Unauthorized Purchase in the Amount of \$195.74 on to The Lil Battery Shop for the Purchase of a Continental 65CP with Core Exchange.

J. Jordan Barela- County Manager: Mr. Chair, this will be my last one for a while. My understanding of the situation really a purchase that occurred with one of the Northern Fire Districts. They were trying to work with the new vendor, which is Little Battery Shop. They did get that vendor form submitted. They got it to our Administrative Assistant, Myra, for processing, and then a call came from the Chief a little bit later down the line to say, were we good with the vendor? Myra indicated Yes, as in, we're good with getting them registered not, as if we're good with the PO. And he took that as we're good with the PO and purchased the batteries. Yeah, that's the background here

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve.

Kevin McCall-County Vice-Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

E. DWI: Request Approval of a Professional Service Agreement Between Torrance County DWI Program and Perpetual Tears Memorial, Inc.

Myra Luna- DWI Program Coordinator: Morning I am Myra Luna, the Torrance County DWI program coordinator, Mr. Chair, Commissioner McCall Commissioner Jaramillo, we have two requests. The first one requesting approval for the professional service agreement between the Torrance County DWI program and Perpetual Tears Memorial, Inc. The money is in our grant, and they are for

conducting DWI prevention activities in the Community and Schools. I stand for questions.

Linda Jaramillo- County Commissioner: Thank you for what you do,

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve

Linda Jaramillo -County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

F. DWI: Request Approval of a Memorandum of Understanding Between Torrance County DWI Program and Estancia Municipal School District for the Teens Need Teens Program in the Amount of \$2,500.00.

Myra Luna- DWI Program Coordinator: Mr. Chair, Commissioner McCall and Commissioner Jaramillo. The money are for our grant as well, and they are also for conducting DWI prevention activities in the Schools.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

G. ANIMAL SERVICES: Request Approval of a Memorandum of Understanding Between Torrance County Animal Services and the Village of Willard, NM for Temporary Emergency Animal Capture and Transportation.

Danette Langdon-Animal Shelter Director: Morning everyone Danette Langdon Torrance County Animal Services. What we have first is a memorandum of understanding between Torrance County and Willard. This is just the first draft Willard needs assistance with their animal problem. They have got so many stray dogs attacking people, packing up and attacking other animals, killing hogs,

attacking cows, chasing children. We've already started taking some of the animals out of Willard because of the nature of the situation. But to continue helping Willard. We need an MOU. Since they do not currently have animal control, this is an MOU to facilitate emergency shelter for stray and unclaimed dogs picked up within the Village. If there is an emergency with animals in the Village, they would call dispatch, I think dispatch would probably be the way to go, so it's documented. We would go out and try to attend to the situation. We would pick the animals up, if we could. Take them to the shelter, hold them to the appropriate holding time, and then we would be able to do whatever we needed to at the end of that. Willard would be paying for the services.

Linda Jaramillo- County Commissioner: I had gotten some calls on this myself from Willard and passed it on to Danette.

Danette Langdon-Animal Shelter Director: We were out there doing a build with NM dog of some containment for some dogs. They build dogs kennels to get them off chains. We were out there to kind of have a presence out there and be seen. We had numerous people come up to us about this pack of dogs. There's always been a pack of dogs at the Cantina. Apparently, they're all getting very aggressive. Now, when we were there, somebody came to us and told us about this pack that had attacked their cat and tried to rip its face off. We were very concerned about that, of course, and this was the same pack of dogs that had killed a hog. I don't know if it was earlier in the month or earlier in the week, and they also chased a nine-year-old girl. We just decided to be proactive, because it was getting very dangerous. We picked those dogs up. We picked up a litter of puppies, we got the sign over from the owner, because there was an owner on this pack of dogs. We got her to sign them over, and we brought them to the shelter, so it would kind of start to alleviate the problem. But like I said, we do need to have something in place. This is a temporary MOU it would be for six months.

Ryan Schwebach-County Chairman: I'm not finding the termination date.

Danette Langdon-Animal Shelter Director: On the one I have it will expire six months after the execution. It gives them the opportunity to get some kind of shelter, appropriate shelter for animals. We are also looking to do a type of training in Willard. Myself, my Animal Control Officer and Moriarty Animal Control Officer, would like to go out there to do training to teach the Public. The Public Works gentlemen that would be handling the animal control issues out there, teach them about handling, housing, cleaning, caring for animals. We would like to kind of reach out to the public as well to come so they can learn about things like caring

for animals and whatnot, and proper tethering, because there was a lot of improper tethering out in Willard. All around the County, actually. So this is an opportunity for us to educate people so we can start to kind of alleviate some of these problems. The order for each day per animal would be \$15 the required holding period the animal has no identification would be 72 business hours by the state's definition. We at Torrance County Animal Services hold them a little while longer, but we would go by the state's definition on this one. It would minimize the time we were having to pay for them to be in the shelter. Once they are through their holding period, they would immediately become property of Torrance County Animal Services. And euthanize, or send to a rescue, pursuant to our operating procedures. We will bill Willard monthly for this, like I said, it will be \$60 per call that is documented through dispatch, and then \$15 per day. Per animal, and that would be documented in our shelter software.

Linda Jaramillo- County Commissioner: Thank you for your attention toward this matter.

Danette Langdon-Animal Shelter Director: We've been wanting to do this for years. So finally, we have the opportunity to do this.

Kevin McCall- County Vice-Chair: This is more of a comment. I didn't know we needed an MOU to go into our own County, but okay, and that's fine. But then, if you want to do this, and if the Village isn't willing, why don't we make that MOU for a longer period, even annually.

Danette Langdon-Animal Shelter Director: The reason that we can't do that is every incorporated entity is required to provide their own animal control. Willard is incorporated, they do have to provide their own animal control and their own shelter to hold the animals. So that is why we've not been able to go in, which is also why we can't go into a Estancia, Moriarty or Mountainair. So, we are doing this for public health today, to get them to a place where they can do it themselves.

Action Taken:

Kevin McCall- County Vice-Chair: Motion to approve

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

Chairman Schwebach stepped out during motion and roll call

H. ANIMAL SERVICES: Requesting Approval for Out-Of-State Training to the Animal Care Expo 2025 in Las Vegas, NV for Danette Langdon and Tanisha Starr. Request Reimbursement of Actual Travel Expenses In Lieu of PerDiem.

Danette Langdon-Animal Shelter Director: Yes, the animal care Expo is put on every year by the Humane Society of the United States. We have an opportunity to go. I got a scholarship from the Humane Society, which covers my flight, hotel and conference registration. I asked Tanisha if she would like to attend. She's one of my senior staff, and she said she would like to attend. We have the purchase order in place for the flight and the conference registration. She will be staying with me. I've already spoken with the Humane Society, and she can. So, we are looking to do actuals upon return, because pretty much all we'll be paying for would be some meals and then transportation to the hotel from the airport, and then back when we are coming back.

Kevin McCall- County Vice-Chair: Because of your scholarship.

Danette Langdon-Animal Shelter Director: Everything from mine is paid for, except for, like, the travel from the Uber, whatever you'd like to use.

Ryan Schwebach-County Chairman: Have you ever done this before?

Danette Langdon-Animal Shelter Director: Yeah, it's been about nine years since I've gone to anything like this, I don't know, we used to go pretty regularly, Cindy and I did, but we just haven't in the past nine years. I thought, well, it's time. We're making some huge, huge improvements with being able to get animals out. We're moving forward. We're joining with Best Friends and Humane Society to help our over population problem. We're doing really great things, and this is also going to give us an opportunity to. There's so many different workshops and whatnot, continuing education workshops and learning labs. So, some of the workshops we can learn about new behavioral techniques, cats, Community engagement, Field Services. That'll be perfect plan for patrol officers and we will get continuing education credits to use towards our recertification.

Lind Jaramillo- County Commissioner: I feel like you're doing a great job. Thank you.

Danette Langdon-Animal Shelter Director: The learning lab that I'm actually doing, because there's a learning lab included in mine is it has something to do with building a shelter. So, I thought that would be appropriate, since we are getting \$75,000 that would be a good thing to learn a little bit more about. So, we're really excited about it.

Ryan Schwebach-County Chairman: I assume they have exhibitors? Networking is phenomenal.

Danette Langdon-Animal Shelter Director: Its being held at the Link Hotel. That's the hotel that is marked for the contest. They have a drop of rooms, and that's where all of the classes and the vendors will be. There's the exhibition hall, which will have, I don't even know how many vendors, and it's a good opportunity for us to meet new vendors and possibly be able to maybe change up things that we work over, that we buy, maybe save some money.

Kevin McCall- County Vice-Chair: I'm in favor. Of course, I do this with my own business. I think anytime you can go outside of the state lines, even nation lines to learn and bring it back to your Community. It's always important.

Danette Langdon-Animal Shelter Director: You learn so much from them, and it's been so long that I'm so excited about this. I've made relationships with a lot of new vendors, and they're all going to be there so I'll actually get to put a person to the emails and phone calls. Like I said, this will give us education credits. I intend on sending some other staff next year, and then maybe my Animal Control Officers as well, because they don't get to attend the Animal Humane Conference in August, and that's in Albuquerque, but it's nice to get out and learn new stuff.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

I. ANIMAL SERVICES: Requesting Ratification of the Application for Best Friends Network Partners Paws in the Field Challenge.

Danette Langdon-Animal Shelter Director: Since we partnered with Best Friends, we've received all kinds of perks and this was an infield challenge that

they sent to me on the 13th, due on the 17th. So, I kind of had to do it right away to get in because they gave us early access. What it is, is it will provide us with resources to increase our return to home dog rates in our Community. We already do a lot of the challenges that they're going to be asking us to do, such as following dogs home instead of bringing them, then even the door hanger. We scan them in the field, and we call on their microchips when they're in the field to avoid bringing them in. So, there's many things that we already do, but by participating in this, we can receive a \$1,000 grant to be used however we want to use it, and we will have other, possibly other prizes, such as humane tracks, animal Naco memberships, things like that. So, we'll get a lot of good perks from this, and we will get to increase our presence in the Community, because it also gives us, great signs and things to put it in areas they have it designed specifically for little areas too.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

14. DISCUSSION

A. ROADS: Discussion of Roadways for Micro-Blading

Leonard Lujan- County Road Superintendent: So, this is our micro seal that we asked for the money last year. We're supposed to do it last July. The weather got bad. Well, then the contractor got busy. Kept pushing so we moved it till now. We're going to do it in May, the first week of May this year. So, we put some roads down that we were going to do, and then I ended up chipping some roads. I'd like to move those roads off the list and move it to Ten Pines off of 55 in Manzano to the Apple Mountain Retreat. I'd like to do a double pin of micro about two miles to that place, because they're really busy. They have a lot of schools that go up there, a lot of people, wedding venues. I mean, that's really picking up for them. I like to take off Ice Plant, Pumpkin Patch and then Marshall Road was one that I pulled off because I submitted it this year for a double pen for next year on our school bus project. So, I like to remove that, and it's the same amount of money. We're not changing anything. All we're doing is changing the road. That's the only difference.

Linda Jaramillo- County Commissioner: What is microblading?

Leonard Lujan- County Road Superintendent: It's micro sealing. It's making it look like it's almost paved. It just creates another layer on top, but I like to do a double pain on Ten Pines. That way it's up there in the mountains, in fact, they get a lot more weather up there. I think it'll make the road look a lot better, smooth enough for the school buses that come down there.

Kevin McCall- County Vice-Chair: How's your subbase there?

Leonard Lujan- County Road Superintendent: It's good. It's already chipped sealed there's been up there. I have two spots in it that I have to fix. I'll fix those now, come April, in April, we're going to start prepping all the rows. We're going to do micro fix on all the holes we have, and we'll get those two spots fixed on it, and then we'll put this over the top.

Kevin McCall- County Vice-Chair: The only reason I ask is you did some of this microblading next to me in the subdivision? It's failing inside.

Leonard Lujan- County Road Superintendent: Like I said, I have two spots in it that I've been noticing that are kind of so, I'm going to grind those up, and I'm going to rechip those ourselves and re fix the base so when they go over the top, it'll stay better.

Kevin McCall- County Vice-Chair: Glorieta is that what you're talking about?

Leonard Lujan- County Road Superintendent: No, I'm talking about on Ten Pines.

Kevin McCall- County Vice-Chair: At Ten Pines you're going to grind it?

Leonard Lujan- County Road Superintendent: Just two spots. I gotta fix before we put micro over.

Kevin McCall- County Vice-Chair: Will you chip seal that?

Leonard Lujan- County Road Superintendent: Yes, I'm gonna microchip. It's not a change in the amount. It's just changing the roads, we're going to be just move those miles to Ten Pines.

Linda Jaramillo- County Commissioner: So Microblading is like paving?

Leonard Lujan- County Road Superintendent: It'll look like the towns, like Torreon, Manzano roads.

Linda Jaramillo- County Commissioner: It lasts how long?

Leonard Lujan- County Road Superintendent: It last anywhere from four to five years. That's what we were told, I mean. But if the subbase gives, it's just like anything else.

Kevin McCall- County Vice-Chair: Commissioner, it's not asphalt. It's almost like crusher fine. It seals the water out, I mean, it takes a good road and makes it better, because it seals the water out.

Linda Jaramillo- County Commissioner: It saves on maintaining?

Ryan Schwebach-County Chairman: Oh, absolutely. That's absolutely economic. That's what you did on Ice Plant West, right?

Leonard Lujan- County Road Superintendent: It's not West. No, we chipped that one, and then we just did a fog seal, a thicker fog seal. Micro is going to be like what we did in the Towns, in the subdivisions. So, we're going to be doing Madrid, we'll do Camino Del Norte, Valdez Road and Cemetery Road will have all micro on it, and then the next two miles will be up on top of the Mountains.

Linda Jaramillo- County Commissioner: This is on maintaining on those roads make some last longer. It's cost effective to do this. It costs more to do it, but then it's balances out, and the maintaining.

Leonard Lujan- County Road Superintendent: Really costing it's almost about the same as the chips but just supposed to last longer.

Ryan Schwebach-County Chairman: If you take time and go with Leonard, he has a spreadsheet that will break down daily cost of all the different roads.

Linda Jaramillo- County Commissioner: Well, I'm meeting with them tomorrow. See, there you go. I'm meeting with them tomorrow. I want to learn what you do so that can be better informed when people are coming at me asking about roads.

Leonard Lujan- County Road Superintendent: That's Why we came in front of you that way, you know, where we were switching? If we could, if you allow us to switch those roads to do that.

Ryan Schwebach-County Chairman: It's good spend some time with Leonard, because it's, in all honesty, it's a bad balancing Act on just how many funds you have within the maintenance schedule behind it, right? Traffic, you know, the need. I think what you pointed out, the amount of buses going up there and that sort of thing, you know, that's kind of a different animal on what kind of road you know.

B. FIRE: Discussion on Consolidation of Fire Districts

J. Jordan Barela- County Manager: Thank you, Mr. Chair. It's probably best to start this off by providing some context. In late 2024 the County Fire Department went through the ISO process, which is a very comprehensive overview of the Fire Department, staffing, apparatus, response, finances. It looks at a lot of different areas. Of course, with the current structure, the way it is, ISO evaluated every Fire District, all six Fire Districts in Torrance County. Some of those ISO scores, specifically in the southern districts, did not come back, so great. Now, there are things that are being worked on right now, and Deputy Chief Sanchez is working on a number of them, as far as getting the minor issues corrected. The big issue that we have is really volunteer participation in the southern districts, and so through the ISO process, you need four people from within that district responding to every call.

As it currently stands, we have districts that don't even have four people on the roles as active members. Even if we did have those numbers, they would have to respond to every call to address this. That is one area that we can't fix through purchasing or processes or procedures. What that really means, as far as an implication for the constituents of Torrance County, if those ISO scores stay high, insurance rates for people living in those districts is going to go up substantial so this was something that Chief Winham, Deputy Chief Sanchez, were talking to the State Fire Marshal's office before my involvement at this level, at the department, of course, there was his separation from the County, but we did meet with the State Fire Marshal's office a couple weeks ago, and they are recommending consolidation to address that specific issue. What consolidation would mean would be taking the six current Fire Districts and dissolving those via resolution and combining and reestablishing a Fire District that covers the whole County that

way, and it's not for a lack of response from Volunteer Departments in Torrance County. It's just we are very heavy on the north, and we are lacking as far as participation in the south.

But if we get somebody from one of the Northern Districts responding to a fire in one of the Southern Districts, we will get credit for that response, as if they were responding directly. It is a pretty intensive process to do the reconsolidation. We've gotten a laundry list of items from the State Fire Marshal's office that we're going to have to put together. From a practical perspective, it really wouldn't have many implications. As far as the stations that are set up right now, it would be one District under one Command, but any current District Station would function as a substation of the overall district, but it would also afford us the opportunity and flexibility to move personnel and resources and equipment to different areas, whereas now with the independent districts, we can't necessarily do that to really meet the Community's need.

Linda Jaramillo- County Commissioner: Can you name the fire districts for me, please.

J. Jordan Barela- County Manager: Sorry, I can get you a map of them. It's one through six. One is going to be Duran. Two is going to be the northwest part of the County. Three the northeast part of the County, and there's different stations within those Districts, I can get you a map, Commissioner, if that would be beneficial.

Linda Jaramillo- County Commissioner: Would this help Manzano? Would Manzano be included in that Fire District? How would it serve Manzano?

J. Jordan Barela- County Manager: Well, they would be included in the overall District, certainly. If there was a need for support in Manzano, we could theoretically bring resources from other areas to help provide support within that District should a fire emergency occur.

Linda Jaramillo- County Commissioner: That's a long way to go don't you think? But that's okay.

Ryan Schwebach-County Chairman: Well, no, there's and correct me if I'm wrong. But by creating one district here in the fire season, we could conceivably move resources closer to where we perceive the fire hazards.

J. Jordan Barela- County Manager: That's correct.

Linda Jaramillo- County Commissioner: And house them there?

Ryan Schwebach-County Chairman: Housing them I think we can get creative with that. I mean, it allows us to use a little bit more common sense. Why was there Districts in the first place?

J. Jordan Barela- County Manager: It's been a very common thing across the state Commissioner specifically in Torrance County, I'm not 100% sure. But what I can tell you is we are not the only County to go through this process. Eddy County's done it. Valencia County has done it. There's been a number of Counties over the course of the last couple years that have gone through this process to specifically address this issue. It is just because volunteer participation in more rural areas is sort of dwindling. Again, the repercussions of not doing that are, allowing fire insurance premiums to maybe get to a point where they're unaffordable for homeowners in those areas, in the time when they likely need that insurance coverage.

Ryan Schwebach-County Chairman: Next question have we looked at any MOUs we have within the Fire Department that we're going to have to redo that specify certain districts.

J. Jordan Barela- County Manager: I'm not aware of anything, Mr. Chair.

Ryan Schwebach-County Chairman: The one that comes to mind, might be in Moriarty with automatic and mutual aid.

Hanna Sanchez- Deputy Fire Chief: Good morning, Commission we would have to re look at the MOUs, but it shouldn't affect anything, as we would still provide automatic aid to Moriarty or other Municipalities and vice versa.

Ryan Schwebach-County Chairman: I think it's just paperwork, just we move forward with this.

J. Jordan Barela- County Manager: It is a process. It certainly is, and there will be other resolutions and discussions along the way, when we get to the point where this is in consideration for approval. But we did want to put this on the radar, not only of the commission, but of the Community, in terms of what was going on and why we were considering taking this approach.

Ryan Schwebach-County Chairman: Is there any downside to funding under one district versus what we have now?

Hanna Sanchez- Deputy Fire Chief: It's not going to be really a downside to the funding. It's going to be different as it's not going to be funding separated by district based on the ISO. So essentially, what's going to happen is, when we consolidate, it's going to take all of our on-hand water, all of our water authorities, and we're going to put everything into one. I know you all remember when I came up with making the pre plans, all of it's going to go into one. When they reclassify our insurance, it could go anywhere from four to six. We'll get one lump sum, and they have stated that the County can keep, say, the district separated via line items as they are. Then give money to those areas based on what percentage they've used in the past, whether that be three or five years. It's going to take away from Grant processes, we can't apply for six grants any longer. If we go down to one district or one Fire Department, we can separate by one FDIV for that, which is where we will report our in-fers. Then we can also apply for one for fire ADD. That'll give the County the ability to apply for two grants. If you had station one in Duran that needed an apparatus, we could apply for that. But we can move resources around the County. We wouldn't have to go to SFMO. We could move this tender to District Four because we have the necessity for possible more structure fires, whether it be forest fires, anything like that.

Ryan Schwebach-County Chairman: If I understand this right, there's a pro to lower ISO for the southern end of the County.

Hanna Sanchez- Deputy Fire Chief: It'll be County as a whole.

Ryan Schwebach-County Chairman: So, County as a whole, I'm assuming the northern end has a better ISO southern end of the County does it offset? Or does it bring it all down? You understand what I'm saying? Does it equalize?

Hanna Sanchez- Deputy Fire Chief: Yeah, I look at it, it's going to equalize. It's basically what they've explained to us. It's going to be the same ISO rating throughout the entire County.

Ryan Schwebach-County Chairman: Based on the northern side where we currently have, it's going to limit us on how many grants we can apply for. Those grants paid larger because of the district.

Hanna Sanchez- Deputy Fire Chief: They set a cap on the grants. I think this last year, the apparatus was set at \$300,000, it depends on what you apply for.

Ryan Schwebach-County Chairman: We ever gotten multiple grants for multiple districts in the same year?

Hanna Sanchez- Deputy Fire Chief: If you recall, about two years ago, we received a cascade system, one for each district.

Ryan Schwebach-County Chairman: That's the downside. How big of a downside is that?

Kevin McCall- County Vice-Chair: I need a better explanation as to what his question was earlier, as I represent the north, and our ISO is low. I'm going to say that I'm going to represent my district in this I do not want my district to go up because of the lack of volunteerism in the south.

Hanna Sanchez- Deputy Fire Chief: We assure you it's not going to touch the ISO for any of the districts. It's going to level it out and the County as a whole will have one ISO rating.

Linda Jaramillo- County Commissioner: You have a higher population in your district, then my district has a lower population. We're at a disadvantage just because we don't have the population that you have. But we should be equalized anyway because of that, because we are rural and we do have a forest Service, that we do have a major forest fire that affects everybody up there in the whole County, actually, but it's just because we're not as populated as you are. Does that count? Is that a factor?

Hanna Sanchez- Deputy Fire Chief: Actually, if you will, allow me to call on mr. Brandon Porch. He's actually assisted with consolidations from other agencies, and he could probably go into more detail on that.

Brandon Porch- Torrance County Fire: Thank you, Commissioners. Brandon Porch, Torrance County Fire. I am a full-time employee with Torrance County. Mr. Chair, thank you. I've helped Eddy County make their transition over to a consolidation as well, along with San Miguel County when they did it, the pros and cons. Yes, Deputy Chief Sanchez is correct, we would lose our ability to apply for additional grants. But the pros come to this, if we can adjust our ISO rating completely across the County, allowing that four person response to any structural fire that we have anywhere in the County, that's going to approve the ISO rating for all persons across the County as a whole, we may take a hit initially at the

beginning, but over time, that's going to improve, and it's going to allow our ISO to drop County wide, allowing all citizens within the County to have that perk of that lower fire insurance rate.

Kevin McCall- County Vice-Chair: When you say short term, what do you mean?

Brandon Porch- Torrance County Fire: I think in the first year, we may show like a single drop in an ISO rating, just one point, but I think in the multiple years following that, we can improve that greatly. I did have a conversation with the Deputy State Fire Marshal Andrew Label yesterday on the phone, and he said that even if we did have a one-point drop, that would increase, it would improve within the year following, and probably even by two points. So potentially, everybody, including your district, Mr. Commissioner McCall, would improve greatly, lowering all of the insurance rates as a whole across the board.

Kevin McCall- County Vice-Chair: Okay, I hear you, but how fast is the insurance change if we go up? I mean, none of us are insurance agents, but I'm just saying.

Hanna Sanchez- Deputy Fire Chief: Beginning of the census, we had ISO inspection of District Two, I believe it was back in May of 24 and there are some people had that have been affected with the possibility of going to an ISO ten from a six, and it increased by \$300 and, you know, that's quick it's as soon as they do it, it's like they're, selling that information to the insurance companies.

Brandon Porch- Torrance County Fire: It can be quick depending on how fast the answer, the ISO Commissioner gets it put into the system, and once the insurance rates hit the market, then it can be just that quick. It can be a two-month change, or it can be a one-year change. My apologies. I do know that in the Town of Bernalillo, when we change their ISO rating from a nine six, we changed it to a four, and it changed within three months.

J. Jordan Barela- County Manager: Mr. Chair, Mr. McCall, it was the initial discussions. I think it was our understanding that after ISO, there was a retrogression process where we could come to the table with a plan to address this specifically through consolidation, and that process was going to take about a year that we would have that amount of time and latitude in terms of making those adjustments and potential consolidations. But we are actually hearing from

constituents that those increases in insurance premiums have already taken effect, and it's been a few months since that process was complete.

Kevin McCall- County Vice-Chair: Back to your comment earlier Commissioner Jaramillo what you need to do is go recruit volunteers, and why this consolidation, this isn't fixing the problem the lack of volunteers in the south. So don't kid yourself. I mean, I think we all understand that, but we need to get volunteerism up in the South.

Linda Jaramillo- County Commissioner: We need four people to answer a fire each time.

Hanna Sanchez- Deputy Fire Chief: Well, that's a perk into the department, but statutorily, we're obligated to provide structural protection.

Linda Jaramillo- County Commissioner: Anything in the forest belongs to the forest?

Hanna Sanchez- Deputy Fire Chief: So, things report to inferences based on structure firefighting that has to have four people, minimum, with an engine.

Linda Jaramillo- County Commissioner: So, what is the lack of volunteers? Is it County wide?

J. Jordan Barela- County Manager: It's nationwide? Mr. Chair, Mrs. Jaramillo, it's something that jurisdictions across the nation are seeing, and we've certainly seen with the number of other Counties within New Mexico that are consolidating for very similar reasons, that it's a trend.

Linda Jaramillo- County Commissioner: Even in district One and Two, you have less volunteers than you ever had. So, is it an overall issue?

Kevin McCall- County Vice-Chair: How's five?

Hanna Sanchez- Deputy Fire Chief: Five is doing great. Three is doing great. The whole retrogression is with District Two. I mean, like I said, when I started here, they had twenty-five on the roster, we're down to two.

Ryan Schwebach-County Chairman: So, what is happening now? On the southern end, we're showing up. I mean, are these other Districts showing up, or not?

Hanna Sanchez- Deputy Fire Chief: Lately, the calls that we've had on the south side, I will say District One has been responding. They have been responding. But given the condition of their station it's inhabitable, they don't want us responding out of that station until it's fixed. District Six, however, I understand is not responding. The Chief is out due to medical issues.

Linda Jaramillo- County Commissioner: Which one is district six?

Hanna Sanchez- Deputy Fire Chief: That's Willard.

Linda Jaramillo- County Commissioner: So, we don't have one there?

Hanna Sanchez- Deputy Fire Chief: We're relying on the northern side, three being Central, and then utilizing mutual aid from Two and Five for water support or Mountainair and Corona all of them.

Linda Jaramillo- County Commissioner: How is Mountainair doing, as far as volunteers?

Hanna Sanchez- Deputy Fire Chief: They are not under us. They are their own, because they're a Municipality.

Ryan Schwebach-County Chairman: Let me ask you a question. We move forward with this, and we change these Districts, essentially, is there a plan to move volunteers down to these Districts to guarantee a response? Because all of a sudden, we don't have the response. It affects the entire County, if we don't respond. What's the plan there?

Hanna Sanchez- Deputy Fire Chief: It would be to, I'm not going to say, move them down there, but it's going to guarantee a response from one of these stations that's going to count towards our reporting.

Ryan Schwebach-County Chairman: If they don't respond?

Hanna Sanchez- Deputy Fire Chief: I can't house people there if I don't have suppression systems. That's my other issue. None of our buildings have suppression systems.

Linda Jaramillo- County Commissioner: Can Mountainair respond to fires outside city limits? They can go up to the mountains and help them. If there's a structure fire?

Hanna Sanchez- Deputy Fire Chief: They are automatic mutual aid.

Linda Jaramillo- County Commissioner: Are they the ones answering most of the calls for that area?

Hanna Sanchez- Deputy Fire Chief: Corona and Mountainair has been assisting us.

Linda Jaramillo- County Commissioner: What about Torreon?

Hanna Sanchez- Deputy Fire Chief: Torreon has not really been responding to anything. I will say recently, since Mr. Perea has retired, he has been available more to assist with that, but we need to get more individuals in that department that would be able to give the time. That's the whole problem with being volunteer. It's when and if they have time, they all have jobs. I've also brought up an option for reaching out to 100% of Torrance County is maybe making a flyer for recruitment and getting in line with utility companies and sending it out with that. Like, we need your help.

Brandon Porch- Torrance County Fire: If I may chime in one more time, I apologize, Mr. Commissioner. One of the things that would allow the consolidation to do is any member from any district within the County, if they're anywhere in the County, and a tone comes out, they can respond to the closest station that they are to and respond with an apparatus from that station the way it currently sits right now. Legally or not necessarily legally, but technically, they're not supposed to respond to that district and take a truck out of that station if they do not belong to that district as a volunteer. The consolidation would eliminate that allowing, say, a District Five member who is down by Duran and they get a call out down there, they can respond to the Duran station and pick up a truck and respond with it.

Linda Jaramillo- County Commissioner: So, if you have volunteers in Manzano, say, and they're established volunteers, then they could actually use the truck in Torreon.

Hanna Sanchez- Deputy Fire Chief: yes, ma'am, they can. Say they were driving on 41 and a fire broke out, and they were by District Three, which is McIntosh, they can then go in that station, get a unit, and go to the fire.

Linda Jaramillo- County Commissioner: How does that work, with the different Districts? We haven't even gone there yet, right? Where, like if Manzano did get established and they go down to Torreon, they could actually use that truck and take it over there and turn out fires.

Hanna Sanchez- Deputy Fire Chief: If Manzano was to get established as a Fire Department, it would sit within Torrance County, so that would consolidate them with us.

Linda Jaramillo- County Commissioner: Then you'd let me know how you could do that, right? We just need volunteers.

Kevin McCall- County Vice-Chair: Manager, you talk to me a little bit about allowing employees of Torrance County the ability to become volunteers is now a good time, or is that something we just want to discuss?

J. Jordan Barela- County Manager: It could be brought up, and it's an idea that I actually had some personal experience with. They had very similar issues in Santa Fe County as far as volunteer recruitment, and they sort of instituted a program with employees, whereby if an employee was interested, they lived in the County. They lived in the District, and they were interested in volunteering. They were given four hours of Administrative Leave every Friday for five weeks to meet with the fire department and go through baseline levels of training, exterior support, emergency vehicle operations, you know, managing a hydrant that got them to the point where they could be deployed back into the field as a volunteer. Now, through that process, I want to say they did a first go around, and they got seven people that were signed up into the volunteer districts. Me being one of them. There are options as far as looking at recruitment and participation with volunteers. And I mentioned that one just because it was relatively unique. But in this you know, in Torrance County, most people that work here live in the surrounding area. And theoretically, if there was a willingness or a desire to do it. It could be an option to get them on board as a volunteer.

Ryan Schwebach-County Chairman: It makes more sense to me and move forward with districting. But I want to have a better understanding on the plan. I think there is a risk for overall all ISO to decline. I mean, that's a very real risk. I want some thought out plans on how we're going to handle that before we implement. Option is, you know, we have One District. We could also just have Two Districts. I don't know if that's realistic or not, but it's a thought process.

Hanna Sanchez- Deputy Fire Chief: You're talking about North and South. I'd say we did think of that, but with the issue that we have with response coming from the southern side and having to solely rely on mutual aid, it didn't make sense. It made more sense to open it up County wide, with all the active volunteers we have along with our paid staff. And that would because right now, if you think about it, our paid staff, since they're located in the old superior building. They can be on the District Five roster because they're within that district. So that adds 10 more employees to their roster. They don't count on any other one for the fireside. If we open it up and dissolve those boundaries, everybody that is on the roster active at any district has access to every building for response. So that's something to think about.

Linda Jaramillo- County Commissioner: That's the lack of volunteers. That's why you're doing this. The lack of volunteers.

J. Jordan Barela- County Manager: Yeah, I would say the lack of that four person response in the County is really the circumstance that put us in this position, and that is somewhat related to participation in the in the volunteer program, you know at large.

Ryan Schwebach-County Chairman: Well, no action is going to be taken today, regardless. But I do think we need to move forward by looking at the details before we totally confirm it.

J. Jordan Barela- County Manager: Mr. Chair, we will sit down with the State Fire Marshal's office to just talk through some of those financial points.

C. MANAGER REPORT:

1) FY2025-2026 Budget Timeline

Misty Witt-Deputy County Manager: I'll take item one here. We just wanted to go over the FY 2025-2026 budget timeline with the Commission. This is included

in your packet as well, if you wanted to reference. But of course, we're in full budget season now. I have sent out all the budget request forms to departments. I'm starting to get those turned in. There's a deadline of March 31st for departments to turn in their budget requests for the next fiscal year, starting the first week of April. We'll start meeting with those individual departments with specific questions on different projects and requests. Then we wanted to put a placeholder in there to start having our individual meetings with you as the Commission that last week of April. If you can look at your calendars to see what would work and let Manager Barela and I know if there's a conflict, that would be April 28th through May 1st. We have tentatively blacked out to meet with Commissioners on an individual basis and then come in May, which is when we'll start having the public discussions. On May 14th tentatively to have our first interim budget discussion in the public BCC meeting and possible approval at that time. If not, we'll probably have to hold a special meeting sometime that week of May 19th, just to approve interim budgets and get it submitted in time to DFA. Then, of course, following that, we'll be looking at early July to start looking at approvals of the final budget. It's tentatively the July 9th Commission meeting to refine the budget.

Ryan Schwebach-County Chairman: July 9th?

Misty Witt-Deputy County Manager: Yes, I think we have a regularly scheduled Commission meeting. I'm sorry. No, July 9th, excuse me, to post for the public hearing to get approval and then it would be at the July 23rd meeting. So, we would have a public hearing on the 23rd but we would have to post a couple weeks in advance. So, we would get your approval on July 9th for the public hearing.

Ryan Schwebach-County Chairman: I thought we had to have this done before the end of June?

Misty Witt-Deputy County Manager: For interim, we have to have that submitted by June 1. For Final, they give us until July 30th, so that we can close out the year.

Ryan Schwebach-County Chairman: So, we need to start talking about the week of May 5th?

Misty Witt-Deputy County Manager: April 28th through May 1st, I believe, when we meet with you guys individually, and then the public meetings will start May 4th.

Ryan Schwebach-County Chairman: That's a month away.

Linda Jaramillo- County Commissioner: It will have to be in April. The last part of April I'm having shoulder surgery.

2) NM Legislative Updates

J. Jordan Barela- County Manager: A quick update on the legislative session. Mr. Chair, the only thing I really wanted to bring up today was that I did get notification. I know this has gone out, but I wanted to get it to the public on record too, regarding House Bill 450. Which was the Capital Outlay bill, and what that entailed for Torrance County. There was good news on capital outlay. We requested \$3 million for the Admin Building, we received in total, \$3.75 million. Which is enough to bring us into budget based off of current estimates. But in addition to that, the board had approved a resolution identifying a number of four top projects that being the primary one. But the other three projects we requested also got fully funded. We received \$75,000 for the Animal Shelter improvement project. We received another \$350,000 to continue to move forward with the radio system upgrade at dispatch to the seven hundred system, and \$250,000 to address water improvements at the McIntosh Fire Station.

Ryan Schwebach-County Chairman: I would say, Thank you, Mr. McCall and Jordan. Time spent there. If there's somebody, I miss it, let me know.

Linda Jaramillo- County Commissioner: I emailed all our Representatives also, and the Governor's office.

Kevin McCall- County Vice-Chair: I will tell you that it is it makes it super nice and easy when a county has spent their allocation prior to and you're in good standing with the state they you know, we have one or two little hiccups that we got reallocated, but for the most part, Torrance County is doing a fabulous job in spending the money they get. Legislators take note of that and are willing to give you funds. When you do that. Thank you to the staff and the management team that does get those funds spent, and it does make a difference. Thank you to all of our legislators. I think we came away with \$4.6 million is what I added up. Torrance County came out really well. Thank you.

Linda Jaramillo- County Commissioner: Yeah, and I'm very happy that this money was allocated for the building, because this building is old and we need to get a proper place for our employees to work. I've had a little flack about how we

should use this money for other things in the County, but I worked in this place for 26 years, and it's time for us to build a new Admin Building for the people who work here. I'm so glad to hear that they appropriated this money.

J. Jordan Barela- County Manager: Just to put this to the Commission as well, Mr. Chair, we did meet with Wilson and Company yesterday. The building design hasn't changed with the changing of the site. They're still progressing regarding the design on that but they will likely next meeting be presenting some site plans of how that building falls out on the current parcel. Looking for some direction from the Commission in which route they want to go. I think that's really the final thing. If the new site has been selected, how does that site plan lay out? Once they get that direction, we talked on timelines, and they're looking to have everything completed close to the end of May.

Ryan Schwebach-County Chairman: We just start going out for bid, essentially, right?

J. Jordan Barela- County Manager: Correct.

Linda Jaramillo- County Commissioner: In that same location that we had decided on?

D. COMMISSIONERS' REPORTS:

1) Commissioner McCall, District 1

Kevin McCall- County Vice-Chair: I did want to make a comment that that those funds are not in concrete yet. The Governor has a chance to line-item veto any if she chooses. It'll happen because the appropriations are falling in line with public safety and some other things. I don't think we're in jeopardy of losing any of those. But just, they're not concrete quite yet. They can veto it. The government can know any capital outlay sheet, so choose line item. I don't have much of a report. Could you give me a report on where we sit at the fairgrounds and the design?

J. Jordan Barela- County Manager: Mr. Chair, Commissioner McCall, the contract has been executed with full design with Studio Southwest. We've had a couple of project kickoff meetings. We actually have a site visit with them scheduled next Thursday to do a walk through with facilities so they can identify utilities. But we are moving forward. We also talked to them about timelines. I think this project will be ready to bid. We're also looking at doing a DMARC

procurement, which is a construction manager at risk, essentially, that's bringing the project contractor on right now to aid with the design process, so we'll also be working on that procurement. Will likely be in a position to get this project started in late July. But with fair, we've requested that the project instruction does not start until early September, so there isn't any issues with either the livestock school that's coming through Torrance County this year or the Torrance County fair. But we're hoping, within the next couple months to actually have that contractor on board, in June, or end of June, we'll have final design ready to move forward.

Linda Jaramillo- County Commissioner: So, will both these buildings be built, one first and then the other? Can we simultaneously build both?

Kevin McCall- County Vice-Chair: There'll be some contractors in Estancia that you know they don't typically hear.

Ryan Schwebach-County Chairman: These guys might be pulling their hairs up, but that's why, what Manager Barela had mentioned is bringing on project manager. Which I mean on buildings this big, I'm in favor of that, there is going to be a lot of money, a lot of time, a lot of delays saved by somebody that knows the trade. As you know, everything is in a slice and between us and them, he's looking out for our interest system, the contractor's interest, or something like that. So that's the purpose of it.

Kevin McCall- County Vice-Chair: I was absent at the last meeting, and I think I read in a minute that you discussed that Duran water is complete?

Ryan Schwebach-County Chairman: Duran water is complete.

J. Jordan Barela- County Manager: Duran water tank project is complete. We've signed off on all the final approvals and paperwork on that, and that has been dedicated over it is up in functioning.

Linda Jaramillo- County Commissioner: Do you have any issues with the pipeline, though, going there that wasn't part of the job, right?

J. Jordan Barela- County Manager: That's correct. There were some items, as far as water lines, that were outside of the purview of our involvement that still likely need to be addressed. The one issue that we had that we took care of was in one of the meter valves. The lines that run to the meter valves broke under pressure because it was Pyrex. So, we had the contractor go back out and replace that with

steel piping. But that was the only real issue within our scope of the project, and getting that up and functioning, and I think that has been rectified.

Linda Jaramillo- County Commissioner: So, there is another issue entirely?

J. Jordan Barela- County Manager: Correct.

2) Commissioner Schwebach, District 2

Ryan Schwebach-County Chairman: I really don't have a whole lot to report. I do want to say thank you to your staff and the good work they've done. I think, time and time again, it always amazes me. On seeing new direction, new ideas, forward momentum. It's just, it's real pleasure just watching it come together and clear across the board. I look at our Animal Center, Sheriff's Department just, thank you for the level of professionalism that has come up with the attention to detail. It's moving, and I like it.

3) Commissioner Jaramillo, District 3

Linda Jaramillo- County Commissioner: I went out with Danette Cabber and visited the solid waste landfill and one of the transfer stations. I was amazed at what a big operation this is. I just want to give kudos to Danette. This is major operation. I didn't realize how big it was. I had never been out there. It's amazing what they do. It's sad that we have so much trash that we have to process, but they do it very well, and they're very systematic about the way they do. I went out to the landfill, I'm just amazed by the whole project, the whole thing. Now I want to recycle. We should recycle because they have a program where they, well, you can take recycling and they separate it at the transfer stations, and then they take that, and they make it into bales. Of course, it brings money in for the County. But I feel that we should all recycle. I'm guilty of not recycling. We need to recycle more.

Ryan Schwebach-County Chairman: I have my own cardboard baler. I make my own bales but the dirty little secret on the plastic is, it's all going to landfill right now. In our landfill. Albuquerque is on the field, and they may have got it backed up, but a lot of it goes straight into the landfill just because the market says the plastic is not there. I mean, plastic is evil. But corrugated cardboard.

Linda Jaramillo- County Commissioner: They do recycle the cardboard too and make it into bales. It's just amazing what they do. Now I've been driving more

roads in my district and just visiting with people, or people are calling me more and more. I attended the LEPC meeting yesterday, very informative. Then I went to the EMWT meeting last night, and they're moving right along.

Ryan Schwebach-County Chairman: You're making us look bad.

Linda Jaramillo- County Commissioner: I'm not trying to make you look bad.

Ryan Schwebach-County Chairman: No, I'm being serious, thank you for being so involved and learning the system.

15. EXECUTIVE SESSION:

- A. COMMISSION:** Discussion and Possible Action Regarding Executive Session Item 3.A. Regarding Filling the Fire Chief Position.
- B. COMMISSION:** Discussion and Possible Action Regarding Executive Session Item 3.B, the Purchase, Acquisition or Disposal of Real Property.

Action Taken:

Ryan Schwebach-County Chairman: Motion to move into Executive Session.

Kevin McCall-County Vice-Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

Entered executive session 11:20 AM

Action Taken:

Ryan Schwebach-County Chairman: Motion to return from Executive Session.

Kevin McCall-County Vice-Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

Returned from executive session 12:55 PM

16. DISCUSSION AND ACTION ON EXECUTIVE SESSION ITEMS ABOVE:

- A. COMMISSION:** Discussion and Possible Action Regarding Executive Session Item 3.A. Regarding Filling the Fire Chief Position.

Action Taken:

Ryan Schwebach-County Chairman: Motion to move forward with drafting and executing a contract with Gary Smith with the parameters we set forth within the meeting to be ratified at a later date.

Kevin McCall-County Vice-Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

- B. COMMISSION:** Discussion and Possible Action Regarding Executive Session Item 3.B, the Purchase, Acquisition or Disposal of Real Property.

Action Taken:

Ryan Schwebach-County Chairman: Motion to move forward with negotiations and appraisal for lot R027739.

Kevin McCall-County Vice-Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

17. Announcement of the next Board of County Commissioner's Meeting:

April 9, 2025 at 9:00AM

18. SIGNING OF OFFICIAL DOCUMENTS

19. ADJOURNED.

Action Taken:

Ryan Schwebach-County Chairman: Motion to adjourn.

Kevin McCall-County Vice-Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

The meeting adjourned at 12:58 PM

Ryan Schwebach – Chairman

Mackenzie Carlson – Admin Assistant

Date

Sylvia Chavez – County Clerk

The video and audio of this meeting are available upon request.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 A



ACCOUNTS PAYABLE CHECK REPORT APPROVAL

Torrance County Commission Approval:

We, the undersigned members of the Torrance County Board of County Commissioners met in regular session on **April 9, 2025**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$802,982.53**

Kevin McCall, District 1

Ryan Schwebach, District 2

Linda Jaramillo, District 3

Attest:

Sylvia Chavez, County Clerk

Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

Kathryn Hernandez, County Treasurer

Check Report Summary:

Check Report Dates:	03/20/2025 to 04/02/2025	Total Payments: 178
Total Checks:	156	Checks: 132353 to 132510
Voided Checks:	5	Checks: 132389, 132428, 132439, 132465, 132472
Bank Drafts:	11	DFT0001191, DFT0001192, DFT0001193, DFT0001194, DFT0001195, DFT0001196, DFT0001197, DFT0001198, DFT0001199, DFT0001200, DFT0001202, (NOT USED DFT0001187, DFT0001188, DFT0001189, DFT0001189 DFT0001190, DFT0001201)
Electronic Fund Transfers:	6	EFT: 317 TO 322
Total of Payments Issued:	\$802,982.53	



Torrance County, NM

My Check Report

By Check Number

Date Range: 03/20/2025 - 04/02/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
418	COLUMBUS BANK AND TRUST	03/25/2025	EFT	0.00	387.64	317
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004772</u>	Invoice	03/27/2025	Flex Plan	0.00	387.64	
	<u>401-000-9001</u>		Payroll Liabilities		387.64	
1232	CORECIVIC INC.	03/25/2025	EFT	0.00	10,224.42	318
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>TCDF 012025T-M</u>	Invoice	03/25/2025	ICE & USMS INMATE CARE	0.00	972.38	
	<u>825-070-2172</u>		CARE OF INMATES		972.38	
<u>TCDF USMS 1020</u>	Invoice	03/25/2025	ICE & USMS INMATE CARE	0.00	9,252.04	
	<u>825-070-2172</u>		CARE OF INMATES		9,252.04	
4832	PRESBYTERIAN HEALTH PLAN	03/25/2025	EFT	0.00	45,115.20	319
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004752</u>	Invoice	10/10/2024	Presbyterian Health Insurance	0.00	14.80	
	<u>401-000-9001</u>		Payroll Liabilities		14.80	
<u>INV0004783</u>	Invoice	03/27/2025	Presbyterian Health Insurance	0.00	40,685.85	
	<u>401-000-9001</u>		Payroll Liabilities		40,685.85	
<u>INV0004784</u>	Invoice	03/27/2025	Presbyterian Health Insurance	0.00	4,414.55	
	<u>401-000-9001</u>		Payroll Liabilities		4,414.55	
5189	SUNRISE BANK	03/25/2025	EFT	0.00	1,467.34	320
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004786</u>	Invoice	03/27/2025	Sunrise Loan	0.00	1,467.34	
	<u>401-000-9001</u>		Payroll Liabilities		1,467.34	
418	COLUMBUS BANK AND TRUST	03/26/2025	EFT	0.00	43.33	321
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004798</u>	Invoice	03/27/2025	Flex Plan	0.00	43.33	
	<u>401-000-9001</u>		Payroll Liabilities		43.33	
4832	PRESBYTERIAN HEALTH PLAN	03/26/2025	EFT	0.00	1,099.20	322
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004803</u>	Invoice	03/27/2025	Presbyterian Health Insurance	0.00	1,099.20	
	<u>401-000-9001</u>		Payroll Liabilities		1,099.20	
3	4 RIVERS EQUIPMENT, LLC	03/25/2025	Regular	0.00	7,361.63	132353
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>1728667</u>	Invoice	03/25/2025	Repair on 770 Johndeer Motor Grader	0.00	6,633.39	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		3,474.06	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		2,859.33	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		300.00	
<u>1755110</u>	Invoice	03/19/2025	Parts and Repairs on John Deere Equipme	0.00	728.24	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		728.24	

My Check Report

Date Range: 03/20/2025 - 04/02/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
423	ADVANCED COMMUNICATIONS &	03/25/2025	Regular	0.00	879.69	132354
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>21395</u>	Invoice	03/20/2025	Repair of Repeater on Capilla for Radio fr	0.00	879.69	
<u>402-060-2241</u>	COMMUNICATION COSTS		Repair of Repeater on Capilla fo		500.00	
<u>402-060-2241</u>	COMMUNICATION COSTS		Repair of Repeater on Capilla fo		379.69	
419	AFLAC	03/25/2025	Regular	0.00	960.98	132355
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0004764</u>	Invoice	03/27/2025	Aflac	0.00	663.30	
<u>401-000-9001</u>	Payroll Liabilities		Aflac		663.30	
<u>INV0004765</u>	Invoice	03/27/2025	Aflac	0.00	297.68	
<u>401-000-9001</u>	Payroll Liabilities		Aflac		297.68	
VEN01336	AKC PLUMBING, LLC	03/25/2025	Regular	0.00	478.81	132356
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>00589</u>	Invoice	03/05/2025	Dispatch Well Pump	0.00	161.90	
<u>911-080-2215</u>	MAINTENANCE & REPAIR		Troubleshoot Well Pump Labor		161.90	
<u>00590</u>	Invoice	03/05/2025	AKC Plumbing	0.00	316.91	
<u>911-080-2218</u>	MAINTENANCE & REPAIR		AKC Plumbing Labor plus tax		161.91	
<u>911-080-2218</u>	MAINTENANCE & REPAIR		Pressure Switch		140.00	
<u>911-080-2218</u>	MAINTENANCE & REPAIR		(3) 3/8 fittings		15.00	
5450	AMAZON BUSINESS	03/25/2025	Regular	0.00	886.05	132357
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>19R3-7DPO-DML</u>	Invoice	03/25/2025	Printer for Safety Office at Admin Building	0.00	886.05	
<u>600-006-2248</u>	SUPPLIES - SAFETY		Printer for Safety Office at Admi		443.03	
<u>604-083-2219</u>	SUPPLIES - GENERAL OFFI		Printer for Safety Office at Admi		443.02	
5450	AMAZON BUSINESS	03/25/2025	Regular	0.00	131.70	132358
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1G4N-41M4-311</u>	Invoice	03/25/2025	New Mexico Criminal and Traffic Law Man	0.00	131.70	
<u>401-073-2219</u>	SUPPLIES - GENERAL OFFI		New Mexico Criminal and Traffic		131.70	
5450	AMAZON BUSINESS	03/25/2025	Regular	0.00	120.02	132359
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1x1p-3q93-6lyh</u>	Invoice	03/25/2025	Office Supplies	0.00	120.02	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Binder machine		120.02	
5450	AMAZON BUSINESS	03/25/2025	Regular	0.00	152.14	132360
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>11dx-vvll-c1vv</u>	Invoice	03/25/2025	Office Supplies	0.00	152.14	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Lamintor sheets		13.31	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Pencil/pen organizer		9.95	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Meeting notebook		7.98	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Desk Planner		7.98	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		24 PK Glue sticks		16.45	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Notebooks- 4pk		22.92	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Price increase/Shipping		3.94	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Medium binder clips		7.98	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Small binder clips		4.06	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		2025 weekly/monthly planner		9.99	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI		Laminator machine		47.58	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5450	AMAZON BUSINESS	03/25/2025	Regular	0.00	80.19	132361
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>16TT-D67Q-JKCT</u>	Invoice	03/25/2025	Annual PPE Saftey Shoes	0.00	80.19	
<u>401-065-2236</u>	SUPPLIES - UNIFORMS		Annual PPE Saftey Shoes for Bri		80.19	
5450	AMAZON BUSINESS	03/25/2025	Regular	0.00	894.87	132362
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>174Y-16Q6-DYN7</u>	Invoice	03/25/2025	Non-Lethal Pepper Spray Defense Balls	0.00	894.87	
<u>401-050-2231</u>	SUPPLIES - WEAPONS/A		Non-Lethal Pepper Spray Defens		887.88	
<u>401-050-2231</u>	SUPPLIES - WEAPONS/A		SHIPPING		6.99	
5450	AMAZON BUSINESS	03/25/2025	Regular	0.00	2,528.59	132363
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1G9V-D6YG-7C7H</u>	Invoice	03/15/2025	Feb Amazon Order	0.00	2,528.59	
<u>911-080-2201</u>	MAINTENANCE & REPAIR		Power Window Regulator - Disp		39.89	
<u>911-080-2219</u>	SUPPLIES - GENERAL OFFI		HP LCD Monitors		199.99	
<u>911-080-2219</u>	SUPPLIES - GENERAL OFFI		Sticky Notes 64 pk		26.98	
<u>911-080-2219</u>	SUPPLIES - GENERAL OFFI		Computer Desk Chair		383.22	
<u>911-080-2219</u>	SUPPLIES - GENERAL OFFI		Sticky Note Dispenser		24.99	
<u>911-080-2219</u>	SUPPLIES - GENERAL OFFI		Overage Charges		-20.42	
<u>911-080-2219</u>	SUPPLIES - GENERAL OFFI		Great Stuff Crack Sealer		8.18	
<u>911-085-2617</u>	C/O EQUIPMENT & MAC		HP LCD Monitors		1,799.91	
<u>911-085-2617</u>	C/O EQUIPMENT & MAC		Display Cables 25 FT		65.85	
4818	AMBITIONS TECHNOLOGY GROUP LLC	03/25/2025	Regular	0.00	2,153.34	132364
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>13255</u>	Invoice	03/22/2025	SonicWall Renewal Dispatch	0.00	2,153.34	
<u>911-080-2228</u>	SOFTWARE		SonicWall Renewal Dispatch		1,978.34	
<u>911-080-2228</u>	SOFTWARE		Machine Set Up and Configurati		175.00	
4818	AMBITIONS TECHNOLOGY GROUP LLC	03/25/2025	Regular	0.00	8,619.78	132365
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>13280</u>	Invoice	03/17/2025	RECURRING NETWORK SERVICE	0.00	8,619.78	
<u>401-096-2213</u>	CONTRACT - IT SERVICES		MAR 2025 TCM - NETWORK SER		8,619.78	
3594	AUTOZONE INC.	03/25/2025	Regular	0.00	72.98	132366
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>02248850500</u>	Invoice	03/20/2025	TCFD AutoZone Open PO 3/25-6/25	0.00	72.98	
<u>413-091-2201</u>	MAINTENANCE & REPAIR		TCFD AutoZone Open PO Fire A		72.98	
5266	BAKER UTILITY SUPPLY CORP	03/25/2025	Regular	0.00	11,245.35	132367
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV330221</u>	Invoice	03/13/2025	Meter Parts for Manzano Mutual Domesti	0.00	22.80	
<u>836-045-2815</u>	REPAIR/REPLACE PUMPS		PFCC-075 PVC Comp CPLG		22.80	
<u>INV330222</u>	Invoice	03/13/2025	Meter Parts for Manzano Mutual Domesti	0.00	11,015.30	
<u>836-045-2815</u>	REPAIR/REPLACE PUMPS		DR40-0075 PVC SCH40 Pipe		24.80	
<u>836-045-2815</u>	REPAIR/REPLACE PUMPS		C66-33G-NL Brass Straight CPLG		624.60	
<u>836-045-2815</u>	REPAIR/REPLACE PUMPS		VBHH72-12W-MM-33-NL Inlet B		4,826.00	
<u>836-045-2815</u>	REPAIR/REPLACE PUMPS		PFCC-075 PVC Comp CPLG		28.50	
<u>836-045-2815</u>	REPAIR/REPLACE PUMPS		FSC-105-6 Snap Clamp		348.30	
<u>836-045-2815</u>	REPAIR/REPLACE PUMPS		LID-DFW12AMR Locking Lid		936.00	
<u>836-045-2815</u>	REPAIR/REPLACE PUMPS		MC-DFW1824FNR Meter Can w		2,610.00	
<u>836-045-2815</u>	REPAIR/REPLACE PUMPS		MB-COA-LB-DFW-HD Meter Box		995.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>836-045-2815</u>	REPAIR/REPLACE PUMPS	FSCR-105-6 Wrap Clamp		538.85	
	<u>836-045-2815</u>	REPAIR/REPLACE PUMPS	C17-33-NL Brass Straight CPLG		83.25	
<u>INV330739</u>	Invoice	03/13/2025	Meter Parts for Manzano Mutual Domesti	0.00	207.25	
	<u>836-045-2815</u>	REPAIR/REPLACE PUMPS	FSCR-105-6 Wrap Clamp		207.25	
859	BOUND TREE MEDICAL, LLC	03/25/2025	Regular	0.00	28,599.07	132368
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>85695354</u>	Invoice	03/19/2025	EMS Supplies/ Equipment/ Medications O	0.00	28,599.07	
	<u>415-033-2346</u>	TCFD 2	EMS Supplies/ Equipment/ Med		10,000.00	
	<u>415-033-2347</u>	TCFD 3	EMS Supplies/ Equipment/ Med		10,000.00	
	<u>415-033-2349</u>	TCFD 5	EMS Supplies/ Equipment/ Med		8,599.07	
4979	BRANDON BOE DAVIS	03/25/2025	Regular	0.00	2,200.00	132369
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>TCSO 03212025</u>	Invoice	03/21/2025	Head Gasket/Lifters	0.00	2,200.00	
	<u>401-050-2201</u>	MAINTENANCE & REPAIR	Labor		1,000.00	
	<u>401-050-2201</u>	MAINTENANCE & REPAIR	Head Gasket/Lifters		1,200.00	
3520	CENTRAL NM COMMUNITY COLLEGE	03/25/2025	Regular	0.00	1,632.00	132370
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>SP25-2345-A</u>	Invoice	03/22/2025	CNM Dispatch Academy Training	0.00	1,632.00	
	<u>911-080-2266</u>	EMPLOYEE TRAINING	PSD 1102 Course Eberle,Isaiah		816.00	
	<u>911-085-2266</u>	EMPLOYEE TRAINING	PSD 1002 Course Mahan, Quinti		816.00	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	82.85	132371
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>02.2025 9702</u>	Invoice	03/19/2025	Estancia Senior Center monthly elec bill	0.00	82.85	
	<u>401-036-2208</u>	UTILITIES - ELECTRICITY	February		82.85	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	2,376.44	132372
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>02.2025 3000</u>	Invoice	03/19/2025	Monthly Electric bill- Admin	0.00	2,376.44	
	<u>401-015-2208</u>	UTILITIES - ELECTRICITY	February 3700		6.37	
	<u>401-015-2208</u>	UTILITIES - ELECTRICITY	February 3000		2,370.07	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	234.41	132373
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>02.2025 21201</u>	Invoice	03/19/2025	Moriarty Senior Center monthly elec bill	0.00	234.41	
	<u>401-037-2208</u>	UTILITIES - ELECTRICITY	February		234.41	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	268.07	132374
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>02.2025 70701</u>	Invoice	03/19/2025	Sheriff Monthly electric bill	0.00	268.07	
	<u>401-050-2208</u>	UTILITIES - ELECTRICITY	February		268.07	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	125.59	132375
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>02.2025 4000</u>	Invoice	03/19/2025	District 4 Monthly Electric Bill	0.00	125.59	
	<u>409-091-2208</u>	UTILITIES - ELECTRICITY	February- 2700		74.31	
	<u>409-091-2208</u>	UTILITIES - ELECTRICITY	February- 4000		51.28	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	70.82	132376

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>02.2025 9301</u>	Invoice	03/25/2025	Dist 6 Monthly electric bill	0.00	70.82	
	<u>418-091-2208</u>		UTILITIES - ELECTRICITY February		70.82	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	338.87	132377
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>02.2025 4401</u>	Invoice	03/19/2025	Monthly Electric FY24	0.00	338.87	
	<u>401-082-2208</u>		UTILITIES - ELECTRICITY February		338.87	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	64.54	132378
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>02.2025 8001</u>	Invoice	03/19/2025	MCINTOSH SENIOR CENTER ELECTRICITY	0.00	64.54	
	<u>401-089-2208</u>		UTILITIES - ELECTRICITY February		64.54	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	390.29	132379
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>02.2025 3300</u>	Invoice	03/19/2025	Monthly electric bill District 5	0.00	390.29	
	<u>405-091-2208</u>		UTILITIES - ELECTRICITY February- 3300		28.35	
	<u>405-091-2208</u>		UTILITIES - ELECTRICITY February- 1701		289.19	
	<u>405-091-2208</u>		UTILITIES - ELECTRICITY February- 3200		72.75	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	348.90	132380
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>02.2025 7901</u>	Invoice	03/19/2025	Mountainair Senior Center Monthly elec	0.00	348.90	
	<u>401-027-2208</u>		UTILITIES - ELECTRICITY February		348.90	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	616.61	132381
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>02.2025 81500</u>	Invoice	03/19/2025	Monthly Electric bill	0.00	616.61	
	<u>911-080-2208</u>		UTILITIES - ELECTRICITY March1500		616.61	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	333.62	132382
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>02.2025 74400</u>	Invoice	03/19/2025	Dist 3 Monthly electric bill	0.00	333.62	
	<u>408-091-2208</u>		UTILITIES - ELECTRICITY February- 4400		23.64	
	<u>408-091-2208</u>		UTILITIES - ELECTRICITY February- 8700		88.89	
	<u>408-091-2208</u>		UTILITIES - ELECTRICITY February- 5100		221.09	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	89.42	132383
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>02.2025 6000</u>	Invoice	03/19/2025	Monthly Electric Bill- District 1	0.00	89.42	
	<u>407-091-2208</u>		UTILITIES - ELECTRICITY February 05100		24.90	
	<u>407-091-2208</u>		UTILITIES - ELECTRICITY February 6000		42.77	
	<u>407-091-2208</u>		UTILITIES - ELECTRICITY February 25100		21.75	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	332.14	132384

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2.2025 6900</u>	Invoice	03/19/2025	Fairgrounds Monthly Electric Bill	0.00	332.14	
	<u>401-053-2208</u>	UTILITIES - ELECTRICITY	February 4700		71.94	
	<u>401-053-2208</u>	UTILITIES - ELECTRICITY	February 200		35.96	
	<u>401-053-2208</u>	UTILITIES - ELECTRICITY	February 2300		23.48	
	<u>401-053-2208</u>	UTILITIES - ELECTRICITY	February 6900		177.28	
	<u>401-053-2208</u>	UTILITIES - ELECTRICITY	February 1500		23.48	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	2,247.65	132385
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>02.2025 79001</u>	Invoice	03/19/2025	Judicial Monthly electric bill	0.00	2,247.65	
	<u>401-016-2208</u>	UTILITIES - ELECTRICITY	February		2,247.65	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	316.26	132386
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>02.2025 9100</u>	Invoice	03/19/2025	Dist 2 Monthly electric bill	0.00	316.26	
	<u>406-091-2208</u>	UTILITIES - ELECTRICITY	February 0500		184.32	
	<u>406-091-2208</u>	UTILITIES - ELECTRICITY	February 9100		131.94	
106	CENTRAL NM ELECTRIC COOP.	03/25/2025	Regular	0.00	43.59	132387
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>02.2025 9300</u>	Invoice	03/19/2025	Monthly Electric bill- Clerk	0.00	43.59	
	<u>401-021-2208</u>	UTILITIES - ELECTRICITY	February		43.59	
3391	CINTAS CORPORATION NO. 2	03/25/2025	Regular	0.00	121.00	132388
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9270177218</u>	Invoice	03/25/2025	COMMISSION APPROVED PRIOR YEAR PAY	0.00	121.00	
	<u>401-050-2271</u>	OTHER SERVICES	COMMISSION APPROVED PRIOR		121.00	
4270	COLONIAL LIFE	04/01/2025	Regular	0.00	-997.11	132389
4270	COLONIAL LIFE	03/25/2025	Regular	0.00	997.11	132389
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004698</u>	Invoice	03/13/2025	Colonial	0.00	343.76	
	<u>401-000-9001</u>	Payroll Liabilities	Colonial		343.76	
<u>INV0004699</u>	Invoice	03/13/2025	Colonial Post tax	0.00	219.60	
	<u>401-000-9001</u>	Payroll Liabilities	Colonial Post tax		219.60	
<u>INV0004730</u>	Invoice	03/13/2025	Colonial Post tax	0.00	36.78	
	<u>401-000-9001</u>	Payroll Liabilities	Colonial Post tax		36.78	
<u>INV0004768</u>	Invoice	03/27/2025	Colonial	0.00	240.51	
	<u>401-000-9001</u>	Payroll Liabilities	Colonial		240.51	
<u>INV0004769</u>	Invoice	03/27/2025	Colonial Post tax	0.00	156.46	
	<u>401-000-9001</u>	Payroll Liabilities	Colonial Post tax		156.46	
3770	COOPERATIVE EDUCATIONAL SERVICES	03/25/2025	Regular	0.00	15,256.03	132390
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>24-154788</u>	Invoice	03/17/2025	Tyler Incode (ERP Pro 10)	0.00	15,256.03	
	<u>401-096-2213</u>	CONTRACT - IT SERVICES	Tyler Incode (ERP Pro 10)		15,256.03	
4383	DE LAGE LANDEN FINANCIAL SERVICE	03/25/2025	Regular	0.00	308.38	132391

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>589360489</u>	Invoice	03/18/2025	Printer/Copier Monthly Lease Contract	0.00	308.38	
<u>401-030-2284</u>	EQUIPMENT LEASES	FEBRUARY Printer/Copier Mont	308.38			
VEN01187	Dearborn Life Insurance Company	03/25/2025	Regular	0.00	938.15	132392
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0004696</u>	Invoice	03/13/2025	VISION INSURANCE	0.00	411.43	
<u>401-000-9001</u>	Payroll Liabilities	VISION INSURANCE	411.43			
<u>INV0004697</u>	Invoice	03/13/2025	VISION POST TAX	0.00	57.65	
<u>401-000-9001</u>	Payroll Liabilities	VISION INSURANCE	57.65			
<u>INV0004729</u>	Invoice	03/13/2025	VISION INSURANCE	0.00	6.29	
<u>401-000-9001</u>	Payroll Liabilities	VISION INSURANCE	6.29			
<u>INV0004742</u>	Invoice	03/12/2025	VISION INSURANCE	0.00	3.15	
<u>401-000-9001</u>	Payroll Liabilities	VISION INSURANCE	3.15			
<u>INV0004766</u>	Invoice	03/27/2025	VISION INSURANCE	0.00	401.98	
<u>401-000-9001</u>	Payroll Liabilities	VISION INSURANCE	401.98			
<u>INV0004767</u>	Invoice	03/27/2025	VISION POST TAX	0.00	57.65	
<u>401-000-9001</u>	Payroll Liabilities	VISION INSURANCE	57.65			
4834	DELTA DENTAL OF NEW MEXICO INC	03/25/2025	Regular	0.00	5,091.10	132393
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0004700</u>	Invoice	03/13/2025	Dental Insurance	0.00	2,201.55	
<u>401-000-9001</u>	Payroll Liabilities	Dental Insurance	2,201.55			
<u>INV0004701</u>	Invoice	03/13/2025	Dental Insurance	0.00	368.77	
<u>401-000-9001</u>	Payroll Liabilities	Dental Insurance	368.77			
<u>INV0004731</u>	Invoice	03/13/2025	Dental Insurance	0.00	35.61	
<u>401-000-9001</u>	Payroll Liabilities	Dental Insurance	35.61			
<u>INV0004743</u>	Invoice	03/12/2025	Dental Insurance	0.00	15.29	
<u>401-000-9001</u>	Payroll Liabilities	Dental Insurance	15.29			
<u>INV0004751</u>	Invoice	02/27/2025	Dental Insurance	0.00	0.74	
<u>401-000-9001</u>	Payroll Liabilities	Dental Insurance	0.74			
<u>INV0004770</u>	Invoice	03/27/2025	Dental Insurance	0.00	2,100.37	
<u>401-000-9001</u>	Payroll Liabilities	Dental Insurance	2,100.37			
<u>INV0004771</u>	Invoice	03/27/2025	Dental Insurance	0.00	368.77	
<u>401-000-9001</u>	Payroll Liabilities	Dental Insurance	368.77			
1802	DESIGN SILK SCREEN PRINTERS	03/25/2025	Regular	0.00	985.00	132394
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>36847</u>	Invoice	03/20/2025	Public notification signs	0.00	985.00	
<u>401-008-2242</u>	SUPPLIES - SIGNS	Public notification signs	985.00			
VEN01351	DIVERSE OFFICE SUPPLY	03/25/2025	Regular	0.00	1,289.87	132395

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>104115-00</u>	Invoice	03/25/2025	supplies for stock	0.00	1,289.87	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		250.12	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		125.52	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		272.40	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		121.68	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		63.58	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		88.18	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		105.90	
	<u>401-065-2219</u>		SUPPLIES - GENERAL OFFI		30.12	
	<u>401-065-2219</u>		SUPPLIES - GENERAL OFFI		122.24	
	<u>401-065-2219</u>		SUPPLIES - GENERAL OFFI		15.17	
	<u>401-065-2219</u>		SUPPLIES - GENERAL OFFI		65.28	
	<u>401-065-2219</u>		SUPPLIES - GENERAL OFFI		16.92	
	<u>401-065-2219</u>		SUPPLIES - GENERAL OFFI		12.76	
4705	DOUBLE H AUTO	03/25/2025	Regular	0.00	1,607.65	132396
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>088459</u>	Invoice	03/13/2025	Repair and supplies for Issued Pickup truc	0.00	10.44	
	<u>402-060-2201</u>		MAINTENANCE & REPAIR		10.44	
<u>088575</u>	Invoice	03/24/2025	Repairs and Maintenance for Issued Picku	0.00	10.49	
	<u>402-060-2201</u>		MAINTENANCE & REPAIR		10.49	
<u>088595</u>	Invoice	03/18/2025	Vehicle Maintenance	0.00	192.20	
	<u>401-008-2201</u>		MAINTENANCE & REPAIR		192.20	
<u>088630</u>	Invoice	03/24/2025	Quarterly PO for machinery maintenance	0.00	1,082.43	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		1,082.43	
<u>608833</u>	Invoice	03/24/2025	Quarterly PO for machinery maintenance	0.00	312.09	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		312.09	
156	EASTVIEW	03/25/2025	Regular	0.00	13.48	132397
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>3-19-25</u>	Invoice	03/20/2025	Welding, wireing and plumbing supplies.	0.00	13.48	
	<u>402-060-2250</u>		SUPPLIES - SHOP		13.48	
2555	EVSWA	03/25/2025	Regular	0.00	74.27	132398
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1164510</u>	Invoice	03/19/2025	Animal disposal	0.00	74.27	
	<u>401-082-2210</u>		UTILITIES - WATER		74.27	
2555	EVSWA	03/25/2025	Regular	0.00	498.67	132399
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1162553</u>	Invoice	03/24/2025	Animal disposal	0.00	84.88	
	<u>401-082-2210</u>		UTILITIES - WATER		84.88	
<u>4962</u>	Invoice	03/24/2025	Animal disposal	0.00	413.79	
	<u>401-082-2210</u>		UTILITIES - WATER		413.79	
5359	GALLAGHER BENEFIT SERVICES, INC.	03/25/2025	Regular	0.00	2,810.00	132400
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>334479</u>	Invoice	03/24/2025	Benefits Contract Gallagher	0.00	2,810.00	
	<u>401-014-2272</u>		CONTRACT - PROFESSION		2,810.00	
5019	GLOBE LIFE & ACCIDENT INSURANCE	03/25/2025	Regular	0.00	101.00	132401

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0004773</u>	Invoice	03/27/2025	Globe Life Insurance	0.00	101.00	
	<u>401-000-9001</u>	Payroll Liabilities	Globe Life Insurance		101.00	
36	GUSTIN HARDWARE, INC.	03/25/2025	Regular	0.00	50.19	132402
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>393512</u>	Invoice	03/13/2025	Supplies and parts for maintenance at roa	0.00	50.19	
	<u>402-060-2250</u>	SUPPLIES - SHOP	Supplies and parts for maintena		50.19	
214	Hart's Trustworthy Hardware	03/25/2025	Regular	0.00	31.98	132403
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>B589078</u>	Invoice	03/20/2025	TCFD Harts Open PO 3/25-6/25	0.00	31.98	
	<u>408-091-2243</u>	SUPPLIES - SAFETY	TCFD Harts Open PO District 3		31.98	
2203	HOLLYFRONTIER REFINING &	03/25/2025	Regular	0.00	13,674.59	132404
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>205034910</u>	Invoice	03/25/2025	COMMISSION APPROVED PAYMENT 3.25.	0.00	13,674.59	
	<u>402-060-2253</u>	MAINTENANCE & REPAIR	COMMISSION APPROVED PAYM		13,674.59	
3587	HOMESTEAD WATER CO.	03/25/2025	Regular	0.00	68.45	132405
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>03.2025</u>	Invoice	03/13/2025	Monthly water bill district 5	0.00	68.45	
	<u>405-091-2210</u>	UTILITIES - WATER	March		68.45	
4846	HORIZONS OF NEW MEXICO	03/25/2025	Regular	0.00	28.38	132406
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV044132</u>	Invoice	03/17/2025	Document Destruction Services	0.00	28.38	
	<u>612-020-2203</u>	MAINTENANCE & REPAIR	January Document Destruction		28.38	
4846	HORIZONS OF NEW MEXICO	03/25/2025	Regular	0.00	28.38	132407
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV044497</u>	Invoice	03/17/2025	DOCUMENT DESTRUCTION SERVICE	0.00	28.38	
	<u>401-040-2271</u>	CONTRACT - OTHER SERV	DOCUMENT DESTRUCTION SER		28.38	
4846	HORIZONS OF NEW MEXICO	03/25/2025	Regular	0.00	28.38	132408
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV044514</u>	Invoice	03/17/2025	SHREDDING SERVICES	0.00	28.38	
	<u>401-010-2271</u>	CONTRACT-OTHER SERVI	FEB 2024 SHREDDING SERVICES		28.38	
4846	HORIZONS OF NEW MEXICO	03/25/2025	Regular	0.00	28.38	132409
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV044494</u>	Invoice	03/17/2025	SHREDDING SERVICE FY2025	0.00	28.38	
	<u>401-030-2271</u>	CONTRACT - OTHER SERV	FEBRUARY SHREDDING SERVICE		28.38	
4846	HORIZONS OF NEW MEXICO	03/25/2025	Regular	0.00	28.38	132410
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV044498</u>	Invoice	03/17/2025	Document Destruction Services	0.00	28.38	
	<u>401-055-2271</u>	OTHER SERVICES	February Document Destruction		28.38	
4846	HORIZONS OF NEW MEXICO	03/25/2025	Regular	0.00	56.77	132411

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SINVO44500</u>	Invoice	03/17/2025	2 65-Gal Containers for Shred	0.00	56.77	
	<u>401-050-2271</u>		OTHER SERVICES		56.77	
			February 2025 - 2 65-Gal Contai			
5222	LA MERCED DE PUEBLO DE TAJIQUE	03/25/2025	Regular	0.00	300.00	132412
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2025-3</u>	Invoice	03/13/2025	TAJIQUE TRANSFER STATION	0.00	300.00	
	<u>401-005-2204</u>		RENT OF LAND/BUILDING		300.00	
			MAR 2024 TAJIQUE TRANSFER S			
5358	LAW ENFORCEMENT RISK MNGT GROUP	03/25/2025	Regular	0.00	150.00	132413
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>250103</u>	Invoice	03/17/2025	Internal Affairs Criminal Investigations	0.00	150.00	
	<u>401-050-2266</u>		EMPLOYEE TRAINING		150.00	
			Internal Affairs Criminal Investig			
5179	LEAF CAPITAL FUNDING LLC	03/25/2025	Regular	0.00	572.53	132414
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>18013482</u>	Invoice	03/13/2025	Plotter Printer HP Designjet T2600ps Leas	0.00	572.53	
	<u>401-008-2284</u>		LEASE EQUIPMENT		552.22	
	<u>401-008-2284</u>		LEASE EQUIPMENT		20.31	
			2025 February Lease			
			2025 February Insurance			
4339	LIBERTY NATIONAL LIFE INSURANCE	03/25/2025	Regular	0.00	2,011.03	132415
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004705</u>	Invoice	03/13/2025	Liberty Life Insurance	0.00	307.41	
	<u>401-000-9001</u>		Payroll Liabilities		307.41	
<u>INV0004706</u>	Invoice	03/13/2025	Liberty Life Insurance	0.00	333.65	
	<u>401-000-9001</u>		Payroll Liabilities		333.65	
<u>INV0004707</u>	Invoice	03/13/2025	Liberty Life Insurance	0.00	7.95	
	<u>401-000-9001</u>		Payroll Liabilities		7.95	
<u>INV0004775</u>	Invoice	03/27/2025	Liberty Life Insurance	0.00	982.63	
	<u>401-000-9001</u>		Payroll Liabilities		982.63	
<u>INV0004776</u>	Invoice	03/27/2025	Liberty Life Insurance	0.00	354.85	
	<u>401-000-9001</u>		Payroll Liabilities		354.85	
<u>INV0004777</u>	Invoice	03/27/2025	Liberty Life Insurance	0.00	24.54	
	<u>401-000-9001</u>		Payroll Liabilities		24.54	
2291	LOBO INTERNET SERVICES LTD	03/25/2025	Regular	0.00	550.00	132416
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>N10926-67</u>	Invoice	03/17/2025	April -Lobo Internet Services Fire Dept	0.00	550.00	
	<u>405-091-2207</u>		TELECOMMUNICATIONS		158.36	
	<u>406-091-2207</u>		TELECOMMUNICATIONS		158.32	
	<u>408-091-2207</u>		TELECOMMUNICATIONS		154.16	
	<u>409-091-2207</u>		TELECOMMUNICATIONS		79.16	
			Lobo Internet Services Fire Dept			
			Lobo Internet Services Fir			
			Lobo Internet Services Fire Dept			
			Lobo Internet Services Fire Dept			
VEN01183	Metropolitan Life Insurance Company	03/25/2025	Regular	0.00	2,622.02	132417
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004708</u>	Invoice	03/13/2025	MET LIFE LTD	0.00	761.31	
	<u>401-000-9001</u>		Payroll Liabilities		761.31	
<u>INV0004709</u>	Invoice	03/13/2025	Metlife employer	0.00	564.34	
	<u>401-000-9001</u>		Payroll Liabilities		564.34	
<u>INV0004710</u>	Invoice	03/13/2025	Metropolitan Supplemental Life	0.00	6.36	
	<u>401-000-9001</u>		Payroll Liabilities		6.36	
			Metropolitan Supplemental Pos			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>INV0004733</u>	Invoice	03/13/2025	MET LIFE LTD	0.00	5.13	
	<u>401-000-9001</u>	Payroll Liabilities	METLIFE DISABILITY		5.13	
<u>INV0004734</u>	Invoice	03/13/2025	Metlife employer	0.00	4.35	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		4.35	
<u>INV0004744</u>	Invoice	03/12/2025	MET LIFE LTD	0.00	4.86	
	<u>401-000-9001</u>	Payroll Liabilities	METLIFE DISABILITY		4.86	
<u>INV0004745</u>	Invoice	03/12/2025	Metlife employer	0.00	4.35	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		4.35	
<u>INV0004778</u>	Invoice	03/27/2025	MET LIFE LTD	0.00	728.90	
	<u>401-000-9001</u>	Payroll Liabilities	METLIFE DISABILITY		728.90	
<u>INV0004779</u>	Invoice	03/27/2025	Metlife employer	0.00	536.06	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		536.06	
<u>INV0004780</u>	Invoice	03/27/2025	Metropolitan Supplemental Life	0.00	6.36	
	<u>401-000-9001</u>	Payroll Liabilities	Metropolitan Supplemental Pos		6.36	
1139	MOUNTAINAIR, TOWN OF	03/25/2025	Regular	0.00	682.52	132418
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>02-2025 01716</u>	Invoice	03/13/2025	Utilities- Water/Gas	0.00	682.52	
	<u>401-027-2209</u>		UTILITIES - NATURAL GAS		568.18	
	<u>401-027-2210</u>		UTILITIES - WATER		114.34	
VEN01303	MWI VETERINARY SUPPLY CO	03/25/2025	Regular	0.00	128.76	132419
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>59473781</u>	Invoice	03/13/2025	Medical, pahrmaceutical, cleaning supplie	0.00	128.76	
	<u>401-082-2220</u>		SUPPLIES - CLEANING		128.76	
5299	NEW MEXICO CORRECTIONS DEPT	03/25/2025	Regular	0.00	3,966.84	132420
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>8 B-25TorCDC</u>	Invoice	03/25/2025	Inmate Housing for 18 Days	0.00	3,966.84	
	<u>420-070-2172</u>		CARE OF INMATES		3,304.44	
	<u>420-070-2172</u>		CARE OF INMATES		662.40	
5299	NEW MEXICO CORRECTIONS DEPT	03/25/2025	Regular	0.00	6,831.78	132421
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>7 A-25TorCDC</u>	Invoice	03/25/2025	January 1-31, 2025 Inmate Daniel Meado	0.00	6,831.78	
	<u>420-070-2172</u>		CARE OF INMATES		5,690.98	
	<u>420-070-2172</u>		CARE OF INMATES		1,140.80	
VEN01449	NEW MEXICO FAMILY MEDICINE	03/25/2025	Regular	0.00	2,975.00	132422
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>Invoice 02/27/20</u>	Invoice	03/24/2025	DOT Physicals	0.00	2,975.00	
	<u>408-091-2248</u>		SUPPLIES - SAFETY		175.00	
	<u>416-083-2272</u>		CONTRACT - PROFESSION		2,800.00	
4987	NEW YORK LIFE	03/25/2025	Regular	0.00	134.34	132423
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004712</u>	Invoice	03/13/2025	New York Life Insurance	0.00	67.17	
	<u>401-000-9001</u>		Payroll Liabilities		67.17	
<u>INV0004782</u>	Invoice	03/27/2025	New York Life Insurance	0.00	67.17	
	<u>401-000-9001</u>		Payroll Liabilities		67.17	
25	NM COUNTY INSURANCE AUTHORITY	03/25/2025	Regular	0.00	193,693.00	132424

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>ML-00314</u>	Invoice	03/20/2025	MULTI-LINE INSURANCE	0.00	193,693.00	
	<u>401-005-2212</u>		INSURANCE - GENERAL LI		193,693.00	
394	NM EMS BUREAU	03/25/2025	Regular	0.00	80.00	132425
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>EMS3361</u>	Invoice	03/22/2025	29 EMD Initial Licenses	0.00	60.00	
	<u>911-085-2266</u>		EMPLOYEE TRAINING		20.00	
	<u>911-085-2266</u>		EMPLOYEE TRAINING		20.00	
	<u>911-085-2266</u>		EMPLOYEE TRAINING		20.00	
<u>EMS3427</u>	Invoice	03/22/2025	NM EMS Bureau Renewal Training	0.00	20.00	
	<u>911-085-2266</u>		EMPLOYEE TRAINING		20.00	
VEN01102	NM Local Government Law, LLC	03/25/2025	Regular	0.00	6,501.09	132426
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2364</u>	Invoice	03/24/2025	LEGAL SERVICES CONTRACT	0.00	6,501.09	
	<u>401-056-2275</u>		CONTRACT - ATTORNEY F		6,501.09	
1096	NM RETIREE HEALTH-CARE AUTHORI	03/25/2025	Regular	0.00	6,120.41	132427
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004753</u>	Invoice	03/13/2025	Retiree Health Care	0.00	0.67	
	<u>401-000-9001</u>		Payroll Liabilities		0.67	
<u>INV0004785</u>	Invoice	03/27/2025	Retiree Health Care	0.00	6,119.74	
	<u>401-000-9001</u>		Payroll Liabilities		6,119.74	
1385	NM TAXATION & REVENUE	03/25/2025	Regular	0.00	8.60	132428
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004738</u>	Invoice	03/13/2025	Workers Comp	0.00	4.30	
	<u>401-000-9001</u>		Payroll Liabilities		4.30	
<u>INV0004747</u>	Invoice	03/12/2025	Workers Comp	0.00	4.30	
	<u>401-000-9001</u>		Payroll Liabilities		4.30	
1385	NM TAXATION & REVENUE	03/26/2025	Regular	0.00	-8.60	132428
5514	PERSONNEL EVALUATION INC.	03/25/2025	Regular	0.00	150.00	132429
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>54208</u>	Invoice	03/15/2025	20 Personnel Eval Profiles (PEP)	0.00	75.00	
	<u>911-080-2272</u>		CONTRACT - PROFESSION		75.00	
<u>54208A</u>	Invoice	03/24/2025	20 Personnel Eval Profiles (PEP)	0.00	75.00	
	<u>911-080-2272</u>		CONTRACT - PROFESSION		75.00	
151	PITNEY BOWES INC.	03/25/2025	Regular	0.00	664.89	132430
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>3319934939</u>	Invoice	03/17/2025	MAIL MACHINE LEASE	0.00	664.89	
	<u>401-010-2284</u>		EQUIPMENT LEASES		664.89	
5491	PORTER LEE CORPORATION	03/25/2025	Regular	0.00	710.00	132431
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>31532</u>	Invoice	03/18/2025	Annual Software Support BEAST Evidence	0.00	710.00	
	<u>401-050-2271</u>		OTHER SERVICES		710.00	
2021	PRE-PAID LEGAL SERVICES, INC	03/25/2025	Regular	0.00	715.04	132432

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004704</u>	Invoice	03/13/2025	Legal Shield	0.00	369.42	
	<u>401-000-9001</u>		Payroll Liabilities		369.42	
<u>INV0004732</u>	Invoice	03/13/2025	Legal Shield	0.00	9.48	
	<u>401-000-9001</u>		Payroll Liabilities		9.48	
<u>INV0004774</u>	Invoice	03/27/2025	Legal Shield	0.00	336.14	
	<u>401-000-9001</u>		Payroll Liabilities		336.14	
3859	PRUDENTIAL OVERALL SUPPLY	03/25/2025	Regular	0.00	339.67	132433
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>450754348</u>	Invoice	03/25/2025	Uniforms for Road Crew	0.00	339.67	
	<u>402-060-2236</u>		SUPPLIES - UNIFORMS		339.67	
			Uniforms Mar-2			
3859	PRUDENTIAL OVERALL SUPPLY	03/25/2025	Regular	0.00	338.22	132434
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>4507536655</u>	Invoice	03/24/2025	Uniforms for Road Crew	0.00	338.22	
	<u>402-060-2236</u>		SUPPLIES - UNIFORMS		338.22	
			Uniforms Feb-3			
VEN01112	QUICK MED CLAIMS LLC	03/25/2025	Regular	0.00	1,185.84	132435
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV41154</u>	Invoice	03/17/2025	QMC Medical Billing Services Open PO FY	0.00	1,185.84	
	<u>416-083-2271</u>		CONTRACT - OTHER SERV		1,185.84	
			QMC Medical Billing Services O			
107	QWEST CORPORATION	03/25/2025	Regular	0.00	74.37	132436
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>02.2025.8623</u>	Invoice	03/18/2025	Monthly phone charges- Assessor	0.00	74.37	
	<u>401-096-2207</u>		TELECOMMUNICATIONS		74.37	
			February			
215	RICH FORD SALES	03/25/2025	Regular	0.00	95.70	132437
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2053063</u>	Invoice	03/18/2025	PZ 5 August 2024 oil change	0.00	95.70	
	<u>401-008-2201</u>		MAINTENANCE & REPAIR		1.95	
	<u>401-008-2201</u>		MAINTENANCE & REPAIR		36.24	
	<u>401-008-2201</u>		MAINTENANCE & REPAIR		9.75	
	<u>401-008-2201</u>		MAINTENANCE & REPAIR		14.06	
	<u>401-008-2201</u>		MAINTENANCE & REPAIR		33.70	
			House tech			
VEN01194	Robert Caswell Investigations, Inc	03/25/2025	Regular	0.00	1,008.63	132438
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>29197</u>	Invoice	03/17/2025	Outside Investigation	0.00	1,008.63	
	<u>401-014-2272</u>		CONTRACT - PROFESSION		968.63	
	<u>401-014-2272</u>		CONTRACT - PROFESSION		40.00	
			MILEAGE			
5279	SANTA FE COUNTY	03/25/2025	Regular	0.00	660.00	132439
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>TOR 2-2025</u>	Invoice	03/18/2025	Inmate Detention	0.00	660.00	
	<u>420-070-2172</u>		CARE OF INMATES		660.00	
			Inmate Detention Housing			
5279	SANTA FE COUNTY	03/26/2025	Regular	0.00	-660.00	132439
5426	SENERGY PETROLEUM, LLC	03/25/2025	Regular	0.00	11,594.93	132440

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SEN-1006215</u>	Invoice	03/13/2025	Bulk Fuel and Oil	0.00	6,946.92	
	<u>402-060-2202</u>		SUPPLIES - VEHICLE FUEL		6,946.92	
<u>SEN-1012234</u>	Invoice	03/24/2025	Bulk Fuel and Oil	0.00	4,648.01	
	<u>402-060-2202</u>		SUPPLIES - VEHICLE FUEL		4,648.01	
VEN01451	SOUTHWEST CONSTRUCTION & LANDSCAPING	03/25/2025	Regular	0.00	7,285.78	132441
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>305EAST3.12.25</u>	Invoice	03/25/2025	EMERGENCY REPAIR ESTANCIA SC	0.00	7,285.78	
	<u>401-036-2215</u>		MAINTENANCE & REPAIR		600.00	
	<u>401-036-2215</u>		MAINTENANCE & REPAIR		600.00	
	<u>401-036-2215</u>		MAINTENANCE & REPAIR		50.00	
	<u>401-036-2215</u>		MAINTENANCE & REPAIR		6,035.78	
3331	SOUTHWEST PROPANE LLC	03/25/2025	Regular	0.00	321.98	132442
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>G981668013913</u>	Invoice	03/25/2025	Southwest Propane Utility for District 4 O	0.00	321.98	
	<u>409-091-2209</u>		UTILITIES - NATURAL GAS		321.98	
3978	STAPLES BUSINESS ADVANTAGE	03/25/2025	Regular	0.00	364.61	132443
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>6026725151</u>	Invoice	03/17/2025	Sheriff's Office	0.00	364.61	
	<u>401-050-2219</u>		SUPPLIES - GENERAL OFFI		364.61	
4123	THE HARVARD DRUG GROUP	03/25/2025	Regular	0.00	85.35	132444
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>8R7889</u>	Invoice	03/13/2025	Pump for 55 gallon drum	0.00	85.35	
	<u>401-082-2223</u>		SUPPLIES - KENNEL		85.35	
1335	TORRANCE COUNTY	03/25/2025	Regular	0.00	174.81	132445
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004787</u>	Invoice	03/27/2025	Torrance County Property Tax	0.00	174.81	
	<u>401-000-9001</u>		Payroll Liabilities		174.81	
4840	TWO GUNZ CUSTOMZ & HYDROGRAPHICS	03/25/2025	Regular	0.00	3,617.39	132446
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2519</u>	Invoice	03/19/2025	Tool Boxes FD 10 District 3	0.00	3,617.39	
	<u>408-091-2201</u>		MAINTENANCE & REPAIR		1,200.67	
	<u>408-091-2201</u>		MAINTENANCE & REPAIR		1,571.67	
	<u>408-091-2201</u>		MAINTENANCE & REPAIR		845.05	
4840	TWO GUNZ CUSTOMZ & HYDROGRAPHICS	03/25/2025	Regular	0.00	3,350.00	132447
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2520</u>	Invoice	03/25/2025	Auto Charge System District 2	0.00	3,350.00	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		750.00	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		2,600.00	
5414	TX CHILD SUPPORT SDU	03/25/2025	Regular	0.00	254.31	132448

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004791</u>	Invoice	03/27/2025	TX SDU CHILD SUPPORT	0.00	254.31	
	<u>401-000-9001</u>		Payroll Liabilities		254.31	
5640	Unite Corporation	03/25/2025	Regular	0.00	2,950.00	132449
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>315897389</u>	Invoice	03/13/2025	Arrive Alive Tour - Combo Sim with Pictur	0.00	2,950.00	
	<u>605-022-2271</u>		CONTRACT - OTHER SERV		2,950.00	
4312	Universal Waste Systems Inc	03/25/2025	Regular	0.00	230.65	132450
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>3661592</u>	Invoice	03/13/2025	Weekly trash removal service for Animal S	0.00	230.65	
	<u>401-082-2210</u>		UTILITIES - WATER		230.65	
VEN01270	Valencia Shelter Services	03/25/2025	Regular	0.00	34,766.27	132451
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>December 2024</u>	Invoice	03/20/2025	Valencia Shelter Services MOA DV Service	0.00	8,917.38	
	<u>690-009-2271</u>		CONTRACT - OTHER SERV		8,917.38	
<u>February 2025</u>	Invoice	03/20/2025	Valencia Shelter Services MOA DV Service	0.00	5,521.53	
	<u>690-009-2271</u>		CONTRACT - OTHER SERV		5,521.53	
<u>January 2025</u>	Invoice	03/20/2025	Valencia Shelter Services MOA DV Service	0.00	8,082.32	
	<u>690-009-2271</u>		CONTRACT - OTHER SERV		8,082.32	
<u>November 2024</u>	Invoice	03/20/2025	Valencia Shelter Services MOA DV Service	0.00	6,370.07	
	<u>690-009-2271</u>		CONTRACT - OTHER SERV		6,370.07	
<u>October 2024</u>	Invoice	03/20/2025	Valencia Shelter Services MOA DV Service	0.00	5,874.97	
	<u>690-009-2271</u>		CONTRACT - OTHER SERV		5,874.97	
1	WAGNER EQUIPMENT CO.	03/25/2025	Regular	0.00	782.74	132452
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>P10C0920024</u>	Invoice	03/24/2025	Maintenance and parts not on contract	0.00	422.36	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		422.36	
<u>S10W0929657</u>	Invoice	03/24/2025	Service Contract for Cat Equipment	0.00	360.38	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		360.38	
2787	WASHINGTON NATIONAL INSURANCE CO	03/25/2025	Regular	0.00	27.70	132453
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004719</u>	Invoice	03/13/2025	Washington National Life	0.00	13.85	
	<u>401-000-9001</u>		Payroll Liabilities		13.85	
<u>INV0004789</u>	Invoice	03/27/2025	Washington National Life	0.00	13.85	
	<u>401-000-9001</u>		Payroll Liabilities		13.85	
3393	WEST, KATHLEEN A.	03/25/2025	Regular	0.00	500.00	132454
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>Nov24 March25</u>	Invoice	03/18/2025	Pharmacy inspections	0.00	500.00	
	<u>401-082-2272</u>		CONTRACT - PROFESSION		250.00	
	<u>401-082-2272</u>		CONTRACT - PROFESSION		250.00	
810	WILLARD, VILLAGE OF	03/25/2025	Regular	0.00	111.44	132455

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02.2025 310.01	Invoice	03/13/2025	Monthly water	0.00	111.44	
	418-091-2210		UTILITIES - WATER		111.44	
419	AFLAC	03/26/2025	Regular	0.00	90.83	132456
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004794	Invoice	03/27/2025	Aflac	0.00	56.90	
	401-000-9001		Payroll Liabilities		56.90	
INV0004795	Invoice	03/27/2025	Aflac	0.00	33.93	
	401-000-9001		Payroll Liabilities		33.93	
VEN01187	Dearborn Life Insurance Company	03/26/2025	Regular	0.00	9.25	132457
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004796	Invoice	03/27/2025	VISION INSURANCE	0.00	9.25	
	401-000-9001		Payroll Liabilities		9.25	
4834	DELTA DENTAL OF NEW MEXICO INC	03/26/2025	Regular	0.00	55.31	132458
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004797	Invoice	03/27/2025	Dental Insurance	0.00	55.31	
	401-000-9001		Payroll Liabilities		55.31	
2293	DIRECT CREMATION AND BURIAL SERV	03/26/2025	Regular	0.00	1,000.00	132459
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CASE#25-006	Invoice	03/26/2025	INDIGENT BURIAL	0.00	1,000.00	
	414-019-2294		INDIGENT BURIAL		1,000.00	
5019	GLOBE LIFE & ACCIDENT INSURANCE	03/26/2025	Regular	0.00	62.00	132460
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004799	Invoice	03/27/2025	Globe Life Insurance	0.00	62.00	
	401-000-9001		Payroll Liabilities		62.00	
VEN01183	Metropolitan Life Insurance Company	03/26/2025	Regular	0.00	28.82	132461
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004800	Invoice	03/27/2025	MET LIFE LTD	0.00	15.77	
	401-000-9001		Payroll Liabilities		15.77	
INV0004801	Invoice	03/27/2025	Metlife employer	0.00	13.05	
	401-000-9001		Payroll Liabilities		13.05	
1096	NM RETIREE HEALTH-CARE AUTHORI	03/26/2025	Regular	0.00	156.86	132462
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004804	Invoice	03/27/2025	Retiree Health Care	0.00	156.86	
	401-000-9001		Payroll Liabilities		156.86	
5605	TRANSWORLD NETWORK CORP.	03/26/2025	Regular	0.00	85.90	132463
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16052856	Invoice	03/26/2025	INTERNET FOR 702 DUNLAVY	0.00	85.90	
	418-091-2207		TELECOMMUNICATIONS		85.90	
4964	AT & T MOBILITY LLC	03/27/2025	Regular	0.00	9,241.68	132464

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>287289563904X0</u>	Invoice	03/27/2025	CELL PHONE BILLS FOR COUNTY	0.00	9,241.68	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	ANIMAL SERVICES FEBRUARY 20		355.53	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	TREASURER FEBRUARY 2025		525.48	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	ROAD FEBRUARY 2025		1,085.33	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	COMMUNITY MONITOR FEBRU		50.79	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	FINANCE FEBRUARY 2025		328.12	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	PZ FEBRUARY 2025		422.44	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	COMMISSION FEBRUARY 2025		152.37	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	CLERK FEBRUARY 2025		404.74	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	MANAGER FEBRUARY 2025		355.43	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	DWI FEBRUARY 2025		141.62	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	PROBATE FEBRUARY 2025		50.79	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	MAINTENANCE FEBRUARY 2025		293.57	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	SHERIFF FEBRUARY 2025		2,933.31	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	ASSESSOR FEBRUARY 2025		558.69	
	<u>407-091-2207</u>	TELECOMMUNICATIONS	DIST 1 FEBRUARY 2025		53.22	
	<u>408-091-2207</u>	TELECOMMUNICATIONS	DIST 3 FEBRUARY 2025		40.04	
	<u>413-091-2207</u>	TELECOMMUNICATIONS	FIRE ADMIN FEBRUARY 2025		525.41	
	<u>416-083-2207</u>	TELECOMMUNICATIONS/I	EMT/FF FEBRUARY 2025		558.69	
	<u>604-083-2207</u>	TELECOMMUNICATIONS	EMERGENCY MANAGEMENT FE		157.23	
	<u>911-080-2207</u>	TELECOMMUNICATIONS	DISPATCH FEBRUARY 2025		248.88	
	Void	03/27/2025	Regular	0.00	0.00	132465
3391	CINTAS CORPORATION NO. 2	03/27/2025	Regular	0.00	121.00	132466
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9294620138</u>	Invoice	03/27/2025	EYEWASH STATION SHERIFF DEPT	0.00	121.00	
	<u>410-050-2222</u>	SUPPLIES - FIELD SUPPLIE	EYEWASH STATION SHERIFF DEP		121.00	
4664	NM HUMAN SERVICES DEPARTMENT	03/27/2025	Regular	0.00	100,659.15	132467
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>QTR 3 FY2025</u>	Invoice	03/27/2025	SAFETY CARE NET FY 2025 3RD QTR PAYM	0.00	100,659.15	
	<u>414-019-2291</u>	SAFETY CARE NET POOL	SAFETY CARE NET FY 2025 3RD		100,659.15	
VEN01307	OCCUPATIONAL HEALTH CENTERS OF THE SOU	03/27/2025	Regular	0.00	99.02	132468
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>17794287</u>	Invoice	03/26/2025	COMMISSION APPROVED UNAUTHORIZE	0.00	99.02	
	<u>401-050-2272</u>	CONTRACT - PROFESSION	COMMISSION APPROVED UNAU		99.02	
3859	PRUDENTIAL OVERALL SUPPLY	03/27/2025	Regular	0.00	107.21	132469
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>450750066</u>	Invoice	03/27/2025	Prudential Custodial Supplies	0.00	107.21	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9034 Mat 3x4 Black		1.65	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9315 PRFM Dust Mop Blue 42"		6.26	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9314 Prem Dust Mop Blue 30"		11.90	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9034 Mat 3x4 Black		57.68	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9315 PRFM Dust Mop Blue 42"		0.50	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9314 PRFM Dust Mop Blue 30"		0.20	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	Delivery Charge		15.07	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9378 Blue Wet Mop 24 oz		0.50	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9378 Blue Wet Mop 24 oz		13.45	
3859	PRUDENTIAL OVERALL SUPPLY	03/27/2025	Regular	0.00	107.21	132470

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>450749359</u>	Invoice	03/27/2025	Prudential-Custodial Supplies	0.00	107.21	
	<u>401-016-2215</u>		MAINTENANCE & REPAIR		6.26	
	<u>401-016-2215</u>		MAINTENANCE & REPAIR		0.50	
	<u>401-016-2215</u>		MAINTENANCE & REPAIR		11.90	
	<u>401-016-2215</u>		MAINTENANCE & REPAIR		13.45	
	<u>401-016-2215</u>		MAINTENANCE & REPAIR		1.65	
	<u>401-016-2215</u>		MAINTENANCE & REPAIR		0.50	
	<u>401-016-2215</u>		MAINTENANCE & REPAIR		0.20	
	<u>401-016-2215</u>		MAINTENANCE & REPAIR		15.07	
	<u>401-016-2220</u>		SUPPLIES - CLEANING		57.68	
5339	US BANK CORPORATE PAYMENT SYSTEM	03/27/2025	Regular	0.00	13,798.82	132471
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>555378913.17.25</u>	Invoice	03/26/2025	COUNTY FUEL CARDS 2.15.25 TO 3.17.25	0.00	13,798.82	
	<u>401-008-2202</u>		SUPPLIES - VEHICLE FUEL		175.68	
	<u>401-010-2202</u>		SUPPLIES - VEHICLE FUEL		28.78	
	<u>401-020-2202</u>		SUPPLIES-VEHICLE FUEL		28.33	
	<u>401-030-2202</u>		SUPPLIES - VEHICLE FUEL		48.65	
	<u>401-040-2202</u>		SUPPLIES - VEHICLE FUEL		104.50	
	<u>401-050-2202</u>		SUPPLIES - VEHICLE FUEL		7,706.45	
	<u>401-065-2202</u>		SUPPLIES - VEHICLE FUEL		272.48	
	<u>401-082-2202</u>		SUPPLIES - VEHICLE FUEL		813.86	
	<u>405-091-2202</u>		SUPPLIES - VEHICLE FUEL		530.56	
	<u>406-091-2202</u>		SUPPLIES - VEHICLE FUEL		226.27	
	<u>407-091-2202</u>		SUPPLIES - VEHICLE FUEL		73.98	
	<u>408-091-2202</u>		SUPPLIES - VEHICLE FUEL		352.97	
	<u>413-091-2202</u>		SUPPLIES - VEHICLE FUEL		655.82	
	<u>416-083-2202</u>		SUPPLIES - VEHICLE FUEL		2,429.02	
	<u>418-091-2202</u>		SUPPLIES - VEHICLE FUEL		97.27	
	<u>604-083-2202</u>		SUPPLIES - VEHICLE FUEL		184.20	
	<u>605-022-2202</u>		SUPPLIES - VEHICLE FUEL		70.00	
	Void	03/27/2025	Regular	0.00	0.00	132472
3391	CINTAS CORPORATION NO. 2	03/31/2025	Regular	0.00	2,871.00	132473
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9302647335</u>	Invoice	03/31/2025	Cintas AED Agreement	0.00	1,435.50	
	<u>600-006-2271</u>		CONTRACT - OTHER SERV		1,435.50	
<u>9306920166</u>	Invoice	03/31/2025	Cintas AED Agreement	0.00	1,435.50	
	<u>600-006-2271</u>		CONTRACT - OTHER SERV		1,435.50	
4270	COLONIAL LIFE	03/31/2025	Regular	0.00	751.06	132474
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>38826850313730</u>	Invoice	03/31/2025	MARCH 2025	0.00	751.06	
	<u>401-000-9001</u>		Payroll Liabilities		751.06	
4705	DOUBLE H AUTO	03/31/2025	Regular	0.00	19.79	132475
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>088617</u>	Invoice	03/25/2025	Repairs and Maintenance for Issued Picku	0.00	19.79	
	<u>402-060-2201</u>		MAINTENANCE & REPAIR		19.79	
VEN01455	LIL BATTERY SHOP, LLC	03/31/2025	Regular	0.00	195.74	132476

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV-3</u>	Invoice	03/31/2025	COMMISSION APPROVED UNAUTHORIZE	0.00	195.74	
	<u>405-091-2201</u>		MAINTENANCE & REPAIR		195.74	
VEN01183	Metropolitan Life Insurance Company	03/31/2025	Regular	0.00	940.29	132477
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>KM05399451/3.2</u>	Invoice	03/31/2025	MARCH 2025	0.00	940.29	
	<u>401-000-9001</u>		Payroll Liabilities		940.29	
4464	NM APPARATUS LLC	03/31/2025	Regular	0.00	3,766.45	132478
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2094</u>	Invoice	03/26/2025	PM Inspection R 1-2	0.00	3,766.45	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		120.00	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		57.75	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		1,054.88	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		2,203.82	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		330.00	
4464	NM APPARATUS LLC	03/31/2025	Regular	0.00	426.15	132479
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2096</u>	Invoice	03/26/2025	Fuel Pump Brush 5-3	0.00	426.15	
	<u>405-091-2201</u>		MAINTENANCE & REPAIR		356.01	
	<u>405-091-2201</u>		MAINTENANCE & REPAIR		23.10	
	<u>405-091-2201</u>		MAINTENANCE & REPAIR		47.04	
4464	NM APPARATUS LLC	03/31/2025	Regular	0.00	940.13	132480
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2091</u>	Invoice	03/26/2025	T/S Oil and Tire R 1-4	0.00	940.13	
	<u>416-083-2201</u>		MAINTENANCE & REPAIR		57.75	
	<u>416-083-2201</u>		MAINTENANCE & REPAIR		330.00	
	<u>416-083-2201</u>		MAINTENANCE & REPAIR		552.38	
4464	NM APPARATUS LLC	03/31/2025	Regular	0.00	1,206.54	132481
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2095</u>	Invoice	03/26/2025	T/S and Repair Reserve Engine District 3	0.00	1,206.54	
	<u>408-091-2201</u>		MAINTENANCE & REPAIR		34.65	
	<u>408-091-2201</u>		MAINTENANCE & REPAIR		603.25	
	<u>408-091-2201</u>		MAINTENANCE & REPAIR		568.64	
4464	NM APPARATUS LLC	03/31/2025	Regular	0.00	1,212.23	132482
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2090</u>	Invoice	03/26/2025	PM Inspection FD5	0.00	1,212.23	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		46.20	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		733.99	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		432.04	
4464	NM APPARATUS LLC	03/31/2025	Regular	0.00	752.10	132483
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2092</u>	Invoice	03/26/2025	T/S Side Step and Muffler R 1-3	0.00	752.10	
	<u>416-083-2201</u>		MAINTENANCE & REPAIR		46.20	
	<u>416-083-2201</u>		MAINTENANCE & REPAIR		375.90	
	<u>416-083-2201</u>		MAINTENANCE & REPAIR		330.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4464	NM APPARATUS LLC	03/31/2025	Regular	0.00	1,328.59	132484
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>2093</u>	Invoice	03/26/2025	Battery Replacement Brush 4-1	0.00	1,328.59	
<u>413-091-2201</u>	MAINTENANCE & REPAIR	Parts	717.85			
<u>413-091-2201</u>	MAINTENANCE & REPAIR	Shop supplies 7% OF LABOR	34.65			
<u>413-091-2201</u>	MAINTENANCE & REPAIR	LABOR FLEET	576.09			
4376	WAGeworks	03/31/2025	Regular	0.00	154.50	132485
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV7430377</u>	Invoice	03/31/2025	HealthBenefits	0.00	14.52	
<u>401-014-2272</u>	CONTRACT - PROFESSION	MONTHLY COMPLIANCE FEE - JA	14.52			
<u>INV7430380</u>	Invoice	03/31/2025	HealthBenefits	0.00	139.98	
<u>401-014-2272</u>	CONTRACT - PROFESSION	MONTHLY COMPLIANCE FEE - JA	35.48			
<u>401-014-2272</u>	CONTRACT - PROFESSION	DC FSA ADMIN FEE - PRIOR YEA	5.50			
<u>401-014-2272</u>	CONTRACT - PROFESSION	HealthBenefits January 2025	99.00			
329	WS DARLEY & CO	03/31/2025	Regular	0.00	3,518.00	132486
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>17553180</u>	Invoice	03/26/2025	Darley Items District 2	0.00	3,518.00	
<u>406-091-2248</u>	SUPPLIES - SAFETY	Sensit Gold Series Gas Detector	3,518.00			
VEN01336	AKC PLUMBING, LLC	04/02/2025	Regular	0.00	478.81	132487
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>AKC#00590</u>	Invoice	03/18/2025	Pressure switch replacement	0.00	316.90	
<u>401-082-2218</u>	MAINTENANCE & REPAIR	Pressure switch replacement	161.90			
<u>401-082-2218</u>	MAINTENANCE & REPAIR	3, 3/8 fittings	15.00			
<u>401-082-2218</u>	MAINTENANCE & REPAIR	Pressure switch	140.00			
<u>AKC00589</u>	Invoice	03/18/2025	Troubleshoot well problem	0.00	161.91	
<u>401-082-2218</u>	MAINTENANCE & REPAIR	Troubleshoot well problem	161.91			
5450	AMAZON BUSINESS	04/02/2025	Regular	0.00	296.77	132488
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1CLT-WLDG-94X7</u>	Invoice	04/01/2025	Panic Bar for emergency exit/exit doors	0.00	296.77	
<u>401-023-2215</u>	MAINTENANCE & REPAIR	Panic Bar for emergency exit/exi	296.77			
5450	AMAZON BUSINESS	04/02/2025	Regular	0.00	99.18	132489
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1MU1-NFKQ-P7X</u>	Invoice	03/29/2025	March Amazon Cart	0.00	99.18	
<u>911-080-2219</u>	SUPPLIES - GENERAL OFFI	TN660 Toner	99.18			
5450	AMAZON BUSINESS	04/02/2025	Regular	0.00	218.93	132490
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>#11YN-9WLY-7LVI</u>	Invoice	03/26/2025	Finance office supplies	0.00	218.93	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI	Price buffer	10.99			
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI	Privacy screens	207.94			
5450	AMAZON BUSINESS	04/02/2025	Regular	0.00	284.81	132491
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>#1XND-JTDV-FGX</u>	Invoice	03/26/2025	Finance office supplies	0.00	284.81	
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI	Price buffer	12.69			
<u>401-055-2219</u>	SUPPLIES - GENERAL OFFI	Micr Ink	272.12			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1795	ARTESIA FIRE EQUIPMENT INC	04/02/2025	Regular	0.00	2,825.18	132492
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>85431</u>	Invoice	03/27/2025	Flow Testing District 5	0.00	2,825.18	
<u>405-091-2248</u>	SUPPLIES - SAFETY	SCOTT REGULATOR GASKET	18.00			
<u>405-091-2248</u>	SUPPLIES - SAFETY	BATTERY PCB ASSY, 2007 SENSO	288.75			
<u>405-091-2248</u>	SUPPLIES - SAFETY	Flow Test Scott Breathing Appar	2,218.43			
<u>405-091-2248</u>	SUPPLIES - SAFETY	LABOR	300.00			
3920	BOOT BARN INC	04/02/2025	Regular	0.00	140.23	132493
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV00466018</u>	Invoice	03/26/2025	Class A Hats for new Deputy	0.00	140.23	
<u>401-050-2236</u>	SUPPLIES - UNIFORMS	Cody James 3X Black Felt	84.99			
<u>401-050-2236</u>	SUPPLIES - UNIFORMS	Cody James 3X Straw	79.99			
<u>401-050-2236</u>	SUPPLIES - UNIFORMS	15% Discount	-24.75			
859	BOUND TREE MEDICAL, LLC	04/02/2025	Regular	0.00	341.50	132494
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>85706706</u>	Invoice	03/27/2025	EMS Supplies/Equipment/Medications FY	0.00	341.50	
<u>416-083-2230</u>	SUPPLIES - MEDICAL	EMS Supplies/Equipment/Medi	341.50			
4979	BRANDON BOE DAVIS	04/02/2025	Regular	0.00	100.00	132495
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>25-00784</u>	Invoice	03/31/2025	2020 Ford F150 SS#1 Mntair HD Truck Ser	0.00	100.00	
<u>401-010-2201</u>	MAINTENANCE & REPAIR	2020 Ford F150 SS#1 Mntair Oil	60.00			
<u>401-010-2201</u>	MAINTENANCE & REPAIR	2020 Ford F150 SS#1 Mntair Ait	40.00			
1513	BRUCKNER TRUCK AND EQUIPMENT	04/02/2025	Regular	0.00	1,212.79	132496
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>RA112012188</u>	Invoice	03/31/2025	Repair and parts for equipment	0.00	1,212.79	
<u>402-060-2244</u>	MAINTENANCE & REPAIR	Repair and parts for equipment	1,212.79			
VEN01375	CHRIS L. ARCHULETA	04/02/2025	Regular	0.00	3,138.51	132497
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>04.2025</u>	Invoice	03/31/2025	Superior Lease Agreement	0.00	3,138.51	
<u>416-083-2204</u>	RENT OF BUILDING/LAND	April Rent & Utilities	3,138.51			
4178	DOCUMENT SOLUTIONS INC	04/02/2025	Regular	0.00	156.77	132498
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>352337</u>	Invoice	03/29/2025	Copier overages	0.00	156.77	
<u>911-080-2221</u>	PRINTING/PUBLISHING/A	March Copier overage	156.77			
5413	DOOLEY ENTERPRISES, INC.	04/02/2025	Regular	0.00	10,288.13	132499
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>69662</u>	Invoice	03/27/2025	Ammo for Sheriff's Department	0.00	10,288.13	
<u>401-050-2231</u>	SUPPLIES - WEAPONS/A	SHIPPING	568.43			
<u>401-050-2231</u>	SUPPLIES - WEAPONS/A	USA223R1K - 223 55 GR. FULL	4,130.37			
<u>401-050-2231</u>	SUPPLIES - WEAPONS/A	RA9T - 9MM 147 RG. RANGER T-	1,098.96			
<u>401-050-2231</u>	SUPPLIES - WEAPONS/A	USA9MM1 - 9MM 147 RG. FULL	2,472.66			
<u>401-050-2231</u>	SUPPLIES - WEAPONS/A	RA223RYK - 223 55GR RANGER	2,017.71			
4705	DOUBLE H AUTO	04/02/2025	Regular	0.00	636.66	132500

My Check Report

Date Range: 03/20/2025 - 04/02/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>088150</u>	Invoice	03/31/2025	Quarterly PO for machinery maintenance	0.00	41.67	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		41.67	
<u>088605</u>	Invoice	03/27/2025	Quarterly PO for machinery maintenance	0.00	594.99	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		594.99	
3929	HENRY SCHEIN MATRX MEDICAL	04/02/2025	Regular	0.00	103.96	132501
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>38625520</u>	Invoice	03/27/2025	EMS Supplies/Equipment/Medications Op	0.00	103.96	
	<u>416-083-2230</u>		SUPPLIES - MEDICAL		103.96	
129	MORIARTY, CITY OF	04/02/2025	Regular	0.00	6,952.70	132502
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>2502-TC</u>	Invoice	03/27/2025	Moriarty pd MOU	0.00	6,368.40	
	<u>911-080-2271</u>		CONTRACTS OTHER SERVI		6,368.40	
<u>Exhibit 02-06-25</u>	Invoice	03/26/2025	MOU with City of Moriarty PD for DWI en	0.00	108.66	
	<u>605-022-2271</u>		CONTRACT - OTHER SERV		108.66	
<u>Exhibit 02-06-25</u>	Invoice	03/26/2025	MOU with City of Moriarty PD for DWI en	0.00	91.40	
	<u>605-022-2271</u>		CONTRACT - OTHER SERV		91.40	
<u>Exhibit 02-08-25</u>	Invoice	03/26/2025	MOU with City of Moriarty PD for DWI en	0.00	192.12	
	<u>605-022-2271</u>		CONTRACT - OTHER SERV		192.12	
<u>Exhibit 02-10-25</u>	Invoice	03/26/2025	MOU with City of Moriarty PD for DWI en	0.00	192.12	
	<u>605-022-2271</u>		CONTRACT - OTHER SERV		192.12	
1481	NM TREASURER'S AFFILIATE	04/02/2025	Regular	0.00	100.00	132503
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>2025-01</u>	Invoice	03/27/2025	NMC Treasurers Affiliate	0.00	100.00	
	<u>401-030-2269</u>		SUBSCRIPTIONS & DUES		100.00	
1334	PITNEY BOWES BANK INC PURCHASE POWER	04/02/2025	Regular	0.00	2,312.22	132504
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>0001</u>	Invoice	03/26/2025	POSTAGE FOR MAIL MACHINE	0.00	2,312.22	
	<u>401-010-2206</u>		POSTAGE		2,312.22	
3978	STAPLES BUSINESS ADVANTAGE	04/02/2025	Regular	0.00	110.20	132505
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>7004667162</u>	Invoice	03/26/2025	Office Supplies	0.00	110.20	
	<u>401-050-2219</u>		SUPPLIES - GENERAL OFFI		110.20	
3915	STERICYCLE, INC.	04/02/2025	Regular	0.00	50.62	132506
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>8010031114</u>	Invoice	03/27/2025	Monthly Service Stericycle Open PO	0.00	50.62	
	<u>416-083-2230</u>		SUPPLIES - MEDICAL		50.62	
3915	STERICYCLE, INC.	04/02/2025	Regular	0.00	50.62	132507
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>8010336413</u>	Invoice	03/27/2025	Monthly Service Stericycle Open PO	0.00	50.62	
	<u>416-083-2230</u>		SUPPLIES - MEDICAL		50.62	
5488	TKM, LLC	04/02/2025	Regular	0.00	29,205.93	132508

My Check Report

Date Range: 03/20/2025 - 04/02/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>24891</u>	Invoice	03/27/2025	FY2024 FINANCIAL AUDIT SERVICES	0.00	29,205.93	
<u>401-005-2109</u>	CONTRACT - AUDIT FEES	FINANCIAL STATEMENT AUDIT	6,455.93			
<u>401-005-2109</u>	CONTRACT - AUDIT FEES	FEDERAL SINGLE AUDIT	5,000.00			
<u>401-005-2109</u>	CONTRACT - AUDIT FEES	FINANCIAL STATEMENT PREPAR	3,875.00			
<u>401-005-2109</u>	CONTRACT - AUDIT FEES	OTHER (ADDITIONAL RISKS)	13,875.00			
4384	WATERWAY OF NEW MEXICO	04/02/2025	Regular	0.00	3,891.51	132509
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>3909</u>	Invoice	03/27/2025	District 2 Hose Testing	0.00	3,891.51	
<u>406-091-2248</u>	SUPPLIES - SAFETY	District 2 Hose Testing	3,891.51			
4384	WATERWAY OF NEW MEXICO	04/02/2025	Regular	0.00	1,830.74	132510
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>3914</u>	Invoice	03/27/2025	District 5 Hose Testing	0.00	1,830.74	
<u>405-091-2248</u>	SUPPLIES - SAFETY	District 5 Hose Testing	1,830.74			
5380	VOYA HOLDINGS, INC.	03/27/2025	Bank Draft	0.00	1,675.55	DFT0001191
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0004788</u>	Invoice	03/27/2025	Voya	0.00	1,675.55	
<u>401-000-9001</u>	Payroll Liabilities	Voya	1,675.55			
233	PUBLIC EMPLOYEES RETIREMENT	03/27/2025	Bank Draft	0.00	54,033.06	DFT0001192
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0004790</u>	Invoice	03/27/2025	PERA Retirement	0.00	54,033.06	
<u>401-000-9001</u>	Payroll Liabilities	PERA Retirement	11,131.31			
<u>401-000-9001</u>	Payroll Liabilities	PERA Retirement	32,574.52			
<u>401-000-9001</u>	Payroll Liabilities	PERA PICKUP	7,863.44			
<u>401-000-9001</u>	Payroll Liabilities	PERA PICKUP LAW	2,463.79			
448	NM TAXATION & REVENUE	03/27/2025	Bank Draft	0.00	6,710.62	DFT0001193
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0004792</u>	Invoice	03/27/2025	State Tax	0.00	6,710.62	
<u>401-000-9001</u>	Payroll Liabilities	State Tax	6,710.62			
1656	INTERNAL REVENUE SERVICE	03/27/2025	Bank Draft	0.00	49,739.11	DFT0001194
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0004793</u>	Invoice	03/27/2025	Federal Tax	0.00	49,739.11	
<u>401-000-9001</u>	Payroll Liabilities	Federal Tax	16,555.67			
<u>401-000-9001</u>	Payroll Liabilities	FICA Tax	26,121.34			
<u>401-000-9001</u>	Payroll Liabilities	Medicare Taxes	7,062.10			
233	PUBLIC EMPLOYEES RETIREMENT	03/27/2025	Bank Draft	0.00	1,226.09	DFT0001195
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0004806</u>	Invoice	03/27/2025	PERA Retirement	0.00	1,226.09	
<u>401-000-9001</u>	Payroll Liabilities	PERA Retirement	987.67			
<u>401-000-9001</u>	Payroll Liabilities	PERA PICKUP	238.42			
448	NM TAXATION & REVENUE	03/27/2025	Bank Draft	0.00	112.57	DFT0001196

My Check Report

Date Range: 03/20/2025 - 04/02/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004807</u>	Invoice	03/27/2025	State Tax	0.00	112.57	
	<u>401-000-9001</u>		Payroll Liabilities		112.57	
1656	INTERNAL REVENUE SERVICE	03/27/2025	Bank Draft	0.00	1,148.13	DFT0001197
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004808</u>	Invoice	03/27/2025	Federal Tax	0.00	1,148.13	
	<u>401-000-9001</u>		Payroll Liabilities		344.37	
	<u>401-000-9001</u>		Payroll Liabilities		651.42	
	<u>401-000-9001</u>		Payroll Liabilities		152.34	
5279	SANTA FE COUNTY	03/26/2025	Bank Draft	0.00	660.00	DFT0001198
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>TOR 2-2025</u>	Invoice	03/18/2025	Inmate Detention	0.00	660.00	
	<u>420-070-2172</u>		CARE OF INMATES		660.00	
448	NM TAXATION & REVENUE	04/01/2025	Bank Draft	0.00	144.18	DFT0001199
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004809</u>	Invoice	04/01/2025	State Tax	0.00	144.18	
	<u>401-000-9001</u>		Payroll Liabilities		144.18	
1656	INTERNAL REVENUE SERVICE	04/01/2025	Bank Draft	0.00	1,061.26	DFT0001200
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004810</u>	Invoice	04/01/2025	Federal Tax	0.00	1,061.26	
	<u>401-000-9001</u>		Payroll Liabilities		501.84	
	<u>401-000-9001</u>		Payroll Liabilities		106.04	
	<u>401-000-9001</u>		Payroll Liabilities		453.38	
233	PUBLIC EMPLOYEES RETIREMENT	03/27/2025	Bank Draft	0.00	187.05	DFT0001202
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0004815</u>	Invoice	03/27/2025	PERA Retirement	0.00	187.05	
	<u>401-000-9001</u>		Payroll Liabilities		150.70	
	<u>401-000-9001</u>		Payroll Liabilities		36.35	

Bank Code Main Checking Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	219	156	0.00	629,613.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-1,665.71
Bank Drafts	11	11	0.00	116,697.62
EFT's	9	6	0.00	58,337.13
	239	178	0.00	802,982.53

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	219	156	0.00	629,613.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-1,665.71
Bank Drafts	11	11	0.00	116,697.62
EFT's	9	6	0.00	58,337.13
	239	178	0.00	802,982.53

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2025	737,947.43
999	Pooled Cash	4/2025	65,035.10
			802,982.53



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

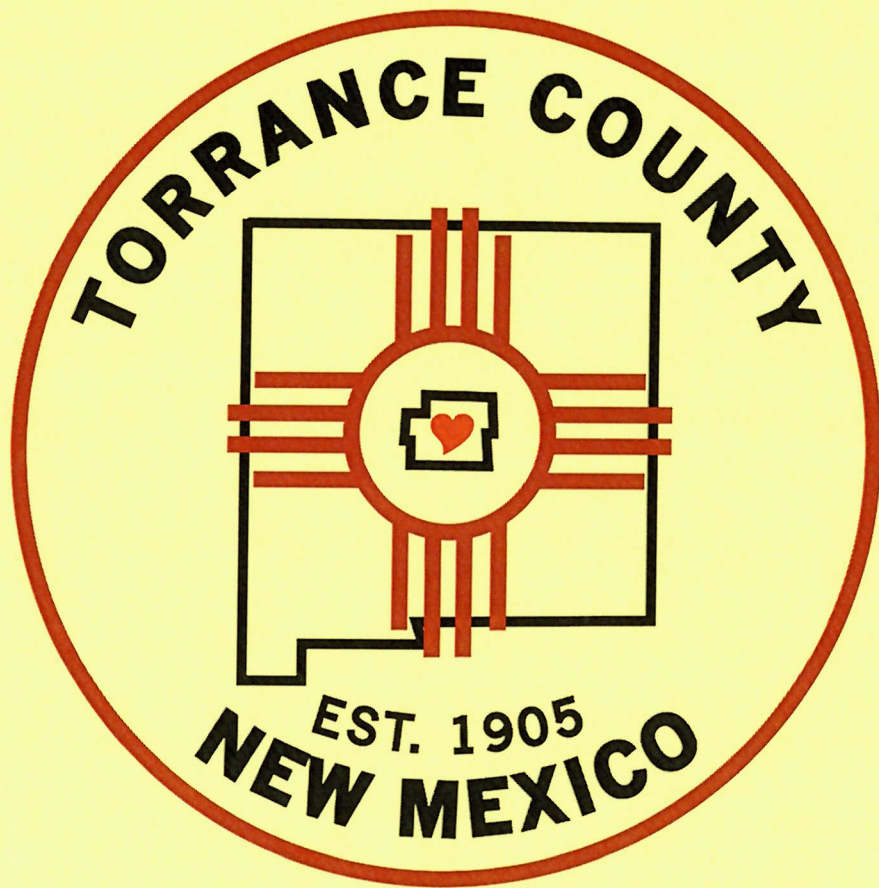
No. 11



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

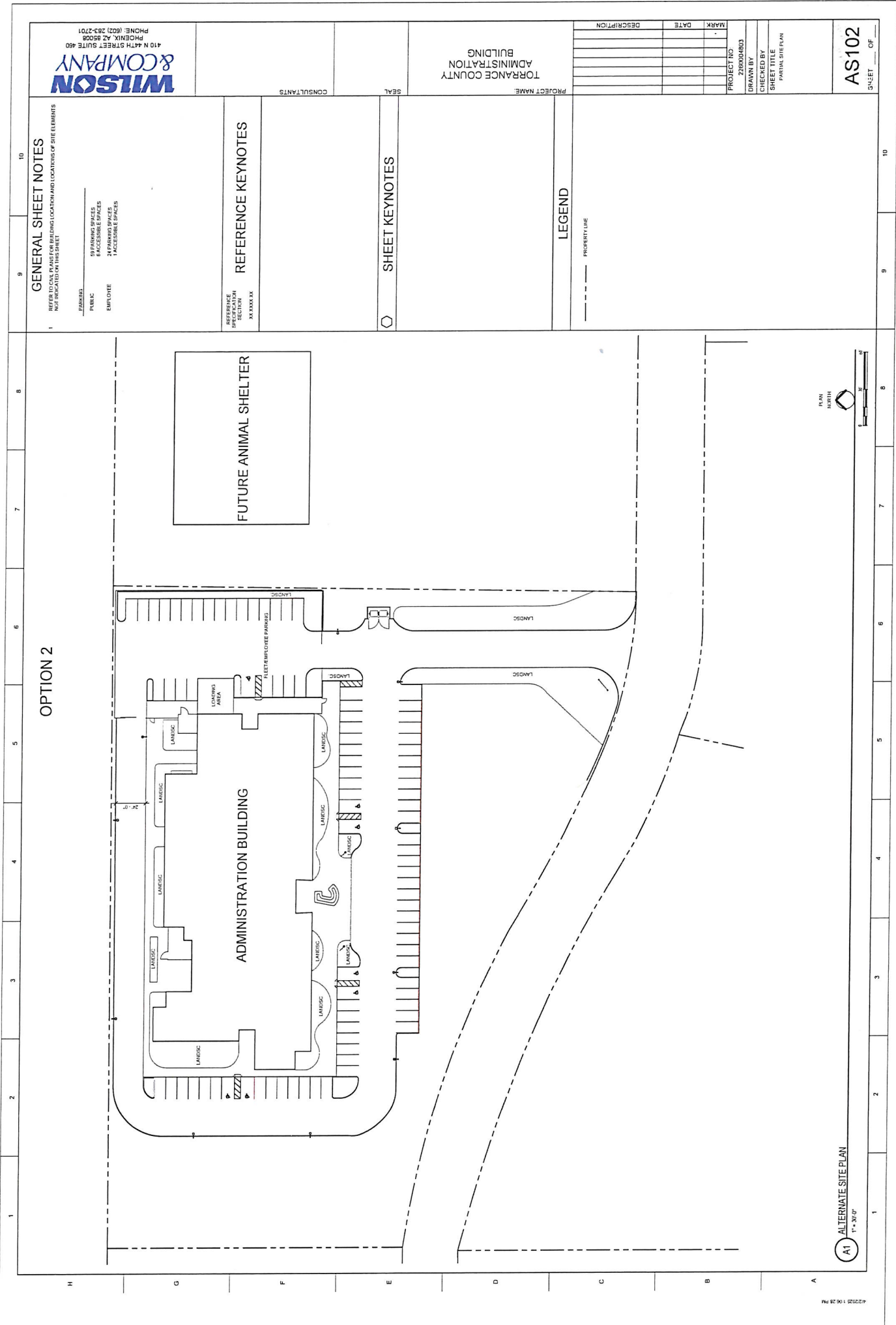
No. 12



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 A



GENERAL SHEET NOTES

REFER TO CAL TRANSFER BUILDING LOCATION AND LOCATIONS OF SITE ELEMENTS NOT INDICATED ON THIS SHEET

- PARKING: 50 PARKING SPACES, 6 ACCESSIBLE SPACES, 24 PARKING SPACES, 1 ACCESSIBLE SPACES
- EMPLOYEE

REFERENCE KEYNOTES

SEE SPECIFICATIONS SECTION XX.XXXX.XX

SHEET KEYNOTES

○

LEGEND

--- PROPERTY LINE

WILSON & COMPANY
410 N 44TH STREET SUITE 400
PHOENIX, AZ 85008
PHONE: (602) 283-2701

CONSULTANTS

SEAL

TORRANCE COUNTY
ADMINISTRATION
BUILDING

MARK	DATE	DESCRIPTION

PROJECT NO.
2260004803

DRAWN BY

CHECKED BY

SHEET TITLE

PARTIAL SITE PLAN

AS102
SHEET 1 OF 1

A1
1" = 30' 0"

PLAN
NORTH



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 B

AGREEMENT FOR PROFESSIONAL ECONOMIC DEVELOPMENT SERVICES

This Economic Development Agreement (“Agreement”) is entered into by and between County of Torrance (the “County”), and Albuquerque Regional Economic Alliance (“AREA”), a New Mexico non-profit corporation (each a “Party” and collectively referred to as the “Parties”). The Agreement shall be effective (“Effective Date”) upon signature of both Parties.

WHEREAS, the Parties acknowledge and agree to enter into a partnership for the purpose of increasing economic development activities within Torrance County and the greater Albuquerque region.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the County and AREA agree as follows:

I. RESPONSIBILITIES OF AREA

- A. MISSION:** AREA is an economic development organization working through a public-private partnership of local businesses and governments to retain, attract, grow, and create sustainable businesses in the four-county region
- B. GOALS:** AREA is guided by and strategically focused on the following specific long-range goals:
 - 1. **BUILD NATIONAL IDENTITY AS A PREMIER LOCATION FOR BUSINESS** to grow & diversify industry, jobs, and investments
 - 2. **ATTRACT, RETAIN AND ALIGN TALENT** to strengthen our regional competitiveness
 - 3. **ELEVATE THE REGION** to achieve regional, inclusive economic growth
- C. AREA ACTION PLAN:** In accordance with the responsibilities set forth above and subject to the availability of adequate funding, AREA shall implement strategic action plans adopted by its Board of Directors, Economic Development Professionals Advisory Council and Public Sector Advisory Council. The County shall be entitled to provide input on these action plans through its participation in these advisory groups as specified in Sections II.A, II.B and II.C. of this Agreement. The County acknowledges and agrees that AREA may, in its reasonable judgment in accordance with its own practices and procedures, substitute, change, reschedule, cancel, or differ certain activities as required by a result of changing market conditions, funding availability, or other circumstances beyond AREA’s reasonable control.
- D. SCOPE OF WORK:** The Scope of Work is to be completed within the time frames required by the County. AREA is responsible for the end project and will work with the County of Torrance to collectively establish and work within an agreed upon framework of “regional project recruitment” and within an education and outreach capacity to avoid duplication and support the requirements of regional collaboration. All partners shall make their best efforts to minimize costs to the County.

1. **REPRESENTATION & REPORTING:** AREA will provide regular reports to the County detailing its progress in implementing such plans through the Advisory Councils and at public programs and meetings upon request.
2. **LEAD GENERATION:** AREA will provide responses to client inquiries with regional data on behalf of the County, conduct targeted outbound lead generation efforts, host of site selection consultant tours; execute bi-monthly site selection consultant informational blasts; coordinate and execute inbound and outbound press trips; and align with the local brokerage community through formal partnerships.
 - a. AREA will outline any cost to be incurred by the County to create collateral materials for inclusion into lead generation marketing efforts.
 - b. AREA will provide industry cluster advantage information for the regional partner area and articulate a plan for highlighting differences and advantages of each regional partner.
 - c. AREA will work as the County's funded and designated economic development representative(s) on all regional solicitations or partnership required to support regional recruitment efforts. General solicitations within the County to support regional recruitment efforts will also be coordinated among other economic development representatives and agencies as requested by the County.
3. **COMMERCIAL SPACE DEVELOPMENT:** AREA will focus efforts on marketing to national developers and real estate investment trusts (REIT's) to attract new investment and speculative development to the region and will work to create a regional site readiness program.
4. **CONSULTATIVE AND DATA SERVICES SUPPORT:** AREA will provide the County and its assigned representative(s) access to its online jobs' board, ABQSites.com property database, demographic and community profiles, labor analytics database, economic impact modeling and metro-comparable analysis tools. AREA will also prepare and deliver annual updates, reports and insights on topics such as competitiveness and economic indicators.
5. **PARTICIPATION IN MARKETING EVENTS:** Representative(s) of the County shall be entitled to participate in AREA's marketing events provided that such participation shall not be at AREA's additional expense.
6. **PROVISION OF ASSISTANCE:** When requested and appropriate, AREA will use its best efforts to provide assistance and support to the County's economic development staff and designees for business location prospects identified and qualified by the County and assist the County with presentations to prospects in the County or corporate locations. These efforts include working in partnership with the State of New Mexico Economic Development Department (NMEDD) and the New Mexico Partnership.
7. **REPORTING:** AREA will provide timely updates on the number of Public Sector partner investment commitments and representatives. AREA staff will provide and

present at a public meeting of the County as requested as well as provide an annual report to include regional economic impact of strategic initiative results as contracted.

II. ADDITIONAL AGREEMENTS OF THE PARTIES

- A. **ECONOMIC DEVELOPMENT PROFESSIONALS' ADVISORY COUNCIL REPRESENTATION:** AREA will organize and lead this advisory council, which will develop and follow set protocol for issues such as: business attraction, retention, and expansion; external marketing and communications; and existing business retention and expansion. This council will meet no less than six (6) times per year. The County shall also appoint one (1) economic development professional from its staff, local economic development partner organization, or other qualified community member, subject to the approval of AREA, to represent the County on AREA's Economic Development Professionals Advisory Council. The County shall submit its appointment(s) in writing to the AREA President & CEO within thirty (30) days of the Effective Date of this agreement.
- B. **PUBLIC SECTOR ADVISORY COUNCIL:** The County may appoint one (1) representative to the council as part of this Agreement. This council shall include one (1) representative, either an elected official or chief administrative officer, for each public sector entity in good standing with the Corporation for the purposes of regional collaboration and alignment and will meet no less than two (2) times per year. The County shall submit its nomination in writing to the AREA President & CEO within thirty (30) days of the Effective Date of this agreement.
- C. **PERFORMANCE TARGETS:** Specific performance targets shall be established by AREA's Board of Directors and shall be used to evaluate and report progress on AREA's implementation of strategic action plans. AREA will provide regular reports to the County detailing its progress in implementing such plans through the Advisory Councils and at public programs and meetings upon request. As required by the result of changing market conditions, funding availability, or other circumstances beyond AREA's reasonable control, these performance targets may be revised with the approval of the Board of Directors. Performance targets for the 2025 calendar year are attached as Exhibit A.

III. RESPONSIBILITIES OF THE COUNTY

- A. **STAFF SUPPORT OF AREA'S EFFORTS:** The County shall provide staff support to AREA's economic development efforts as follows:
1. The County shall provide an official economic development representative to represent the County on the Economic Development Professionals Advisory Council, which advises AREA's President & CEO and Board of Directors. This representative may be a staff member with the County or a community representative serving in an economic development capacity on the County's behalf.
 2. The County shall use its best efforts to respond to special requests by AREA for specific information about the County within the time frame specified in such request.

3. In all joint transactions, the County will work cooperatively with AREA to improve the County's competitiveness and market readiness to support the growth and expansion of targeted industries.

B. RECOGNITION OF AREA: The County agrees to recognize AREA as the County's officially designated four-county regional economic development organization.

C. COMPENSATION:

1. The County agrees to pay \$0.36 per capita annual fee, as determined by the most current US Census estimates for services to be provided by AREA to the County pursuant to the Agreement. For calendar year 2025, this fee is calculated to be \$5,643.36. The annual fee shall encompass all services listed in Section I.D for the contract term.
2. Nothing herein shall preclude the County from contracting separately with AREA for services to be provided in addition to those to be provided hereunder, upon terms and conditions to be negotiated by the County and AREA.
3. AREA shall submit the annual fee invoice to the County within the first 30 days following the execution of this agreement. A. No warrant, check or other negotiable instrument shall be issued in payment for any purchase of services, construction, or items of tangible personal property unless the central purchasing office or the using agency certifies that the services, construction or items of tangible personal property have been received and meet specifications or unless prepayment is permitted under Section 13-1-98 NMSA 1978 by exclusion of the purchase from the Procurement Code. The County is entitled to receive annual audit reports for AREA and financial reports at Board of Directors meetings held at least three (3) times per year.

D. COOPERATION:

1. The purpose of this Agreement is to set forth the regional economic development program that AREA agrees to undertake, the support that the County agrees to provide, the respective roles of AREA and the County, and the payments of the County to AREA for calendar year 2025.
2. The parties acknowledge that AREA is a cooperative organization effort between AREA, business leaders, and communities within the greater Albuquerque region. Accordingly, the County and AREA covenant and agree to work together in a productive and harmonious manner, to cooperate in furthering economic development goals.
3. The County agrees to work with AREA, as necessary or appropriate, to revise the performance measures, benchmarks, and/or goals for the current agreement.

IV. GENERAL PROVISIONS

- A. **INDEMNIFICATION AND HOLD HARMLESS:** AREA hereby agrees to hold harmless, indemnify and defend the County, its officers, agents, and employees from and against any and all liability, suits, actions, claims, damages, attorney's fees, and costs arising out of or resulting from AREA's and/or any of their subcontractors' employees', agents, or officers' conduct, performance, act(s), error(s), or omission(s) relating in any manner whatsoever to this Agreement. Provided, however, nothing in this Agreement shall be construed to require AREA to defend, indemnify, and hold harmless the County, its officers, agents, and employees from and against any liability, suits, actions, claims, damages, and attorney's fees resulting from the negligence of the County, its officers, agents, and employees.
- B. **INSURANCE:** AREA shall procure and maintain for the duration of this Agreement, at AREA's own cost and expense, insurance against claims for injuries to persons or damages to property which may arise from or in connection with this Agreement by AREA, its agents, representatives, employees, or contractors.
- C. **EQUAL EMPLOYMENT OPPORTUNITY:** During the performance of this Agreement, AREA will not discriminate against any employee or applicant for employment because of race, color, religion, creed, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation and identity, national origin, ancestry, age, genetic information, citizenship, medical condition or illness, AIDS/HIV, ethnic background, physically or mentally disabled, retaliation, criminal record, military or veteran status, marital status, or political activities or affiliations, status as a victim of domestic violence, sexual harassment, assault, or stalking. AREA also makes reasonable accommodations for handicapped and disabled employees. Finally, AREA prohibits the harassment of any individual on any basis listed above, or any other consideration made unlawful by federal, state or local laws. All such discrimination is unlawful and will not be tolerated.
- D. **NONLIABILITY OF OFFICIALS AND EMPLOYEES:** No member, official, or employee of the County will be personally liable to AREA, or any successor in interest, in the event of any default or breach by the County or for any amount which may become due to AREA or successor, or on any obligation under the terms of this Agreement. No member, official, or employee of AREA will be personally liable to the County, or any successor in interest, in the event of any default or breach by AREA or for any amount which may become due to the County or successor, or on any obligation under the terms of this Agreement.
- E. **NOTICE:** Any notice or other communication provided for herein or given hereunder to a Party hereto shall be in writing or delivered by electronic transmission, as designated by each Party, using the contact information below. Notices or communications in writing shall be given in person, by overnight courier, or by mail (registered or certified mail, postage prepaid, return-receipt requested) to the respective Parties. Notices or communications may be delivered by electronic mail or facsimile, as designated by each Party, in a manner that creates a record that is capable of being retained, retrieved, and reviewed, and that may thereafter be rendered into clearly legible tangible form, unless or

until either party revokes consent of use of that means of transmission for communications or either Party is unable to deliver communications by that means.

If to AREA:

Danielle Casey, President & CEO
Albuquerque Regional Economic Alliance
201 3rd Street NW #1900
Albuquerque, NM 87111

If to the County:

J. Jordan Barela, County Manager
County of Torrance
205 S. 9th Street
Estancia, NM 87016

- F. OWNERSHIP OF WORK PRODUCT:** County acknowledges and agrees that all work product prepared by or created by AREA for, arising from, related to, or incorporated in the services to be provided by AREA to the County including, without limitation, all ideas, concepts, inventions, expressions, information, material, works of authorship, plans, programs, programming code, systems, work notes, drafts, specifications, design documents, flow charts, software programs, analyses, data, surveys, print copy, artwork, plates, photo negatives and positives, boards, preliminary outlines, sketches, letters, invoices, proposals, databases, and reports (collectively, “Work Product”) shall be owned solely and exclusively by AREA, including without limitation, all corrections, modifications, and derivative works to such Work Product. The Work Product shall be considered AREA’s Confidential Information. All final deliverables to the County such as annual reports, marketing materials, completed analyses or studies, presentations or other County specific collateral shall be considered shared ownership between AREA and the County.
- G. REPRESENTATIONS AND WARRANTIES:** The Parties each represent and warrant as follows:
1. Each Party has full power, authority, and right to perform its obligations under the Agreement.
 2. This Agreement is a legal, valid, and binding obligation of each Party, enforceable against it in accordance with its terms (except as may be limited by bankruptcy, insolvency, moratorium, or similar laws affecting creditors’ rights generally and equitable remedies).
 3. Entering into this Agreement will not violate the charter or bylaws of either Party or any material contract to which that Party is also a party or any law applicable to a Party.
- H. RELATIONSHIP OF THE PARTIES; BENEFICIARIES:** Nothing in this Agreement will be deemed to create an agency, employment, partnership, fiduciary, or joint venture between the Parties. No Party (nor any agent or employee of that Party) shall make any

representations or warranties or incur any liability on behalf of the other Party. There are no third-party beneficiaries of this Agreement.

- I. **MODIFICATIONS:** No amendment, change, or modification of this Agreement shall be valid unless in writing and signed by both Parties.
- J. **ASSIGNMENT:** This Agreement and the services contemplated hereunder are personal to AREA and the County and neither Party shall have the right or ability to assign, transfer, or subcontract any rights or obligations under this Agreement without the advanced written consent of the other Party. This Agreement will be binding upon and inure to the benefit of the parties hereto, their successors, and assigns.
- K. **GOVERNING LAW:** This Agreement shall be governed by the laws of the State of New Mexico.
- L. **COUNTERPARTS/ELECTRONIC SIGNATURES:** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, use of a facsimile, e-mail, or other electronic medium shall have the same force and effect as an original signature.
- M. **SEVERABILITY:** Whenever possible, each provision of this Agreement will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be invalid, illegal, or unenforceable in any respect under any applicable law or rule in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other provision or any other jurisdiction, but this Agreement will be reformed, construed, and enforced in such jurisdiction as if such invalid, illegal, or unenforceable provisions had never been contained herein.
- N. **TERM:** The term of this agreement is one year, ending 365 days following its execution by the parties; however, should there be no change to the terms, the agreement shall be considered automatically renewed for three (3) additional one-year terms, and shall expire on (DATE), unless terminated pursuant to Articles 4 or 8, *infra*. In accordance with Section 13-1-150 NMSA 1978, no term for a professional services contract, including extensions and renewals, shall exceed four (4) years, except as set forth in Section 13-1-150 NMSA 1978.
- O. **TERMINATION:** Either the County or AREA may choose not to extend the agreement by notifying the other party, in writing, at least 30 days prior to the expiration date of the agreement.
- P. **APPROPRIATION OF FUNDING:** The County's participation to this agreement is dependent of the appropriation of available funds made by the County Commissioners of Torrance County. The lack of appropriation of available funds shall constitute a termination of this agreement.
- Q. **ENTIRE AGREEMENT, WAIVERS, AND AMENDMENTS:** This Agreement integrates all of the terms and conditions mentioned herein or incidental hereto and

supersedes all negotiations or previous agreements between the parties with respect to all or any part of the subject matter hereof.

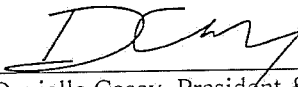
All waivers of the provisions of this Agreement must be in writing and signed by the appropriate authorities of the County or AREA, and all amendments hereto must be in writing and signed by the appropriate authorities of the parties hereto.

IN WITNESS WHEREOF, the County and the Contractor have executed this Agreement as of the date first above written:

County of Torrance:

Albuquerque Regional Economic Alliance:

Ryan Schwebach, Commission Chair


Danielle Casey, President & CEO

Date

April 1, 2025
Date

J. Jordan Barela, County Manager

Date

Approved as to form:

Michael Garcia, County Attorney

Date

EXHIBIT A
2025 Targeted Metrics

In accordance with its annual Action Plan and metrics as set by its Board of Directors, AREA will also provide an annual report and presentation to the community upon request related to the following measures and performance metrics for the 2025 calendar year:

ACTIVITY / RESULTS MEASURES

- Increase in overall lead generation and qualified projects
- 40+ visits with existing businesses in the region annually
- 2 annual site selector tours in region
- Continuation of Industry Advisory Councils and community participation opportunity on Public Sector Advisory Council and Economic Development Professionals Advisory Council
- Year over year increase of overall earned and paid media impressions, with 15% growth targets
- Two+ positive national media articles per year
- 30+ companies promoting hundreds of roles on ABQ.org job board and thousands of potential workers reached - in and out of market
- Marketing efforts for the purpose of attracting the development of new speculative commercial space or improved commercial sites in the region
- Advancement of key strategic initiatives as set forth in mid-year AREA Board Retreat and updated annually (currently: Talent Attraction, Site Readiness, and Urban Core Revitalization)

Performance Metric (3 years of operation results for metrics related to economic impact)	2025 Agreement Goal	2025 Stretch Goal
Total New Payroll Generated	\$100 m	\$125 m
Direct, Indirect and Induced Jobs Created/ Retained	1,500	1,800
New Leads Generated	100	125
New Qualified Projects	40	45
Company Assists	10	12
Total Local Tax Revenue Generated	\$25 m	\$30 m
Total Induced Economic Impact	\$500 m	\$750 m
Overall ROI to Community	50:1	75:1



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 C



Torrance County

Job Description

Job Title: Economic Development Specialist

Department: County Manager's Office

Reports to: County Manager

We conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic information & Testing, Family & Medical Leave, Protected Veteran status, or any other characteristic protected by law. We prohibit retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.

GENERAL PURPOSE:

Under the general direction of the County Manager assists with a variety of economic development initiatives, including business recruitment, retention/expansion, programs and job training that promote economic development and improve the quality of life for Torrance County residents, and the creation and implementation of Economic Development and capital planning for the County.

ESSENTIAL JOB FUNCTIONS:

- Researches, develops, implements, manages, and administers programs and plans for economic development and capital planning.
- Leads projects as assigned by the County Manager or the Deputy County Manager, which includes: publishing monthly newsletters; responding to business and development inquiries, providing resource webpages, coordinating business educational services and trainings, and identifying and addressing needs in the business community.
- Identifies, researches, prepares, submits, and administers grant funding for existing and new programs/projects and opportunities related to economic development and capital planning.
- Provides information and analysis to the County Commission, County Manager, and other County departments regarding economic issues.
- Performs economic development and industry research relating to the County's target industries and to the regional economy.
- Collaborates with other government entities, non-profit organizations, educational institutions, and regional entities on behalf of the County for economic development projects; supports local communities in identifying community issues and developing improvement plans.

- Assists in the creation of recruitment and retention strategies for businesses in Torrance County in coordination with the County Manager's Office.
- Supervises volunteer or temporary staff in developing projects and finalizing deliverables.
- Develops and implements Economic Development Plans for the County, as well as objectives for specific identified target industries.
- Plans, monitors, and promotes businesses to the region, further enhancing the economic development of that region; supports agriculture, agritourism, tourism, and other outreach initiatives.
- Identifies appropriate economic development projects, activities, and opportunities for Torrance County and administers contracts.
- Creates and implements entrepreneurial and business development strategies and projects.
- Researches, develops, or revises ordinances and resolutions impacting economic development; produces maps to inform project teams regarding infrastructure, grants, or other economic development projects.
- Serves as a primary point of contact for the business and development community to assist in maneuvering county processes and procedures and to connect them with resources and services.
- Represents Torrance County in meetings with government agencies, members of the public, and the private sector.
- Revises Economic Development website and produces public materials and reports; researches software options to improve efficiency of economic development programming; and reviews and edits economic development plans and documents.
- Oversees and administers the County's Infrastructure Capital Improvements Plan and other capital planning processes.
- In conjunction with the County Manager's Office, evaluates the County's short- and long-term capital needs and aids in the management and execution of capital projects.
- Evaluates and makes recommendations on the County's capital infrastructure needs as they related to business growth and economic development in the region.
- Other duties as assigned as by the County Manager.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of principles, practices, scope, and techniques of economic development; statistical and research methods and sources of data relating to economic development.
- Knowledge of comprehensive planning and land development regulations, policies, rules, and statutes.
- Ability to read site plans and legal descriptions, to use a variety of maps and map scales, to interpret map data, and convey that information to the public.
- Understanding of capital project planning and execution.
- Ability to work independently and as a member of multi-disciplinary teams, exercise sound judgment, and handle sensitive public relations issues and information with tact and diplomacy.
- Ability to lead complex projects effectively and through completion.
- Ability to establish and maintain effective working relationships with other County officials and departments, consultants, vendors, contractors, other governmental agencies, and the public.
- Ability to respond courteously, tactfully, and effectively to public concerns and complaints.
- Ability to lead the work of others.
- Skilled in planning, organizing, and reviewing work of consultants and steering committees; in designing, analyzing, writing, and editing research studies, final reports and plans; and in preparing complex forms and documents.
- Skilled in interacting diplomatically with individuals and groups, including government officials and the media.
- Skilled in using GIS mapping and planning software.

- Skilled in operating various word-processing, spreadsheet, database, and other software programs in a Windows environment.

Minimum Qualifications

- Must have a valid New Mexico driver's license.
- Must have High School Diploma or GED.
- A bachelor's degree in Economic Development, Public or Business Administration, Economics or a related field, or 4 years' experience in economic development, economic research, public or business administration, or a closely related field.

Preferred Qualifications

- Two (2) years of experience in economic development, economic research, or business administration.
- Two (2) years of experience related to capital planning or capital project management.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

EMPLOYEE DECLARATION:

I have read the above position specifications. I understand the demands and expectations of the position described and, to the best of my knowledge, believe I can perform these duties.

Printed Name

Signature

Date



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 D

Amendment No. 1

PROFESSIONAL SERVICES CONTRACT Estancia Valley Youth & Family Council (EVYFC) Restorative Justice Facilitator IN THE ESTANCIA VALLEY

THIS AMENDMENT is entered by and between the County of Torrance, hereinafter referred to as "County," and Michael Lindsey, hereinafter referred to as the "Subcontractor."

1. Subcontractor agrees he shall abide by the budget established by the New Mexico Children, Youth and Families Department, hereinafter referred to as "CYFD," within the Continuum of Graduated Sanctions Agreement No. 21-690-3200-20847-3 and any approved Budget Adjustment Requests, between CYFD and the County, and as described in "RFP TC-FY24-04 EVYFC Restorative Justice Facilitator for The Estancia Valley," hereinafter referred to as "Agreement."
2. **Section 3. Limitation of Cost and Compensation** of this Agreement is hereby amended to delete the current language and insert in lieu thereof the following:

"3. Limitation of Cost and Compensation

A. The total amount made payable to the Subcontractor under this Agreement, excluding gross receipts tax and expenses, shall not exceed Six Thousand, Two Hundred dollars [\$6,200.00 (\$60 per pre/post x 70 hours; \$200 per circle x 10 circles)] for any fiscal year period and as approved by CYFD in Agreement No. 21-690-3200-20847-3. The Annual budget is attached hereto as "Attachment 2 - Budget" and incorporated herein by reference. Payments shall only be made as outlined in "Attachment 2 - Budget." This amount is a maximum and not a guarantee that the work assigned to the Subcontractor under this Agreement to be performed shall equal the amount stated herein.
3. **Attachment 2 - Budget** of this Agreement is hereby amended to delete the current language and amounts, and insert in lieu thereof the following:

Attachment 2 - Budget

Torrance County

\$60 per pre/post x 70 hours \$200 per circle x 10 circles Projected 10 youth served.	\$6,200.00
TOTAL ANNUAL PROGRAM BUDGET	\$6,200.00

IN WITNESS WHEREOF, the parties have executed this Agreement Amendment as of the date of signatures below:

By: _____ Date: _____
Subcontractor

Printed Name: Michael Lindsey
Address: 9 Camino Coyote, Edgewood, NM 87015

By: _____ Date: _____
County Commissioner Chair

Printed Name: Ryan Schwebach
Address: 205 S Ninth Street; Estancia, NM 87016

Approved as to form:

By: _____ Date: _____
Torrance County Attorney

Printed Name: Michael I. Garcia
Address: 6121 Indian School Road, NE, Suite 202; Albuquerque, NM 87110



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 E

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF ESTANCIA AND TORRANCE COUNTY
FOR MUTUAL AID AND AUTOMATIC AID
INVOLVING FIRE SUPPRESSION AND
EMERGENCY MEDICAL SERVICES**

I. INTRODUCTION AND PURPOSE

The purpose of this Mutual Aid Agreement (hereinafter referred to as "Agreement") is for the sharing of resources between the Town of Estancia, (hereinafter referred to as "Town") and the County of Torrance, New Mexico, (hereinafter referred to as "County") to ensure the continuation of necessary emergency resources in the event the Town or County requests aid to assist in its mitigation of an emergency event. Such a request may seed the use of another party's equipment, offices, meeting spaces, workspaces, employees, processes, consultation, and other services or property, or any combination of the above, and not limited to this list of possible resources. By way of a more specific example, and not limitation, the parties hereto may engage the other party for the provision of employees, equipment, or property for their fire protection and emergency medical services.

In furtherance of this purpose, the Agreement provides a framework through which the parties to this Agreement may assist one another in times of need. Each party to this Agreement recognizes that it may need to call upon another party to assist in its own need to provide ongoing services, to respond to catastrophes, emergencies, natural disasters, or the like. Each party further recognizes that non-emergency and emergency cooperation remains in the long-term interests of both, and therefore enters into this Agreement to ensure a consistent, coordinated, and timely response in providing mutual aid and automatic aid. By signing below, each Party agrees to be bound by all the terms contained herein.

II. PARTIES

This Agreement is made by and between the following parties, having an address and place of business as set forth below:

- a. The Town of Estancia
513 Williams Avenue
Estancia, New Mexico 87016

- b. Torrance County, in the County of Torrance County
205 S. Ninth Street
Estancia, New Mexico 87016

III. LEGAL AUTHORITY

Pursuant to Section 59A-53-5 (C) NMSA 1978, the Town and the County will consent by resolutions adopted by their respective governing bodies to the assistance and the boundaries of the other areas services. The parties shall adopt such resolutions no later than (90) calendar days after the acceptance of this Agreement.

IV. DEFINITIONS

- a. "Assistance" shall mean all acts of assisting either the Town or County conducted for or on behalf of a requesting party, including but not limited to travel to and from the site of the emergency.
- b. "Assisting Party" shall mean a party, either the Town or County, which has determined to provide Assistance as set forth in Section V, below, and which actually provides Assistance to a requesting party. Employees of the assisting party shall not be deemed to be employees of requesting Town or County for any purpose.
- c. "Employees" shall mean of either party, personnel working and providing Assistance in the capacity as a volunteer or as a full-time FLSA covered emergency medical service provider or firefighter.
- d. "Expenses" shall include:
 - i. The Town and County covenant and agree that the cost of wages paid under then existing wage agreements, irrespective of whether the agreement is a collective bargaining agreement, personnel policy provision, individual labor agreement, or otherwise, are the responsibility of the respective employer and neither party shall request compensation for wages.
 - ii. The Town and County covenant and agree that no claims for compensation will be made against each other for any loss, damage, personal injury, or death occurring as a consequence of rendering Assistance under this Agreement and such rights and claims are hereby expressly waived.

V. REQUESTS FOR ASSISTANCE

Any party to this Agreement shall contact the regional dispatch center responsible for either party to request Assistance under this Agreement. Providing of any Assistance shall be subject to the availability of personnel and equipment at the sole discretion of the Town Fire Chief and the County Fire Chief, respectively. See X. Limitations.

VI. SCOPE OF AGREEMENT

- a. The Town will render mutual aid to Torrance County in the areas designated in Attachments A and B.
- b. The County will render mutual aid to the Town of Estancia in the areas designated in Attachments A and B.
- c. The Town will render automatic aid to Torrance County in the areas designated in Attachments A and B, for commercial structure fires, commercial fire alarms, confirmed residential structure fires.
- d. The County will render automatic aid to the Town of Estancia in the areas designated in Attachments A and B, for commercial structure fires, commercial fire alarms, confirmed residential structure fires.

VII. OBLIGATIONS OF REQUESTING PARTY

In connection with Assistance, the requesting party shall have the following obligations with regard to the Assisting Party:

- a. To provide its best estimate of the type and amount of equipment needed, the number and types of employees requested, and the estimated duration of the Assistance.
- b. To provide the assisting party accurate directions to where the assisting party employees will report for assignment and the name, title, and telephone number of the representative of the requesting party that will direct employees of the assisting party.
- c. To provide a description of the requesting party's systems or operational plan, initiation of incident command system, applicable standard operating procedures, standing directives, and other useful information, as applicable.
- d. To release all employees of the assisting party once Assistance is no longer necessary or desirable.

VIII. OBLIGATIONS OF ASSISTING PARTY

In connection with Assistance, the assisting party shall have the following obligations with regarding to the requesting party:

- a. Comply with operational directives as provided by requesting party.
- b. Ensure compliance with safety policies including accountability for personnel and equipment.

- c. Communicate with on-scene incident command for any changes or modifications to personnel and/or equipment should the need arise.

IX. JOINT RESPONSIBILITIES

It shall be the responsibility of each party to do the following:

- a. Identify potential hazards that could affect the Town or the County and its personnel.
- b. Conduct joint planning, intelligence sharing and threat assessment development; and conduct a joint meeting and training at least biennially.
- c. Identify and inventory current services, equipment, supplies, personnel, and other resources related to planning, prevention, mitigation, response, and recovery activities; and
- d. Adopt and put into practice a jointly-agree standardized incident management system.

X. LIMITATIONS

The Town and County will covenant and agree that either may withhold Assistance to the extent necessary to provide reasonable protection and services to its own jurisdiction. In the event during which Assistance is provided the Assisting Party's Employees shall continue to be under the command and control of the Assisting Party, to include standard operating procedures and medical protocols, but shall be under the requesting party's operational control. Assets and equipment of the Assisting Party shall remain under its ultimate control but shall be under the requesting party's operational control during the time of any response hereunder.

XI. TERM

This agreement shall continue in force and effect until such time as one of the parties withdraws its participation, upon no less than thirty (30) days' written notice.

XII. APPLICABLE LAW

This Agreement is adopted under the laws of the State of New Mexico and shall be interpreted, governed by, and construed in accordance with the laws of the State of New Mexico, without regard to conflict of laws/rules of another state.

XIII. SEVERABILITY

All the provisions of this Agreement shall be considered as separate terms and conditions. In the event that any provision hereof is determined to be invalid, prohibited or unenforceable by a court or other body of competent jurisdiction, this Agreement shall be construed as if such invalid, prohibited or unenforceable provision had been more narrowly drawn so as not to be invalid,

prohibited or unenforceable, the validity, legality and enforceability of the remaining provisions contained in this Agreement shall not in any way be affected or impaired thereby.

XIV. LIABILITY

Neither Party shall be liable for any claims, actions, demands, suits, or judgments arising from the other Party's performance under this Agreement or the performance of the other Party's agents, officers, or employees. Both Parties shall be liable only for claims, actions, demands, suits, or judgments arising from its own performance under this Agreement or the performances of its own agents, officers, or employees.

XV. NEW MEXICO TORT CLAIMS ACT

Neither Party shall be responsible for liability incurred as a result of the other Party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, et seq., as amended. This Agreement is not intended to modify in any way the Parties' sovereign immunity under common or statutory law or any provisions of the New Mexico Tort Claims Act. The Town and the County and their respective "public employees" as defined in the New Mexico Tort Claims Act do not waive sovereign immunity and do not waive any defense or limitation of liability pursuant to law.

XVI. ASSIGNMENT

Neither party may assign its interest in this Agreement without the prior written consent of the other party.

XVII. NO WAIVER

No failure to exercise, and no delay in exercising any right, power, or remedy hereunder any document delivered pursuant hereto shall impair any right, power, or remedy which the parties hereto may have, nor shall any such delay be construed to be a waiver of any such rights, powers, or remedies, or an acquiescence in any breach or default under this Agreement, nor shall any waiver of any breach or default of any party hereunder be deemed a waiver of any default of breach subsequently occurring.

XVIII. NOTICE

Any required notice or other communication to be given hereunder shall be in writing and mailed, certified with return receipt requested, or emailed, or sent by such party at the address or number set forth below:

Town of Estancia
Attn: Honorable Nathan Dial, Mayor

513 Williams Avenue
P.O. Box 166
Estancia, New Mexico 87016

Torrance County
Attn: Janice Y. Barela, County Manager
205 S Ninth Street
P.O. Box 48
Estancia, New Mexico 87016

With copies to:

Torrance County Dispatch
205 S Ninth Street
P.O. Box 48
Estancia, New Mexico 87016

Torrance County Fire Chief
205 S Ninth Street
P.O. Box 48
Estancia, New Mexico 87016

Town of Estancia Fire Chief
513 Williams Avenue
P.O. Box 166
Estancia, New Mexico 87016

XIX. JOINT DRAFTING

The parties agree that this Agreement jointly drafted, and that they both had the opportunity to negotiate terms and to obtain assistance of counsel in reviewing terms prior to execution. This Agreement shall be construed neither against nor in favor of either party but shall be construed in a neutral manner.

XX. ENTIRE AGREEMENT

This Agreement embodies the entire agreement and understanding between the parties relating to the subject matter hereof, and there are no covenants, promises, agreements, conditions or understandings, oral or written, except as herein set forth.

XXI. RECORDING

The parties hereto agree that any party may record this Agreement in the land records of either the Town or the County without further consent from the other party.

XXII. SUCCESSORS AND ASSIGNS

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

XXIII. AGREEMENT AND COUNTERPARTS

This Agreement may be executed in any number of counterparts, and each executed counterpart shall have the same force and effect as an original instrument and as if all parties to all the counterparts had signed the same instrument. Any signature page of this Agreement may be detached from any counterpart of the Agreement without impairing the legal effect of any signatures thereon and may be attached to another counterpart of this Agreement identical in form hereto but having attached it to one or more signature pages. By signing below, both the Town and County agree and acknowledge that the foregoing terms and conditions shall apply to any request and rendering of Assistance as of the date written below. This Agreement supersedes any previous agreements.

IN WITNESS WHEREOF, the Town and County have caused this Agreement to be executed and delivered by its duly authorized representatives as of the date specified below.

BOARD OF COUNTY
COMMISSIONERS OF
TORRANCE COUNTY,
NEW MEXICO

Chairperson

Member

Member

ATTEST:

TOWN OF ESTANCIA

Mayor

Town Clerk

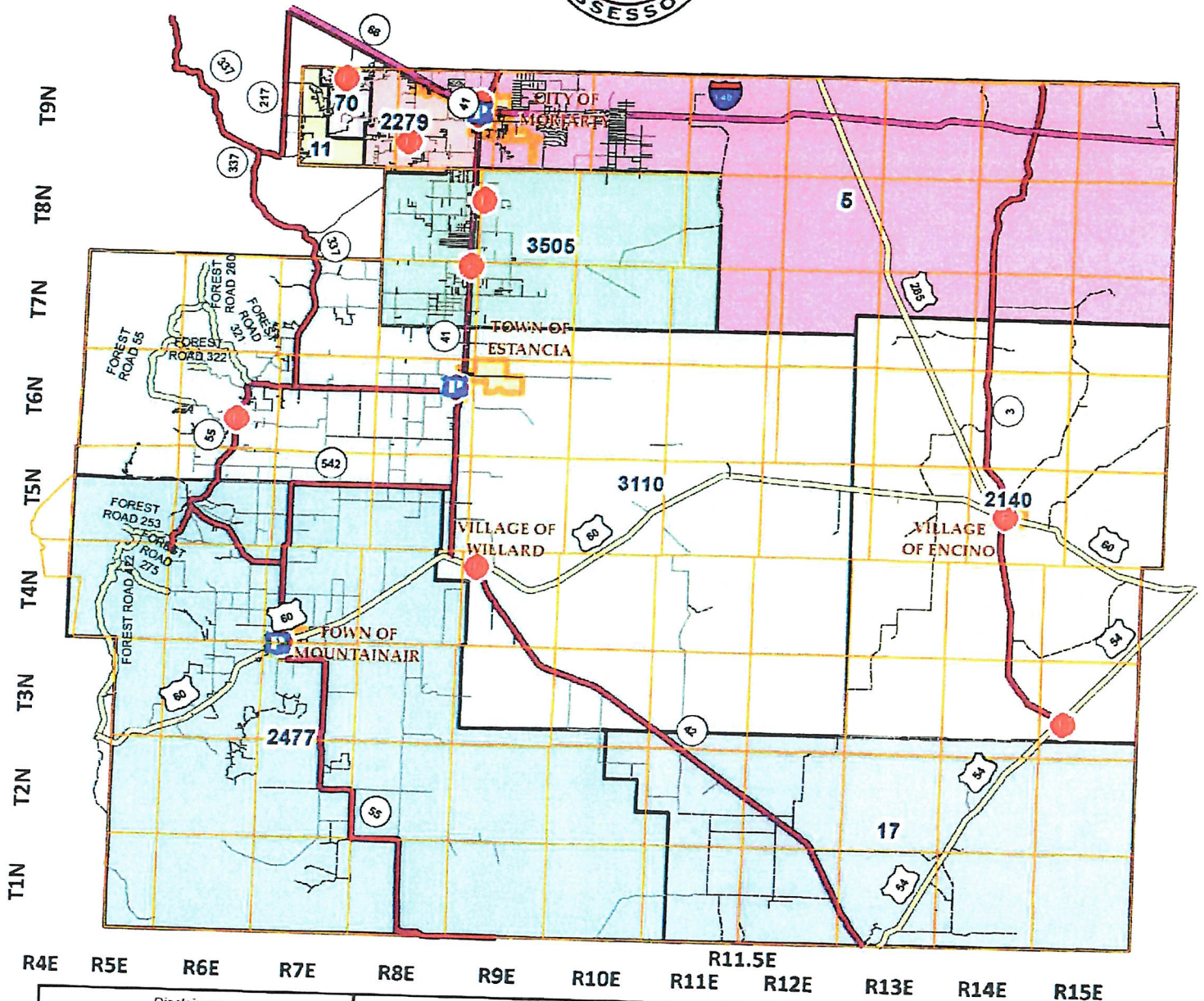
County Clerk

Approved as to form:

County Attorney

3110 = EFD

TORRANCE COUNTY MEDICAL RESPONSE



Disclaimer

This map was produced by the Torrance County Assessor using GIS data developed primarily for appraisal purposes. The County does not claim liability for the accuracy or timeliness of the information presented on this map. If you have found the information on this map to be in error, please call the Torrance County Assessor's office at (505) 246-4727 or GIS Rural Addressing at (505) 246-4768.

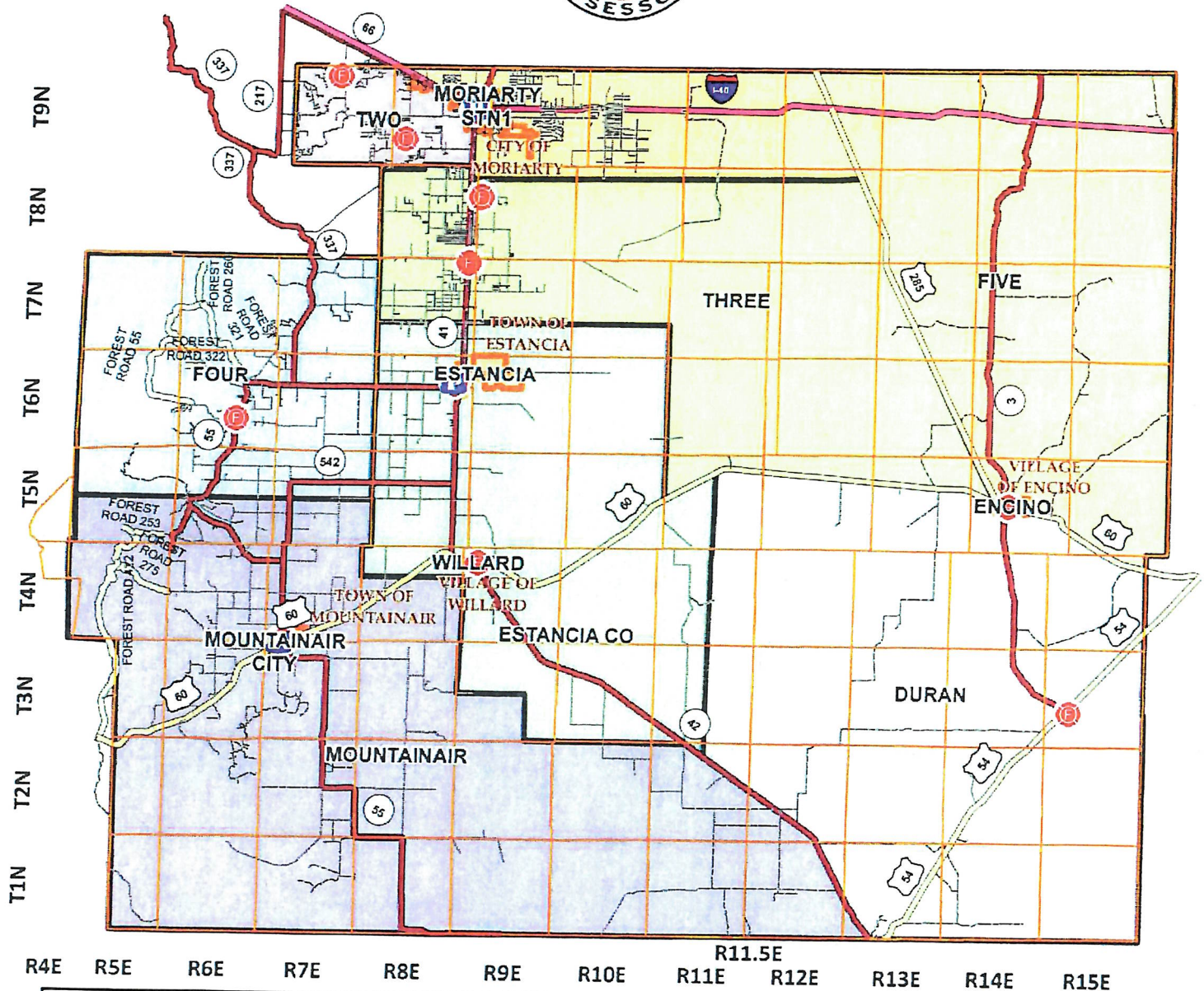


THE SIDWELL COMPANY
675 Sidwell Ct.
St. Charles, IL 60174-3492
TEL 630.549.1000 FAX 630.549.1111
www.sidwellco.com

Legend

- | | | |
|--|--------------------------|---|
| ● Fire Station EMS | — COUNTY ROAD | — OTHER FEDERAL |
| ● Fire Station No EMS | — INTERSTATE HIGHWAY | — STATE NUMBERED HIGHWAY |
| ■ Police | — MAINTAINED COUNTY ROAD | — UNCLASSIFIED |
| — CITY ROAD | — NON-MAINTAINED ROAD | — US HIGHWAY |
| | — ON/OFF RAMP | MUNICIPALITIES |

TORRANCE COUNTY FIRE ZONES



Disclaimer

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THE SIDWELL COMPANY
675 Sidwell Ct.
St. Charles, IL 60174-3492
TEL 630.349.1000 FAX 630.349.1111
www.sidwellco.com

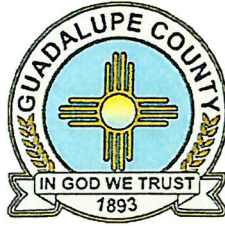
Legend

- | | | |
|---------------------|------------------------|------------------------|
| Fire Station EMS | INTERSTATE HIGHWAY | STATE NUMBERED HIGHWAY |
| Fire Station No EMS | MAINTAINED COUNTY ROAD | UNCLASSIFIED |
| Police | NON-MAINTAINED ROAD | US HIGHWAY |
| CITY ROAD | ON/OFF RAMP | MUNICIPALITIES |
| COUNTY ROAD | OTHER FEDERAL | |



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 F



MUTUAL AID AGREEMENT FOR AMBULANCE SERVICES

This agreement is made and entered into this ____ day of _____ 2025, between the County of Guadalupe and the Torrance County for Ambulance Services.

1. This mutual aid agreement is established in order to comply with the New Mexico Department of Transportation's (DOT) Rule 18.3.14.9, See attachment, for the treatment or transfer of patients when ambulance services are overburdened within the Guadalupe County and the Torrance County's Emergency Medical Services (EMS) defined territory.
2. This mutual aid agreement will be in effect until terminated by either party. Proposed changes to this agreement will be brought to the attention of both parties in a timely fashion.
3. To expedite patient care improve customer service standards, each agency will operate under their respective policies, procedures, and medical protocols when responding as mutual aid. The only exception is when an Incident Command Officer directs units in accordance with the Incident Command System (ICS).
4. Each agency will serve as a backup to the other service, when resources are available, during incidents which overwhelm the primary responding agency's resources.
5. Each agency will charge patients in accordance with respective DOT tariffs and collect according to their policies. (If applicable).
6. All request for mutual aid will be made withing guideline of NM DOT regulations title 18.4.2 and its subsequent versions.
7. This agreement should be supplemented with the names, addresses, phone numbers, and other pertinent information for both Guadalupe County and Torrance County Ambulance Services. This information shall detail the procedure for contacting either of the respective agencies for mutual aid, and other business matters.
8. This agreement should be supplemented with a list of radio frequencies and other pertinent information to assist crew responding.
9. This agreement should be supplemented with copies for each agency's Certificate of Public Necessity.

10. Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation or alleged violation requirements applicable to the performance of this Agreement. The Parties shall be liable for its actions according to this Agreement subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1, *et. seq.*, NMSA 1978, as amended. Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement.

18.3.14.9 MUTUAL AID

Currentness

Ambulance services shall develop mutual aid agreements with all appropriate entities that may be implemented anytime an ambulance service cannot respond to a call or if a disaster or mass casualty situation occurs. Mutual aid may be provided pursuant to an established written agreement or when requested by state or local authorities, including law enforcement.

Credits

[18.3.14.9 NMAC - Rp, 18.3.14.9 NMAC, 2-13-15; Rp, 35 N.M. Reg. 1483, eff. 7/1/2024]

COUNTY OF GUADALUPE

APPROVED, ADOPTED, AND PASSED on this ____ day of _____ 2025.

RICKY A. CHAVEZ, COMMISSIONER
DISTRICT I

DR. RANDAL W. BROWN, CHAIRMAN
DISTRICT II

ALBERT E. CAMPOS, JR., VICE-CHAIRMAN
DISTRICT III

ATTEST BY:

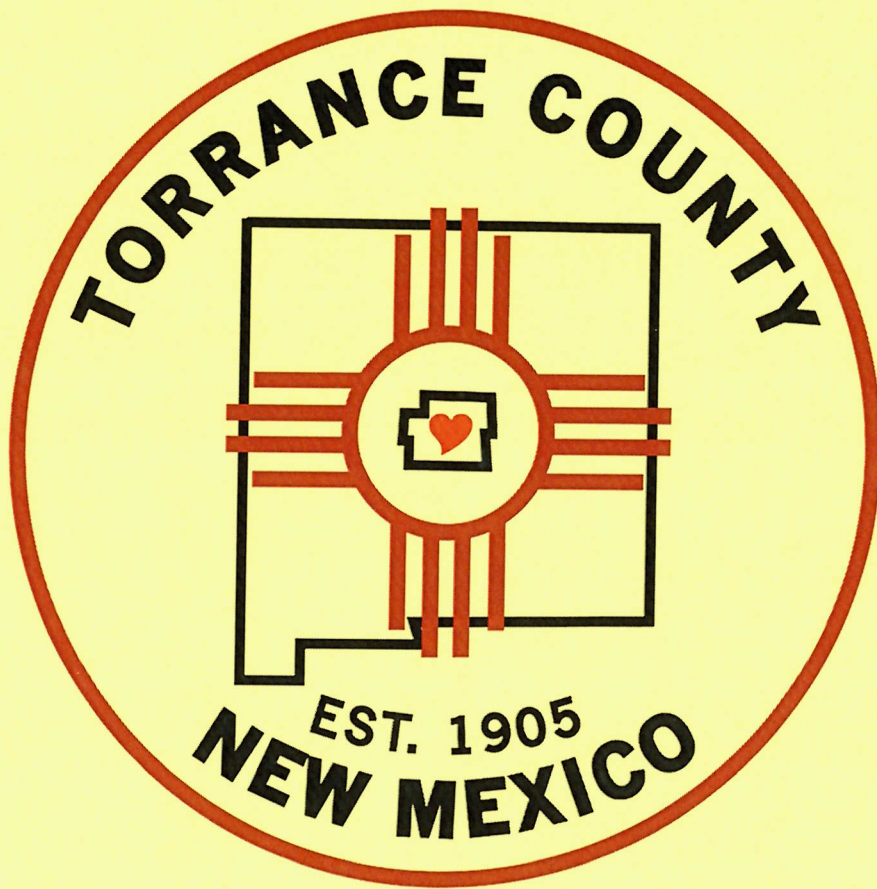
ROBERT SERRANO III, COUNTY CLERK

TORRANCE COUNTY

Name:

Title:

Date



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 G



**MEMORANDUM OF AGREEMENT BETWEEN
TORRANCE COUNTY EMERGENCY MANAGEMENT AND
THE LION'S CLUB OF MORIARTY
FOR EMERGENCY SHELTERING**

I. Introduction

This is a Memorandum of Agreement (MOA) dated _____ between Torrance County Emergency Management and The Lion's Club of Moriarty. The purpose of this MOA is to provide partnership and understanding expectations when opening an emergency shelter.

II. Prior to Winter Shelter Opening

A Winter Shelter may be required when a snowstorm or other winter weather event has the potential to close major roadways, potentially leaving motorists stranded in the City of Moriarty and surrounding areas. A warming shelter may also be needed during cold weather, particularly if there are large power outages.

1. Roles of Torrance County Emergency Management Personnel

- a. Monitor weather and road conditions.
- b. Maintain communication with National Weather Service.
- c. Ensure shelter trailer is ready for deployment and coordinate delivery of trailer.
- d. Maintain communication with The Lion's Club of Moriarty regarding possibility of sheltering needs and updates.
- e. Place Emergency Resource Partners of Torrance County on stand-by utilizing Code Red Notification System.
- f. Check with hotels in the City of Moriarty as needed to determine vacancy. The shelter will not be dependent on vacancy, but this information will be used to determine the number of people needing a

place to stay within the area and help with planning for additional shelters if necessary.

2. Roles of The Lion's Club of Moriarty

- a. Monitor weather and road conditions.
- b. Contact the Torrance County Emergency Manager if there is a need to open an emergency shelter.
- c. Ensure that the facility is ready to serve as a shelter.
- d. Notify Lion's Club members of the need for volunteers.

III. Determining When to Open an Emergency Shelter

1. Torrance County Emergency Management has been notified of an emergency incident that will require evacuation of multiple residences for an extended period of time.
2. The location of the evacuation is in or near the City of Moriarty.
3. The Torrance County Emergency Manager will contact The Lion's Club of Moriarty to determine if the space is available. If the space is not available, Torrance County Emergency Management will use an alternate location.

IV. Process for Opening a Shelter

1. Emergency Personnel will communicate with Torrance County Emergency Management regarding the situation and the need for an emergency shelter.
2. Torrance County Emergency Management will contact The Lion's Club of Moriarty President, or designee, to notify of the need to open an emergency shelter and to discuss any possible conflicts.
3. Torrance County Emergency Management will notify Emergency Resource Partners of Torrance County, Dispatch, City of Moriarty Mayor, and Torrance County Manager of shelter opening.
4. If winter weather is present, the City of Moriarty Public Works will clear the parking lot and sidewalks to the shelter.
5. The Lion's Club of Moriarty will open the facility and provide volunteers. The event will be considered a Lion's Event, with other local volunteers filling in where needed.
6. Torrance County Emergency Management will provide cots, blankets, pillows, hygiene items, water, etc.
7. The Lion's Club of Moriarty will provide meals, snacks, coffee, etc.
 - a. The Lion's Club of Moriarty is to keep documentation of all items purchased, to include itemized receipts, reason for purchasing items, and any other pertinent information.
 1. The documentation is to be turned in within 7 calendar days of the shelter closing.

- b. Torrance County will reimburse the Lion's Club of Moriarty for their expenses incurred and items purchased directly related to the emergency shelter.
8. City of Moriarty Fire Department or Torrance County Fire Rescue will provide one EMT to be on scene of the shelter. The two departments will alternate, as personnel are available.
 - a. In the event of an emergency, 911 will be activated.

V. Management of the Shelter

1. The shelter will be managed by volunteers, overseen by The Lion's Club of Moriarty President, or designee, or Torrance County Emergency Manager, or designee.
2. Bottled water will be provided at the shelter. Coffee and food will be provided as soon as it can be made or obtained.
3. A list of people staying at the shelter will be kept on file at the registration table.
4. In the event of an emergency, 911 will be activated

VI. Expense Reimbursement

1. Allowable items for reimbursement include the following: food or ingredients to prepare food for emergency shelter residents, bottled water, coffee, hot chocolate, paper goods, sanitary items and cleaning items.
2. Documentation must include itemized receipts, dates items were used, and any additional documentation. The documentation must be submitted to Torrance County Emergency Management within seven (7) days of shelter closing.
3. The reimbursement request must not exceed \$4,000.00 per shelter event.
4. Torrance County Emergency Management will submit required documentation and work with Torrance County Finance Department to ensure the Lion's Club is receiving agreed upon reimbursement.
5. Reimbursement will be sent to the Lion's Club of Moriarty, not to any individuals.

VII. Closing of the Shelter

1. The decision to close the shelter will be made by the Lion's Club of Moriarty President, or designee, and the Torrance County Emergency Manager, or designee.
 - a. If shelter is weather related, the shelter will close based on information of roads opening, storm passing, and people leaving shelter/hotels.

- b. If shelter is open due to evacuations, the shelter will close when residents are able to return to their homes or residents are no longer utilizing the shelter.
2. All people staying at the shelter must sign out.
3. Volunteers will assist in cleaning up shelter items and packing shelter trailer.

VIII. Volunteer Information

1. All volunteers must sign-in upon arrival and sign out prior to leaving. Sign-in sheets will be available at the registration table.

IX. Effective Date and Term

1. This MOA will take effect upon the last date of signature by the parties. The MOA will remain in effect in perpetuity unless terminated by one or both parties.

X. Termination

1. Either party may terminate this MOA by providing written notice of their intent to terminate. Such written notice shall be provided to the parties indicated in Section XI, 30 days prior to the date of termination.

XI. Contacts for MOA

Torrance County
Samantha O'Dell
Emergency Manager

Lion's Club of Moriarty
Don Trumbull
President

PO Box 48
Estancia, NM 87061

PO Box 1323
Moriarty, NM 87015

XII. Signatures

Don Trumbull
President, Lion's Club of Moriarty

Date

Ryan Schwebach
Commission Chair, Torrance County

Date



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 H



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TORRANCE COUNTY EMERGENCY MANAGEMENT AND
THE LION'S CLUB OF MORIARTY
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Samantha O'Dell
Emergency Manager

Lion's Club of Moriarty
Don Trumbull
President

PO Box 48
Estancia, NM 87061

PO Box 1323
Moriarty, NM 87015

XII. Signatures

Don Trumbull _____ Date
President, Lion's Club of Moriarty

Ryan Schwebach _____ Date
Commission Chair, Torrance County



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 I

5298 Fire Equipment

PO Box 1182

Moriarty, NM 87035 US

(505)800-5298

sales@5298fire.com

Estimate**ADDRESS**

Torrance County Fire Department

Torrance County Fire Department

PO Box 449

McIntosh, NM 87032

SHIP TO

Torrance County Fire Department

Torrance County Fire Department

PO Box 449

McIntosh, NM 87032

ESTIMATE #	DATE	EXPIRATION DATE
1190	03/10/2025	04/10/2025

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
1125 DUO	<p>DUO Warrior Coat Features: cargo pockets reinforced with DuPont Kevlar twill lining and sewn drain holes, convertible radio pocket with mic strap, detachable liner with inspection system, integrated DRD at the back of the neck, pleating on upper back for better mobility, Meta-Aramid thread, ergonomic elbows, easy grip on pockets, Napoleon pocket made of water resistant material, wristlets of protective DuPont Nomex, zipper extends to collar.</p> <p>Outer Shell – Viking IQ (Red/Dark Navy) Thermal Barrier – Caldura SL2i Moisture Barrier – Crosstech 2F</p> <p>Coat Options: 3" Collar Plastic QR Zipper with Velcro Wrists Black with Thumb Holes 8x8x2 Cargo Pockets 4.2 x 8.5 Radio pock with Vertical mic clip Mic Clip (Opposite Radio Pocket) Light Strap w/Pant Hook D-Ring on both Pocket Flaps Department Tag – Yellow Letters Line 1 Arched "Torrance" Line 2 Straight "County" Detachable Name Panel w/ Yellow Letters "Rank" Detachable Drop-Down Name Panel w/ Yellow Letters "Last Name" New York Trim – Trim Color Yellow/Silver</p>	10	2,006.80	20,068.00T

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
1175 Duo Pants	Warrior DUO Pants features: Reverse bootcut, diamond shaped crotch reinforcement, detachable liner with inspection system, Meta-Aramid thread, cargo pockets with twill lining of DuPont Kevlar, ergonomic knees, adjustable waist, elastic X-back suspenders, and inside knee pocket for extra knee pads. Outer Shell – Viking IQ (Red/Dark Navy) Thermal Barrier – Caldura SL2i Moisture Barrier – Crosstech 2F Pant Options: Fly with Pant hook Kevlar Reinforced Knees and Hem 15mm Knee pads 8x8x2 Cargo Pockets Half Wrapped D-Ring Center of back Harness Loops Belt Loops Arapaho Harness Belt V-Mesh Padded Suspenders NFPA Trim – Trim Color Yellow/Silver	10	1,885.00	18,850.00T
Arapaho Harness Belt	Arapaho Escape Ladder Belt add on	10	0.00	0.00T
UG V Pad Mesh Suspenders	V-Pad Mesh Suspenders UpGrade	10	0.00	0.00T
Dragon Fire X2 Structural Glove-Gauntlet Cuff	Dragon Fire X2 Structural Glove-Gauntlet Cuff Size:	10	120.00	1,200.00T
Black Diamond X2 Structure Boot	14" NFPA Leather & Filament Twill Technology™ with DuPont™ Kevlar® Size: 5.5 (1) 6.5 (2) 9 (1)	10	369.99	3,699.90T
Fire Hoods	Fire hood with layers of comfortable viscose, included is a paper-thin layer of DuPont™ Nomex® Nano Flex, which acts as a protective barrier against particles without compromising comfort.	10	125.00	1,250.00T
Phenix TC-1 003D-ESS	TC1 helmet models include: Composite shell with inner thermoplastic dome, impact cap, custom comfort pad on all suspension liners, Nomex combination chinstrap, American made brass eagle finial, reflective lime-yellow tetrahedrons, black brim trim, and D-ring on rear. EYE PROTECTION: ESS Firepro goggle with long strap SUSPENSION: RATCHET with black 8" DETACHABLE earlaps	10	485.15	4,851.50T
NM State Purchasing Agreement 30-00000-23-00039 (Onorach LLC, dba 5298 Fire Equipment)		SUBTOTAL		49,919.40
		TAX		0.00
		SHIPPING		500.00
Actual Shipping Cost Will be added to final invoice		TOTAL		\$50,419.40

Accepted By

Accepted Date



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 J



500 Marquette Avenue NW, Suite 1203
Albuquerque, New Mexico 87102
Tel: 505.814.6958 | Fax: 719. 635.4576
taftlaw.com

Jill K. Sweeney
Direct Dial Number: (505) 980-5042
E-mail: jsweeney@taftlaw.com
Admitted to Practice in New Mexico

February 10, 2025

Torrance County, New Mexico
Attn: Jordan Barela, County Manager

Re: Small Purchase Agreement for Legal Services relating to Bond, Finance, and Economic Development matters, including the creation of special improvement districts (SIDs)

Dear Mr. Barela:

We are sending you this engagement letter for your consideration.

1. *Scope of Representation; Engagement.* This is to confirm the engagement of Taft, Stettinius & Hollister, LLP ("Taft") by Torrance County, New Mexico (the "County") to serve as counsel to the County in connection with various bond, finance, and economic development initiatives, including the creation of special improvement districts, and other general and related matters as the County may request from time to time. This engagement has been made pursuant to the State Procurement Code and regulations promulgated thereunder, in particular Section 13-1-125, NMSA relating to small purchases.

Jill Sweeney and Daniel Opperman will be primarily responsible for this engagement and may be assisted by other attorneys and paralegals in the firm as deemed necessary.

2. *Term of Engagement.* You shall at all times have the right to terminate our firm's services upon written notice. Our firm shall at all times have the right to terminate our representation of you upon written notice if you do not pay our costs, or if we determine that our continued representation of you would be unethical or inappropriate, or if we have another reasonable basis for termination consistent with our professional duties to you.

3. *Fees and Expenses.* Our fees, including fees for any services which have heretofore been rendered, will be \$495 per hour plus gross receipts tax, up to a maximum not to exceed amount of \$60,000, exclusive of New Mexico gross receipts taxes. It is anticipated that both Dan and I will perform most of the day-to-day work on these matters, with the assistance of other associates and paralegals in our office.

If the foregoing terms are acceptable, kindly execute this engagement agreement by signing your name on behalf of the County and return the signed page to our office at your earliest convenience. We sometimes do not receive signed engagement letters back for various reasons,

but the client still wishes for us to serve as their counsel. Accordingly, so that we may continue work on this matter, if you do not return a signed letter to us or inform us of any comments or objections to this letter, we will consider this letter and the referenced fee arrangement to govern our relationship unless you and we agree otherwise in writing.

We are pleased to have this opportunity to work with you on these matters. Please call me if you have any questions or comments regarding this engagement agreement.

Very truly yours,
Taft, Stettinius & Hollister LLP

By: Jill K. Sweeney
Jill K. Sweeney

The terms of this Agreement are accepted.

TORRANCE COUNTY, NEW MEXICO

By _____
Its _____
Date: _____, 2025



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 K



Unauthorized/Non-Conforming Purchase Notice

Date: 04/03/2025

Department: Facilities

Employee: Richard Lesperance

Purchase Amount: 29,627.49

Date of Purchase: 11/25/2024

Vendor: Above & Beyond Cleaning

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

Above and Beyond Cleaning and Restoration invoice number
202411221420 was for smoke remediation in the County
Administration building due to a structure fire across the street
from the Admin building. A verbal quote of \$8000 was provided.
This was processed as an emergency purchase. When vendor
completed all the necessary remediation the total invoice amount
was \$37,627.49. Original approved amount of \$8,000 was already
paid on 1/15/2025. Insurance claim was filed and insurance
funds were received to cover this cost. Need to pay remaining
balance on invoice of \$29,627.49

Department Head Signature _____

For Finance Use Only

Purchase reviewed by Finance? ☒ Yes ☐ No

Date reviewed: 4/13/25

Initials: ma

Line Item: 401-015-2215

Funds available in budget?

☒ Yes

☐ No

Procurement Code followed? ☐ Yes

☒ No

TC Policy followed

☐ Yes

☒ No

Payment ☐ Approved ☐ Denied

Commission Signature _____

Date _____



Above And Beyond Cleaning And Restoration

Client: Estancia Wall Cleaning Revised

Operator: ENRIQUE.

Type of Estimate:

Date Entered: 11/22/2024

Date Assigned: 10/21/2024

Date Est. Completed: 11/25/2024

Date Job Completed: 10/30/2024

Price List: NMAL8X_NOV24

Labor Efficiency: Restoration/Service/Remodel

Estimate: 2024-11-22-1420-2

File Number: Invoice # 202411221420



Above And Beyond Cleaning And Restoration

2024-11-22-1420-2

2024-11-22-1420-2

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Service call - during business hours	1.00 EA @	189.86 =	189.86
77. Negative air fan/Air scrubber (24 hr period) - No monit. 10 hepas for 8 days, to clean the air from any contamination	80.00 DA @	74.03 =	5,922.40
119. Clean chair - Heavy clean	83.00 EA @	28.54 =	2,368.82

Main Level

Room1

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
3. Clean the walls and ceiling	1,073.07 SF @	0.44 =	472.15

Room2

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
5. Clean the walls and ceiling	355.42 SF @	0.44 =	156.38

Room3

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
6. Clean the walls and ceiling	508.27 SF @	0.44 =	223.64

Room4

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
7. Clean the walls and ceiling	3,268.09 SF @	0.44 =	1,437.96

Room5

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
8. Clean the walls and ceiling	919.69 SF @	0.44 =	404.66



Above And Beyond Cleaning And Restoration

Room6

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
9. Clean the walls and ceiling	695.58 SF @	0.44 =	306.06

Room7

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
10. Clean the walls and ceiling	155.25 SF @	0.44 =	68.31

Room8

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
11. Clean the walls and ceiling	155.67 SF @	0.44 =	68.49

Room9

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
12. Clean the walls and ceiling	540.10 SF @	0.44 =	237.64

Room10

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
13. Clean the walls and ceiling	280.46 SF @	0.44 =	123.40

Room11

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
14. Clean the walls and ceiling	561.50 SF @	0.44 =	247.06

Room12

Height: 8'

2024-11-22-1420-2

2/18/2025

Page: 3



Above And Beyond Cleaning And Restoration

DESCRIPTION	QTY	UNIT PRICE	TOTAL
15. Clean the walls and ceiling	156.02 SF @	0.44 =	68.65

Room13			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
16. Clean the walls and ceiling	242.61 SF @	0.44 =	106.75

Room13				Height: 8'
DESCRIPTION	QTY		UNIT PRICE	TOTAL
7. Clean the walls and ceiling	242.61	SF @	0.44 =	106.75

Room14			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
18. Clean the walls and ceiling	1,959.78 SF @	0.44 =	862.30

Room15				Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL	
1. Clean the walls and ceiling	1,712.93	SF @ 0.44 =	753.69	

Room16			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
Clean the walls and ceiling	563.44 SF @	0.44 =	247.91

Room17				Height: 8'
Missing Wall - Goes to Floor	2' 10" X 6' 8"	Opens into Exterior		
11-22-1420-2			2/18/2025	Page: 4



Above And Beyond Cleaning And Restoration

DESCRIPTION	QTY	UNIT PRICE	TOTAL
21. Clean the walls and ceiling	623.88 SF @	0.44 =	274.51

Room18			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
22. Clean the walls and ceiling	634.49 SF @	0.44 =	279.18

Room19		Height: 8'		
Missing Wall - Goes to Floor	3' 3" X 6' 8"	Opens into ROOM24		
DESCRIPTION		QTY	UNIT PRICE	TOTAL
3. Clean the walls and ceiling		2,209.80 SF @	0.44 =	972.31

Room20				Height: 8'
DESCRIPTION	QTY		UNIT PRICE	TOTAL
4. Clean the walls and ceiling	946.54	SF @	0.44 =	416.48

Room20			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
25. Clean the walls and ceiling	946.54 SF @	0.44 =	416.48

om16			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
Clean the walls and ceiling	563.44 SF @	0.44 =	247.91



Above And Beyond Cleaning And Restoration

DESCRIPTION	QTY	UNIT PRICE	TOTAL
27. Clean the walls and ceiling	1,932.43 SF @	0.44 =	850.27

Room22			Height: 8'
Missing Wall - Goes to Floor	3' 3" X 6' 8"	Opens into ROOM20	
DESCRIPTION	QTY	UNIT PRICE	TOTAL
28. Clean the walls and ceiling	545.34 SF @	0.44 =	239.95

Room23			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
29. Clean the walls and ceiling	561.21 SF @	0.44 =	246.93

Room24			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
30. Clean the walls and ceiling	855.10 SF @	0.44 =	376.24

Room25			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
31. Clean the walls and ceiling	593.55 SF @	0.44 =	261.16

Room26			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
32. Clean the walls and ceiling	577.00 SF @	0.44 =	253.88



Above And Beyond Cleaning And Restoration

DESCRIPTION	QTY	UNIT PRICE	TOTAL
33. Clean the walls and ceiling	502.42 SF @	0.44 =	221.06

Room28			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
34. Clean the walls and ceiling	470.58 SF @	0.44 =	207.06

Room29			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
35. Clean the walls and ceiling	596.60 SF @	0.44 =	262.50

Room30				Height: 8'
DESCRIPTION		QTY	UNIT PRICE	TOTAL
6. Clean the walls and ceiling	583.02	SF @	0.44 =	256.53

Room31				Height: 8'
DESCRIPTION	QTY		UNIT PRICE	TOTAL
7. Clean the walls and ceiling	445.08	SF @	0.44 =	195.84

Room32				Height: 8'
DESCRIPTION	QTY		UNIT PRICE	TOTAL
38. Clean the walls and ceiling	442.97	SF @	0.44 =	194.91

Room33			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
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Above And Beyond Cleaning And Restoration

CONTINUED - Room33

DESCRIPTION	QTY	UNIT PRICE	TOTAL
39. Clean the walls and ceiling	526.82 SF @	0.44 =	231.80

Room35			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
41. Clean the walls and ceiling	245.72 SF @	0.44 =	108.12

Room36			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
42. Clean the walls and ceiling	234.51 SF @	0.44 =	103.18

Room37			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
43. Clean the walls and ceiling	243.38 SF @	0.44 =	107.09

Room38			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
44. Clean the walls and ceiling	431.31 SF @	0.44 =	189.78

Room40			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL



Above And Beyond Cleaning And Restoration

CONTINUED - Room40

DESCRIPTION	QTY	UNIT PRICE	TOTAL
45. Clean the walls and ceiling	1,588.04 SF @	0.44 =	698.74

Room41

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
46. Clean the walls and ceiling	472.00 SF @	0.44 =	207.68

Room41

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
47. Clean the walls and ceiling	472.00 SF @	0.44 =	207.68

Room42

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
48. Clean the walls and ceiling	504.00 SF @	0.44 =	221.76

Room43

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
49. Clean the walls and ceiling	144.00 SF @	0.44 =	63.36

Room43

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
50. Clean the walls and ceiling	245.70 SF @	0.44 =	108.11



Above And Beyond Cleaning And Restoration

CONTINUED - Room43

DESCRIPTION	QTY	UNIT PRICE	TOTAL
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Room44

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
51. Clean the walls and ceiling	407.62 SF @	0.44 =	179.35

Room44

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
52. Clean the walls and ceiling	444.49 SF @	0.44 =	195.58

Room45

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
53. Clean the walls and ceiling	143.13 SF @	0.44 =	62.98

Room46

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
54. Clean the walls and ceiling	288.71 SF @	0.44 =	127.03

Room47

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
55. Clean the walls and ceiling	292.28 SF @	0.44 =	128.60



Above And Beyond Cleaning And Restoration

Room48				Height: 8'
Missing Wall	2' 9 15/16" X 8'	Opens into ROOM57		
DESCRIPTION		QTY	UNIT PRICE	TOTAL
56. Clean the walls and ceiling		611.86 SF @	0.44 =	269.22

Room49				Height: 8'
DESCRIPTION		QTY	UNIT PRICE	TOTAL
57. Clean the walls and ceiling		966.67 SF @	0.44 =	425.33

Room50				Height: 8'
DESCRIPTION		QTY	UNIT PRICE	TOTAL
58. Clean the walls and ceiling		581.86 SF @	0.44 =	256.02

Room51				Height: 8'
Missing Wall	2' 9 15/16" X 8'	Opens into ROOM54		
DESCRIPTION		QTY	UNIT PRICE	TOTAL
59. Clean the walls and ceiling		218.55 SF @	0.44 =	96.16

Room52				Height: 8'
DESCRIPTION		QTY	UNIT PRICE	TOTAL
60. Clean the walls and ceiling		398.16 SF @	0.44 =	175.19

Room53				Height: 8'
DESCRIPTION		QTY	UNIT PRICE	TOTAL
61. Clean the walls and ceiling		532.67 SF @	0.44 =	234.37



Above And Beyond Cleaning And Restoration

Room54

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
62. Clean the walls and ceiling	1,039.51 SF @	0.44 =	457.38

Room55

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
63. Clean the walls and ceiling	304.50 SF @	0.44 =	133.98

Room56

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
64. Clean the walls and ceiling	1,097.04 SF @	0.44 =	482.70

Room57

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
65. Clean the walls and ceiling	379.23 SF @	0.44 =	166.86

Room58

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
66. Clean the walls and ceiling	481.68 SF @	0.44 =	211.94

Room59

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
67. Clean the walls and ceiling	478.59 SF @	0.44 =	210.58

Room62

Height: 8'



Above And Beyond Cleaning And Restoration

DESCRIPTION	QTY	UNIT PRICE	TOTAL
72. Clean the walls and ceiling	331.80 SF @	0.44 =	145.99

Room63

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
73. Clean the walls and ceiling	284.46 SF @	0.44 =	125.16

Room64

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
74. Clean the walls and ceiling	539.67 SF @	0.44 =	237.45

Room65

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
75. Clean the walls and ceiling	1,150.22 SF @	0.44 =	506.10

Room39

Height: 8'

Missing Wall	3' 8" X 8'	Opens into Exterior	
DESCRIPTION	QTY	UNIT PRICE	TOTAL
76. Clean the walls and ceiling	8,476.97 SF @	0.44 =	3,729.87

mobile home

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
78. Clean the walls and ceiling	2,024.00 SF @	0.44 =	890.56

Room1

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Height: 8'

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Above And Beyond Cleaning And Restoration

DESCRIPTION	QTY	UNIT PRICE	TOTAL
88. Clean and deodorize carpet	418.40 SF @	0.55 =	230.12

Room2

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
81. Clean and deodorize carpet	74.08 SF @	0.55 =	40.74

Room3

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
90. Clean and deodorize carpet	134.94 SF @	0.55 =	74.22

Room9

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
85. Clean and deodorize carpet	145.44 SF @	0.55 =	79.99

Room10

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
92. Clean and deodorize carpet	47.13 SF @	0.55 =	25.92

Room14

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
104. Clean and deodorize carpet	941.11 SF @	0.55 =	517.61

Room15

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
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Above And Beyond Cleaning And Restoration

CONTINUED - Room15

DESCRIPTION	QTY	UNIT PRICE	TOTAL
114. Clean and deodorize carpet	792.81 SF @	0.55 =	436.05

Room16

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
115. Clean and deodorize carpet	152.86 SF @	0.55 =	84.07

Room17

Height: 8'

Missing Wall - Goes to Floor 2' 10" X 6' 8" Opens into Exterior

DESCRIPTION	QTY	UNIT PRICE	TOTAL
108. Clean and deodorize carpet	190.76 SF @	0.55 =	104.92

Room18

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
93. Clean and deodorize carpet	186.49 SF @	0.55 =	102.57

Room19

Height: 8'

Missing Wall - Goes to Floor 3' 3" X 6' 8" Opens into ROOM84

DESCRIPTION	QTY	UNIT PRICE	TOTAL
89. Clean and deodorize carpet	1,092.54 SF @	0.55 =	600.90



Above And Beyond Cleaning And Restoration

Room20

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
91. Clean and deodorize carpet	342.21 SF @	0.55 =	188.22

Room20

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
99. Clean and deodorize carpet	342.21 SF @	0.55 =	188.22

Room16

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
97. Clean and deodorize carpet	152.86 SF @	0.55 =	84.07

Room21

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
82. Clean and deodorize carpet	921.42 SF @	0.55 =	506.78

Room22

Height: 8'

Missing Wall - Goes to Floor	3' 3" X 6' 8"	Opens into ROOM79	
DESCRIPTION	QTY	UNIT PRICE	TOTAL
98. Clean and deodorize carpet	96.33 SF @	0.55 =	52.98

Room24

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
110. Clean and deodorize carpet	300.44 SF @	0.55 =	165.24



Above And Beyond Cleaning And Restoration

Room29

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
101. Clean and deodorize carpet	168.60 SF @	0.55 =	92.73

Room30

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
96. Clean and deodorize carpet	161.69 SF @	0.55 =	88.93

Room33

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
107. Clean and deodorize carpet	141.49 SF @	0.55 =	77.82

Room36

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
111. Clean and deodorize carpet	37.78 SF @	0.55 =	20.78

Room40

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
105. Clean and deodorize carpet	518.46 SF @	0.55 =	285.15

Room41

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
102. Clean and deodorize carpet	120.00 SF @	0.55 =	66.00

Room41

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Height: 8'

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Above And Beyond Cleaning And Restoration

DESCRIPTION	QTY	UNIT PRICE	TOTAL
109. Clean and deodorize carpet	120.00 SF @	0.55 =	66.00

Room42			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
86. Clean and deodorize carpet	120.00 SF @	0.55 =	66.00

Room46			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
95. Clean and deodorize carpet	53.79 SF @	0.55 =	29.58

Room47			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
103. Clean and deodorize carpet	54.95 SF @	0.55 =	30.22

Room48			Height: 8'	
Missing Wall		2' 9 15/16" X 8'		Opens into ROOM99
DESCRIPTION	QTY	UNIT PRICE	TOTAL	
79. Clean and deodorize carpet	189.37 SF @	0.55 =	104.15	

Room49			Height: 8'
DESCRIPTION	QTY	UNIT PRICE	TOTAL
06. Clean and deodorize carpet	332.00 SF @	0.55 =	182.60



Above And Beyond Cleaning And Restoration

DESCRIPTION	QTY	UNIT PRICE	TOTAL
113. Clean and deodorize carpet	167.25 SF @	0.55 =	91.99

Room51

Height: 8'

Missing Wall

2' 9 15/16" X 8'

Opens into ROOM96

DESCRIPTION	QTY	UNIT PRICE	TOTAL
84. Clean and deodorize carpet	29.25 SF @	0.55 =	16.09

Room52

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
83. Clean and deodorize carpet	91.50 SF @	0.55 =	50.33

Room53

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
100. Clean and deodorize carpet	146.00 SF @	0.55 =	80.30

Room54

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
94. Clean and deodorize carpet	304.84 SF @	0.55 =	167.66

Room55

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
112. Clean and deodorize carpet	58.16 SF @	0.55 =	31.99

Room56

Height: 8'

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Above And Beyond Cleaning And Restoration

DESCRIPTION	QTY	UNIT PRICE	TOTAL
117. Clean and deodorize carpet	398.42 SF @	0.55 =	219.13

Room58 Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
87. Clean and deodorize carpet	123.98 SF @	0.55 =	68.19

Room59 Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
116. Clean and deodorize carpet	122.64 SF @	0.55 =	67.45

Grand Total Areas:

55,020.84 SF Walls	27,500.38 SF Ceiling	82,521.21 SF Walls and Ceiling
27,500.38 SF Floor	3,055.60 SY Flooring	6,874.49 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	6,893.16 LF Ceil. Perimeter
27,500.38 Floor Area	28,995.56 Total Area	55,853.70 Interior Wall Area
18,120.61 Exterior Wall Area	2,020.52 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



Above And Beyond Cleaning And Restoration

Summary

Line Item Total	37,627.49
Sales Tax	2,872.16
	<hr/>
Replacement Cost Value	\$40,499.65
Net Claim	\$40,499.65
	<hr/> <hr/>



Above And Beyond Cleaning And Restoration

Recap of Taxes

	Sales Tax (7.633%)
Line Items	2,872.16
Total	2,872.16



Above And Beyond Cleaning And Restoration

Recap by Room

Estimate: 2024-11-22-1420-2

8,481.08 22.54%

Area: Main Level

Room1		
Room2	472.15	1.25%
Room3	156.38	0.42%
Room4	223.64	0.59%
Room5	1,437.96	3.82%
Room6	404.66	1.08%
Room7	306.06	0.81%
Room8	68.31	0.18%
Room9	68.49	0.18%
Room10	237.64	0.63%
Room11	123.40	0.33%
Room12	247.06	0.66%
Room13	68.65	0.18%
Room13	106.75	0.28%
Room14	106.75	0.28%
Room15	862.30	2.29%
Room16	753.69	2.00%
Room17	247.91	0.66%
Room18	274.51	0.73%
Room19	279.18	0.74%
Room20	972.31	2.58%
Room20	416.48	1.11%
Room16	416.48	1.11%
Room21	247.91	0.66%
Room22	850.27	2.26%
Room23	239.95	0.64%
Room24	246.93	0.66%
Room25	376.24	1.00%
Room26	261.16	0.69%
Room27	253.88	0.67%
Room28	221.06	0.59%
Room29	207.06	0.55%
Room30	262.50	0.70%
Room31	256.53	0.68%
Room32	195.84	0.52%
Room33	194.91	0.52%
Room35	231.80	0.62%
Room36	108.12	0.29%
Room37	103.18	0.27%
Room38	107.09	0.28%
Room40	189.78	0.50%
Room41	698.74	1.86%
Room41	207.68	0.55%
	207.68	0.55%

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Above And Beyond Cleaning And Restoration

Room42	221.76	0.59%
Room43	63.36	0.17%
Room43	108.11	0.29%
Room44	179.35	0.48%
Room44	195.58	0.52%
Room45	62.98	0.17%
Room46	127.03	0.34%
Room47	128.60	0.34%
Room48	269.22	0.72%
Room49	425.33	1.13%
Room50	256.02	0.68%
Room51	96.16	0.26%
Room52	175.19	0.47%
Room53	234.37	0.62%
Room54	457.38	1.22%
Room55	133.98	0.36%
Room56	482.70	1.28%
Room57	166.86	0.44%
Room58	211.94	0.56%
Room59	210.58	0.56%
Room62	145.99	0.39%
Room63	125.16	0.33%
Room64	237.45	0.63%
Room65	506.10	1.35%
Room39	3,729.87	9.91%
mobile home	890.56	2.37%
Room1	230.12	0.61%
Room2	40.74	0.11%
Room3	74.22	0.20%
Room9	79.99	0.21%
Room10	25.92	0.07%
Room14	517.61	1.38%
Room15	436.05	1.16%
Room16	84.07	0.22%
Room17	104.92	0.28%
Room18	102.57	0.27%
Room19	600.90	1.60%
Room20	188.22	0.50%
Room20	188.22	0.50%
Room16	84.07	0.22%
Room21	506.78	1.35%
Room22	52.98	0.14%
Room24	165.24	0.44%
Room29	92.73	0.25%
Room30	88.93	0.24%
Room33	77.82	0.21%
Room36	20.78	0.06%
Room40	285.15	0.76%
Room41	66.00	0.18%



Above And Beyond Cleaning And Restoration

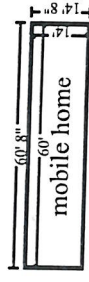
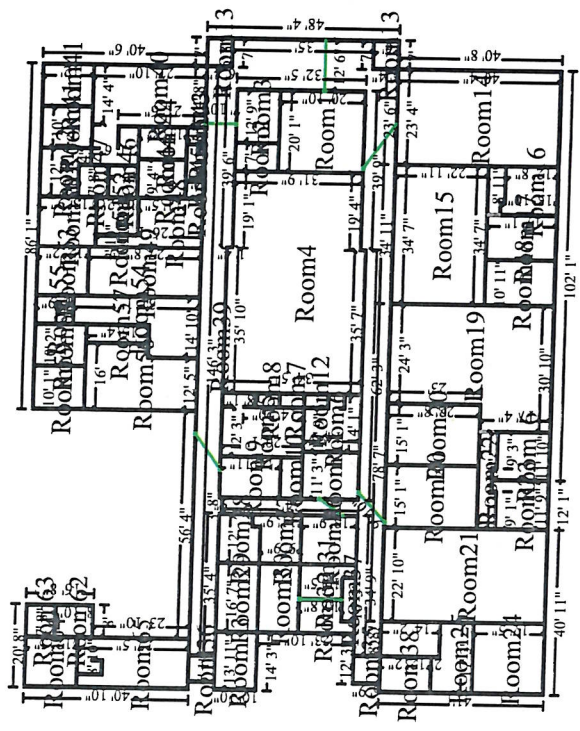
Room41	66.00	0.18%
Room42	66.00	0.18%
Room46	29.58	0.08%
Room47	30.22	0.08%
Room48	104.15	0.28%
Room49	182.60	0.49%
Room50	91.99	0.24%
Room51	16.09	0.04%
Room52	50.33	0.13%
Room53	80.30	0.21%
Room54	167.66	0.45%
Room55	31.99	0.09%
Room56	219.13	0.58%
Room58	68.19	0.18%
Room59	67.45	0.18%
Area Subtotal: Main Level		29,146.41 77.46%
Subtotal of Areas		37,627.49 100.00%
Total		37,627.49 100.00%



Above And Beyond Cleaning And Restoration

Recap by Category

Items	Total	%
CONT: CLEAN - HARD FURNITURE	2,368.82	5.85%
CLEANING	29,146.41	71.97%
TEMPORARY REPAIRS	189.86	0.47%
WATER EXTRACTION & REMEDIATION	5,922.40	14.62%
Subtotal	37,627.49	92.91%
Sales Tax	2,872.16	7.09%
Total	40,499.65	100.00%





TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 L



Unauthorized/Non-Conforming Purchase Notice

Date: 04/03/2025

Department: Facilities

Employee: Richard Lesperance

Purchase Amount: 342.43

Date of Purchase: 01/24/2025

Vendor: Brazas

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

Brazas invoice number I250124468 for Moriarty Senior Center
Fire extinguisher inspection/service and Hood Fire Suppression
System service was received. The original quote and PO was
for Kitchen Hood Fire Suppression only and did not include
Fire extinguisher inspection/service.

Department Head Signature _____

For Finance Use Only

Purchase reviewed by Finance? ☒ Yes ☐ No Date reviewed: 4/3/25 Initials: RL

Line Item: 401-037-2215 Funds available in budget? ☒ Yes ☐ No

Procurement Code followed? ☒ Yes ☐ No TC Policy followed ☐ Yes ☒ No

Payment ☐ Approved ☐ Denied

Commission Signature _____

Date _____



Invoice

Brazas Fire LLC
2900 Wellesley Dr. NE
Albuquerque, NM 87107
Office Phone: 505-889-8999
brazas@brazasfire.com

Invoice Number: I250124468
Invoice Date: 01/24/2025
Payment Terms: Due On Receipt
Invoice Due Date: **01/24/2025 (Past Due)**
Invoice Amount: 342.43
Created By: Chase Hinkle

Bill To
Torrance County
Estancia, NM
Office Phone: 505-510-9721
rlesperance@tcnm.us, jgravel-pickering@tcnm.us

Ship To
Moriarty Senior Center
120 Roosevelt Ave
Moriarty, NM 87035

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1204	Amerex Kitchen Hood Fire Suppression System Service	1.00	150.00	X	150.00
1001	Fusible Link 450A-PC - SY	3.00	12.00	X	36.00
1875	Amerex Nozzle Cap Rubber - SY	4.00	6.50	X	26.00
1953	Truck Charge	1.00	100.00	X	100.00
1018	Fire extinguisher annual inspection & certification Fire extinguisher was missed by other company.	1.00	5.25	X	5.25

Comments:

Richard 505-315-5888

A 4% processing fee will apply if credit card is used for payment.
Twenty-five percent (25%) of any deposit is nonrefundable upon cancellation of any order.
Late fees will apply if this invoice is not paid on or before the due date at the top of this invoice.

Subtotal: \$ 317.25
Moriarty-3 Rate: 7.9375%
Moriarty-3 Amount: 25.18
Invoice Amount \$ 342.43

It is agreed that You and Brazas Fire waive subrogation rights from all liability or any loss, damage, occurrence, event or condition against each other and against employees, agents, and consultants.



Estimate

Brazas Fire LLC
2900 Wellesley Dr. NE
Albuquerque, NM 87107
Office Phone: 505-889-8999
brazas@brazasfire.com

Estimate Number: E241216106
Estimate Date: 12/16/2024
Payment Terms: Due On Receipt
Estimate Amount: 336.77
Created By: Troy Roerig

Bill To
Torrance County
rlesperance@tcnm.us

Ship To
Moriarty Senior Center
120 Roosevelt Ave
Moriarty, NM 87035

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1204	Amerex Kitchen Hood Fire Suppression System Service	1.00	150.00	X	150.00
1001	Fusible Link 450A-PC - SY	3.00	12.00	X	36.00
1875	Amerex Nozzle Cap Rubber - SY	4.00	6.50	X	26.00
1953	Truck Charge	1.00	100.00	X	100.00

Comments:

Richard 505-315-5888

A 4% processing fee will apply if credit card is used for payment.

Twenty-five percent (25%) of any deposit is nonrefundable upon cancellation of any order.

Late fees will apply if this invoice is not paid on or before the due date at the top of this invoice.

It is agreed that You and Brazas Fire waive subrogation rights from all liability or any loss, damage, occurrence, event or condition against each other and against employees, agents, and consultants.

Subtotal: \$ 312.00
Moriarty-3 Rate: 7.9375%
Moriarty-3 Amount: 24.77
Estimate Amount \$ 336.77



Unauthorized/Non-Conforming Purchase Notice

Date: 04/03/2025

Department: Facilities

Employee: Richard Lesperance

Purchase Amount: 341.37

Date of Purchase: 01/24/2025

Vendor: Brazas

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

Brazas invoice number I250124470 for Mountainair Senior Center
Fire extinguisher inspection/service and Hood Fire Suppression
System service was received. The original quote and PO was
for Kitchen Hood Fire Suppression only and did not include
Fire extinguisher inspection/service.

Department Head Signature _____

For Finance Use Only

Purchase reviewed by Finance? ☒ Yes ☐ No

Date reviewed: 4/3/25

Initials: RL

Line Item: 401-027-2215

Funds available in budget?

☐ Yes

☒ No

Procurement Code followed? ☒ Yes

☐ No

TC Policy followed

☐ Yes

☒ No

Payment ☐ Approved ☐ Denied

Commission Signature _____

Date _____



Invoice

Brazas Fire LLC
2900 Wellesley Dr. NE
Albuquerque, NM 87107
Office Phone: 505-889-8999
brazas@brazasfire.com

Invoice Number: I250124470
Invoice Date: 01/24/2025
Payment Terms: Due On Receipt
Invoice Due Date: 01/24/2025 (Past Due)
Invoice Amount: 341.37
Created By: Chase Hinkle

Bill To
Torrance County
Estancia, NM
Office Phone: 505-510-9721
rlesperance@tcnm.us, jgravel-pickering@tcnm.us

Ship To
Mountainair Senior Center
107 N Summit Ave
Mountainair, NM 87036

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1204	Amerex Kitchen Hood Fire Suppression System Service	1.00	150.00	X	150.00
1839	Fusible Link 450ML - SY	2.00	12.00	X	24.00
1875	Amerex Nozzle Cap Rubber - SY	2.00	6.50	X	13.00
1114	10lb fire extinguisher recharge	1.00	30.00	X	30.00
1023	Truck and Travel Charge	1.00	100.00	X	100.00

Comments:

Richard 505-315-5888

A 4% processing fee will apply if credit card is used for payment.
Twenty-five percent (25%) of any deposit is nonrefundable upon cancellation of any order.
Late fees will apply if this invoice is not paid on or before the due date at the top of this invoice.

Subtotal: \$ 317.00
Mountainair-3 Rate: 7.6875%
Mountainair-3 Amount: 24.37
Invoice Amount \$ 341.37

It is agreed that You and Brazas Fire waive subrogation rights from all liability or any loss, damage, occurrence, event or condition against each other and against employees, agents, and consultants.



Estimate

Brazas Fire LLC
2900 Wellesley Dr. NE
Albuquerque, NM 87107
Office Phone: 505-889-8999
brazas@brazasfire.com

Estimate Number: E241216104
Estimate Date: 12/16/2024
Payment Terms: Due On Receipt
Estimate Amount: 323.06
Created By: Troy Roerig

Bill To
Torrance County
rlesperance@tcnm.us

Ship To
Mountainair Senior Center
107 N Summit Ave
Mountainair, NM 87036

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1204	Amerex Kitchen Hood Fire Suppression System Service	1.00	150.00	X	150.00
1839	Fusible Link 450ML - SY	2.00	12.00	X	24.00
1875	Amerex Nozzle Cap Rubber - SY	4.00	6.50	X	26.00
1837	Truck and Travel Charge	1.00	100.00	X	100.00

Comments:

Richard 505-315-5888

A 4% processing fee will apply if credit card is used for payment.

Twenty-five percent (25%) of any deposit is nonrefundable upon cancellation of any order.

Late fees will apply if this invoice is not paid on or before the due date at the top of this invoice.

Subtotal: \$ 300.00
Mountainair-3 Rate: 7.6875%
Mountainair-3 Amount: 23.06
Estimate Amount \$ 323.06

It is agreed that You and Brazas Fire waive subrogation rights from all liability or any loss, damage, occurrence, event or condition against each other and against employees, agents, and consultants.



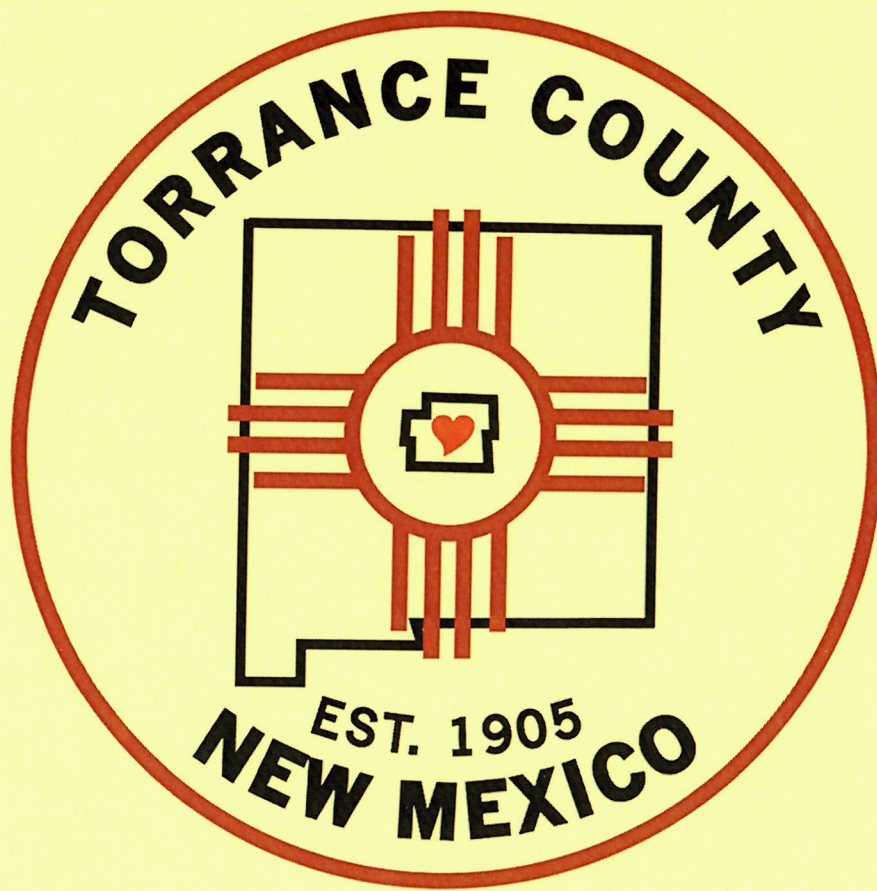
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 M



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14 A



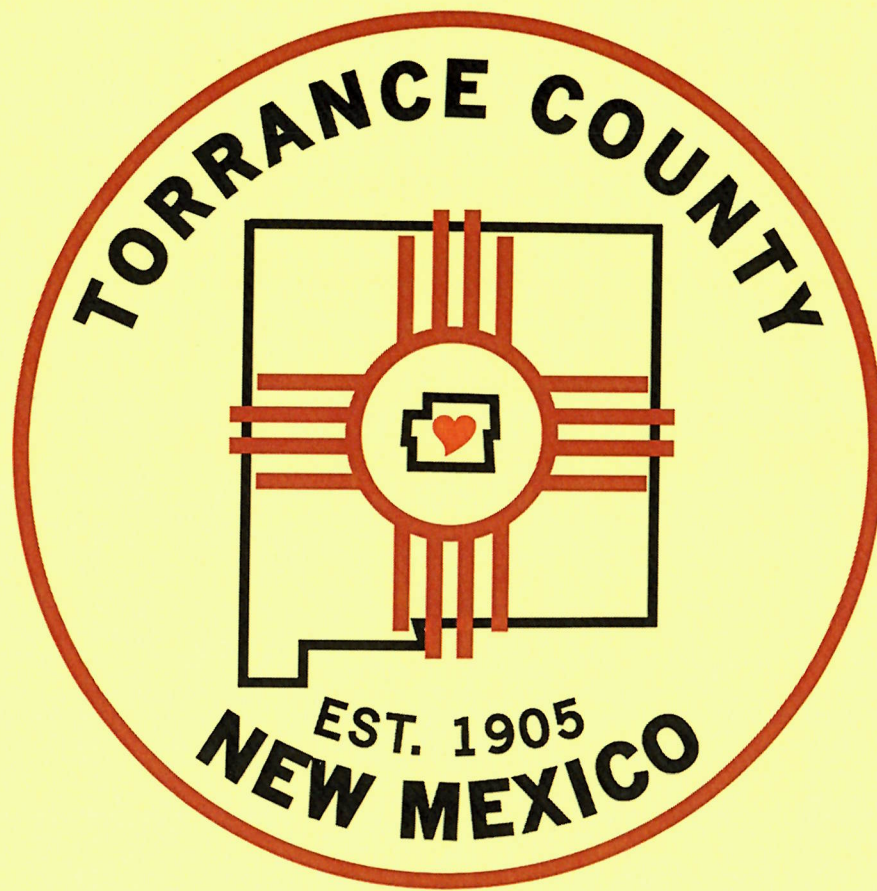
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14 B



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14 C



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 15



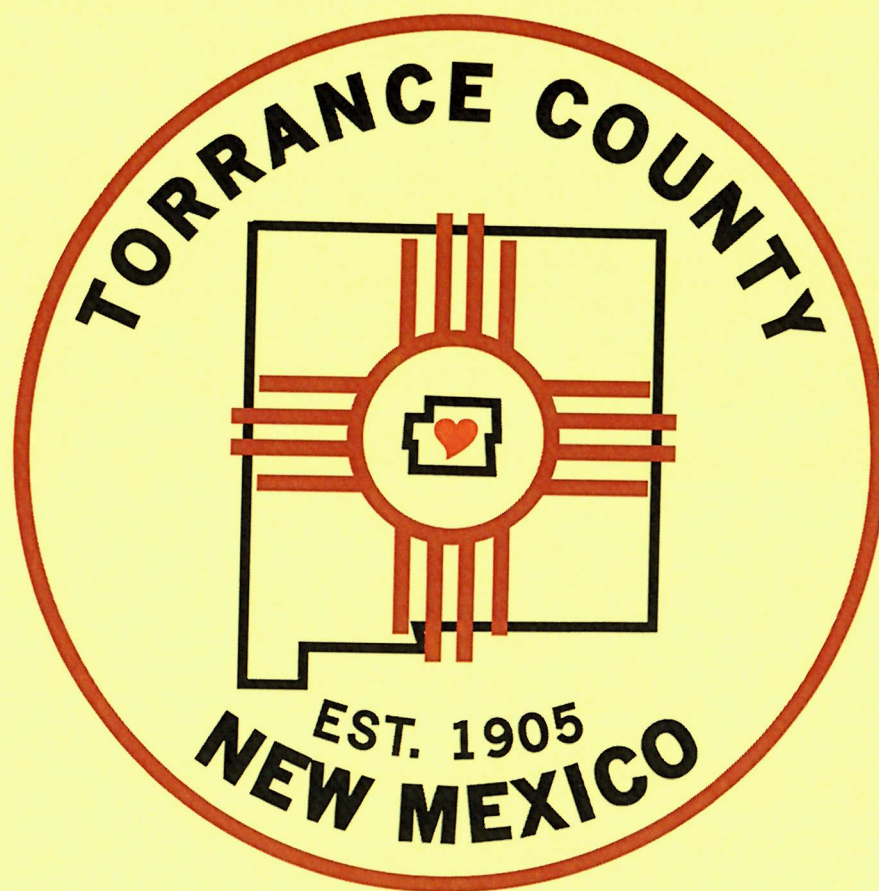
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 16



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 17



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 18